

INDIVIDUAL CONSULTANT PROCUREMENT NOTICE



Date: 2 September 2015

Country: Bangkok Regional Hub, Bangkok, Thailand

Description of the assignment: Author of Background Paper GBV, rule of law, women's access to justice and human rights programming

Duty Station: Home based with no travel

Project name: UNDP Bangkok Regional Hub

Period of assignment/services (if applicable): 25 September 2015 – 15 January 2016

How to apply: Please access the below link and apply through the website

https://jobs.undp.org/cj_view_job.cfm?cur_job_id=59648

1. BACKGROUND

UNDP's work towards eliminating sexual and gender based violence is anchored in international human rights standards. UNDP's Strategic Plan contains a dedicated outcome on GBV and its Gender Equality Strategy further details the strategic entry points for supporting national partner's efforts to combat GBV. Existing programming includes strengthening women's access to justice, promoting adequate and gender sensitive service delivery including through enhancing women's participation (justice, security, health and economic, and improved referral systems), ensuring that laws and policies cover the different dimensions to prevent and address GBV, and helping to transforming gender stereotypes, roles and relationships. Currently, UNDP - together with other UN agencies - is supporting the formulation and implementation of policies and programmes in more than 50 countries in all regions and in crisis and non-crisis settings.

A global mapping exercise conducted by UNDP in 2015 reveals that a large group of UNDP projects with GBV components focus on protecting and supporting survivors of GBV. The exercise also revealed that the policy advocacy and prevention components come as secondary objectives in many projects. The categories "legislative development" and "data collection and research" were the least selected. While some valuable information came up from the mapping exercise, more evidence is needed on what we achieved through past programming and how UNDP can fully leverage its mandate and comparative advantage to support new and innovative ways to prevent and address

GBV in partnership with states, civil society, other UN agencies and the private sector.

In order to discuss these questions and to contribute to a new programming guide on GBV, UNDP will hold a global GBV workshop early 2016 in Seoul, Korea. The main objective of this meeting will be to refine UNDP's strategic approach to working on GBV in order to optimize programming and advocacy: i) through the analysis of lessons learned from past and current UNDP contributions related to GBV; ii) a review and update on advances in global knowledge related to what works to prevent and respond to GBV; and iii) exploring new opportunities to develop targeted GBV programming as well as to mainstream actions to address GBV within UNDP's core areas of work. Leading up to the workshop a review, and to complement the project mapping, a review of UNDP's work on GBV over the last ten years has been commissioned.

Background papers

To support this strategic planning process a series of short background papers, or "think pieces" are being commissioned corresponding to different areas of UNDP's work under its strategic plan. These areas include, among others, inclusive growth (financing for development, planning and economic empowerment), governance, (rule of law, human rights, access to justice and social inclusion); crisis prevention and recovery, and HIV, health and development. The aim of the background papers are to locate GBV prevention and/or response within these specific thematic areas, and highlight the potential for UNDP to contribute to addressing GBV building on its comparative strengths and previous programming. In addition to these thematic background papers, a think piece on digital technologies and another on novel methods to prevent and mitigate GBV will be developed. These papers will draw on the experiences of UNDP initiatives supported by its Innovation Facility and cutting-edge initiatives from external partners in the field of GBV prevention and mitigation as well as other thematic areas. The think pieces are expected to inspire new ways of approaching GBV that will meet current development challenges, current financing and aid flows and current international commitments including the SDG Goal 5 and others.

2. OBJECTIVE, SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

Objectives:

In preparation for the GBV meeting a consultant is sought to produce an issue paper addressing GBV in the context of UNDP's programming on the rule of law, security, access to justice (A2J), and human rights. The paper will cover the current state of the field and provide a forward looking analysis and recommendations on integrating GBV prevention and response into UNDP's programming in these areas. The paper will provide a "state of the art" guidance on GBV programming for practitioners and possible ways to improve and expand UNDP's role and support. The paper will also assess current challenges to integrating GBV and how they may be addressed.

Scope of Work:

The Consultant will be responsible for writing an original paper on GBV in the context of rule of law, justice, security and human rights programming according to the following outline:

Part One: Overview of GBV in the context of rule of law, justice, security and human rights

- main issues related to and intersections among GBV, rule of law, justice, security and human rights, in both development as well as fragile and crisis contexts;
- main challenges in rule of law, justice, security and human rights programming to prevent and respond to GBV ;
- some of the ways these political and technical challenges have been (or could be) addressed, including examples and best practices of programming and advocacy approaches that have contributed to prevention and women's increased A2J ;
- Connect to SDGs (and other global frameworks) where possible.

Part Two: intersections with UNDP programming

- UNDP's comparative advantage on GBV in the areas of rule of law, justice, security and human rights programming;
- UNDP's programming and advocacy in the area of rule of law, justice, security and human rights and how it can contribute to addressing GBV.

Part Three: Orientation for programming to respond to GBV through rule of law, justice, security and human rights initiatives

- Strategic and targeted orientations for future programming to respond to GBV through rule of law, justice, security and human rights initiatives at the global and country level, and in development and fragile and crisis contexts, be they stand-alone initiatives/projects or part of broader UNDP programmes.

Part Four: Measuring change

- Provide examples of proposed theory of change, results and indicators for the actions outline in part three.

Conclusions and recommendations

Timeline

- First draft of back ground paper submitted to UNDP by 15 November 2015;
- Incorporate comments provided by UNDP in November 2015;
- Final version of paper submitted by 15 January 2015.

Length

- Suggested maximum length – 5000 words (plus tables/panels)

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

Author of Background Paper GBV, rule of law, women's access to justice and human rights programming shall have the following qualifications:

Educational Qualifications:

- Advanced university degree in Law, Human Rights, International development, Political Science, International Relations, Gender Studies or a related field.

Professional Experience:

- A minimum of 8 years of experience in the areas of gender equality, rule of law, justice, human rights and/or related themes;
- Extensive research and programming experience in the fields of rule of law and gender and/or gender-based violence;
- Knowledge of and experience in producing substantive papers on gender issues;
- Experience working collaboratively in a team structure in a multicultural environment;
- Experience working under minimum supervision and tight deadlines;
- Prior experience with UNDP, the UN or with an international agency or NGOs is a plus;
- Computer literate (being able to use MS Windows, office applications, Internet search).

Language requirements:

- Fluency in spoken and written English is a must;
- Knowledge of another UN Language is a plus.

4. DURATION OF ASSIGNMENT, DUTY STATION AND EXPECTED PLACES OF TRAVEL

Contract Duration: : 25 September 2015 – 15 January 2016

Duty Station: Home based with no travel required.

5. FINAL PRODUCTS

Deliverables/ Outputs	Estimated Duration to Complete	Target Due Dates	Review and Approvals Required
First draft		15 November 2015	3 weeks review
Final draft		15 January 2016	

6. PROVISION OF MONITORING AND PROGRESS CONTROLS

The consultant will work off-site under the direct supervision of the Rule of Law, Justice, Security and Human Rights Team in New York, in close collaboration with the Regional Advisor, Gender, Violence and Rights, at the Bangkok Regional Centre, United Nations Development Programme.

7. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS.

Documentation required

Interested individual consultants must submit the following documents/information to demonstrate their qualifications. Please group them into one (1) single PDF document as the application only allows to upload maximum one document:

- Letter of Confirmation of Interest and Availability using the template provided in Annex 2;
- Personal CV and P11, indicating all past experience from similar projects, as well as the contact details (email and telephone number) of the Candidate and at least three (3) professional references;
- Financial proposal, as per template provided in Annex 2.

Incomplete proposals may not be considered.

Annexes :

Annex I - Individual IC General Terms and Conditions

Annex II – Offeror's Letter to UNDP Confirming Interest and Availability for the Individual IC, including Financial Proposal Template

For any clarification regarding this assignment please write to brh.gef.procurement@undp.org

8. FINANCIAL PROPOSAL

Consultant must send a financial proposal based on Lump Sum Amount.

The total amount quoted shall be all-inclusive and include all costs components required to perform the deliverables identified in the TOR, including professional fee, travel costs, living allowance (if any work is to be done outside the IC's duty station) and any other applicable cost to be incurred by the IC in completing the assignment. The contract price will be fixed output-based price regardless of extension of the herein specified duration. Payments will be done upon completion of the deliverables/outputs and as per below percentages:

- Deliverable 1/ First draft of paper: 50% of total contract amount;
- Deliverable 2/ Final draft of paper: 50% of total contract amount.

In general, UNDP shall not accept travel costs exceeding those of an economy class ticket. Should the IC wish to travel on a higher class he/she should do so using their own resources.

In the event of unforeseeable travel not anticipated in this TOR, payment of travel costs including tickets, lodging and terminal expenses should be agreed upon, between the respective business unit and the Individual Consultant, prior to travel and will be reimbursed.

9. EVALUATION

Individual consultants will be evaluated based on the Cumulative analysis

The award of the contract will be made to the individual consultant whose offer has been evaluated and determined as:

- responsive/compliant/acceptable, and
- having received the highest score out of a pre-determined set of weighted technical (70%) and financial criteria (30%) specific to the solicitation.

Financial score shall be computed as a ratio of the proposal being evaluated and the lowest priced proposal received by UNDP for the assignment. Only candidates obtaining a minimum of 350 technical points would be considered for the Financial Evaluation

Criteria	Weight	Max. Point
<u>Technical</u>	70%	500
Education	10%	50
Years of Experience	20%	100
Regional Experience	25%	150
Adequacy of Competencies for the Assignment	25%	150
Availability	10%	50
<u>Financial</u>	30%	100