



UNITED NATIONS DEVELOPMENT PROGRAMME TERMS OF REFERENCE

I. Post Information

Job Title:	International Consultant (National Environmental Policy)
Duty Station:	Yangon with frequent travels to Nay Pyi Taw
Type of Contract:	Individual Contract
Duration:	(45) working days (Including 25 working days as home-base): 1 September to 30 November 2015

II. Background and Context

UNDP Myanmar has been implementing UNDP Country Programme for 2013-2017 with the aim to promoting local governance, growth and sustainable development with the emphasis on rights-based, gender sensitive, inclusive and equity. This goal will be pursued through three complementary components; Local Governance, Environmental Governance and Disaster Resilience, and Democratic Governance.

Environmental Governance and Disaster Resilience Component of UNDP Myanmar - focuses on strengthening capacities at local, regional and national level to manage and utilize natural resources in a sustainable way, and to enhance resilience and adaptive capacity to long-term climate change including variability impacts and to reduce the associated risk of natural disasters.

UNDP has been closely working with Ministry of Environmental Conservation and Forestry to improve environmental governance in Myanmar. The Environmental Conservation Department, which is chairing the Government's Environment Sector Working Group, requested UNDP to assist in the development of a "National Environmental Policy, Strategy Framework and Master Plan". It will serve as a guiding policy framework to incorporate environmental conservation in relevant sectors i.e. to mainstream environment policy into national planning, sectoral policies and law to ensure sustainable development of the country.

UNDP is now looking for an international consultant who will provide technical assistant to Environmental Conservation Department in developing "National Environmental Policy".

III. Scope of work

Under the guidance of the Director General and Deputy Director General of Environmental Conservation Department, Ministry of Environmental Conservation and Forestry of Myanmar and the Team Leader (Environmental Governance and Disaster Resilience) of UNDP, and under the direct supervision of Programme Specialist/ Programme Analyst of UNDP, the International Consultant will develop "National Environmental Policy" covering the following results and activities.

Key Result 1: Institutional and legal analysis on Environmental Conservation in Myanmar

Myanmar's economy is shifting from an agriculture-based economy towards greater industrialization and integration with global markets. This has prompted an increase of investments in extractive industries and the energy sector including hydroelectric power.

In this context of transformation, the sustainability of natural resources and environmental conservation and management are important considerations in the planning and implementation of the country's development. Over the last twenty years, a policy and normative and institutional framework has been established and a series of studies have brought light on emerging environmental trends. Policy, normative and institutional developments together with changing environmental trends present challenges that need to be addressed in a comprehensive National Environmental Policy Framework, for which purpose the National Environment Policy of Myanmar was issued in 1994 needs to be updated.

A thorough review on relevant existing policies and other related documents for environmental conservation is required for preparation of National Environmental Policy which would cover all relevant sectors that can be mainstreamed into implementation for national, sectoral and spatial planning and implementation processes.

In this context, the consultant will review the documents including, but not limited to, the following documents:

- Environmental policy (1994),
- Mining Law (1994),
- Myanmar Agenda 21 (1997)
- National Sustainable Development Strategy (2009),
- Environmental Conservation Law (2012),
- Guidelines of Investment by Myanmar Investment Commission (2013),
- Environmental conservation rules (2014)
- National Comprehensive Development Plan
- Relevant documents related to State of Environment in Myanmar
- Environmental related other Sectoral Laws

The consultant will also review the political, social and economic changes in Myanmar relating to environmental conservation. The consultant should be familiar with the environmental policies of other countries to identify the success and gaps relevant for Myanmar for consideration in developing the National Environmental Policy for Myanmar.

As per the findings on the review process and discussion with key stakeholders from the different sectors, the consultant will prepare the Institutional and legal analysis on Environmental Conservation in Myanmar.

Key Result 2: Development of National Environmental Policy through Focus Group Discussions

In consultation with Environmental Conservation Department and other key stakeholders, the consultant will identify the focus areas which have strong linkages with environmental conservation.

The consultant will undertake the discussion with focus groups from relevant thematic areas to explore the key issues to be covered under the National Environmental Policy and later to develop Environmental Strategy Framework. Through the consultation process with the stakeholders, the consultant will develop the draft of National Environmental Policy.

With the feedback from the Ministry of Environmental Conservation and Forestry and other key stakeholders on the draft, the consultant will finalize the National Environmental Policy and submit to the Ministry for endorsement.

Key Result 3: Roadmap for development of Environmental Strategy Framework and Master Plan

The consultant will prepare the roadmap (work plan) for developing Environmental Strategy Framework and Master Plan including identification of different working groups to be formed, the process and the key activities to be followed, required resources and timeframe, etc.

IV. Deliverables

Consultant is expected to deliver the following deliverables during the assignment period (September-October 2015).

Deliverable 1, Institutional and legal analysis on Environmental Conservation

Deliverable 2, Focus Group Discussion Report

Deliverable 3, National Environmental Policy

Deliverable 4, Roadmap (work plan) for development of Environmental Strategy Framework and Master Plan

V. Duration of assignment

The assignment is expected to start in September 2015. The duration of the assignment is (45) working days including (25) working days in Myanmar.

VI. Institutional Arrangement

The international consultant will work under the guidance of the Director General and Deputy Director General of Environmental Conservation Department, Ministry of Environmental Conservation and Forestry of Myanmar and the Team Leader (Environmental Governance and Disaster Resilience) of UNDP, and under the direct supervision of Programme Specialist/ Programme Analyst of UNDP. The process of developing the National Environmental Policy should be in consultative and participatory approach, and the outputs of the assignment need to meet the satisfaction of the Environmental Conservation Department and UNDP.

The assignment will require at least two times travel to Myanmar for (25) working days based in Myanmar. UNDP will provide the travel arrangements and logistic supports for the domestic travels during the assignment. UNDP will provide daily subsistence allowance as per UN rates for his/her stay in Myanmar.

During his/her assignment in Myanmar, UNDP will provide the working space at UNDP Office. UNDP will provide liaising with the key stakeholders. It will provide the logistics support in the facilitation of the workshops and consultations required for the assignment.

VII. Payment Arrangements

The consultancy fees will be made upon the satisfactory accomplishments of the respective deliverables as per the following schedule;

Deliverable No.	Description of the deliverables	Timeline	Payment
Deliverable 1.	Institutional and legal analysis on Environmental Conservation	By 14 th Sept. 2015	20%
Deliverable 2.	Focus Group Discussion Report	By 9 th Oct. 2015	40%
Deliverable 3.	National Environmental Policy	By 30 th Nov. 2015	40%
Deliverable 4.	Roadmap (work plan) for development of Environmental Strategy Framework and Master Plan		

VIII. Recruitment Qualifications

Education:	<ul style="list-style-type: none"> Advanced degree in Environmental Studies, Environmental Policy and Regulation, Natural Resource Management, or related fields;
Experience:	<ul style="list-style-type: none"> At least 7 years of international working experience in environmental conservation, policy development and environmental legislation; Work experience in drafting environmental policy and law, in other countries with similar context in Myanmar; Familiarity and understanding of environmental governance and natural resource management issues in Myanmar will be considered as an advantages; Experience in working with UN or international organizations or government agencies.
Language Requirements:	<ul style="list-style-type: none"> Excellent language proficiency in English.

IX. Criteria for Selection of the Best Offer

Combined Scoring method – where the qualifications and technical proposal will be weighted 70% and combined with the price offer which will be weighted 30%. The criteria for technical evaluation and obtainable score: (100 points)

Relevant education – 25 points

At least 7 years of international working experience in environmental conservation, policy, development and environmental legislation– 35 points

Work experience in drafting environmental policy and law, in other countries with similar context in Myanmar - 20 points

Familiarity and understanding of environmental governance and natural resource management issues in Myanmar will be considered as an advantages- 10 points

Experience in working with UN or international organizations or government agencies – 10 points

Only candidates obtaining a minimum 70 points would be considered for the financial evaluation.