

INDIVIDUAL CONSULTANT PROCUREMENT NOTICE



Date: 7 October 2015

Country: Bangkok Regional Hub, Bangkok, Thailand

Description of the assignment: Author of Background Paper “Addressing the intersections of Climate Change, Energy and Environmental Degradation and Gender-based Violence”

Duty Station: Home based with no travel

Project name: UNDP Bangkok Regional Hub

Period of assignment/services (if applicable): 25 October 2015 – 1 February 2016

How to apply: Please access the below link and apply through the website:

http://jobs.undp.org/cj_view_job.cfm?cur_job_id=60662

1. BACKGROUND

UNDP's work towards eliminating sexual and gender based violence is anchored in international human rights standards. UNDP's Strategic Plan contains a dedicated outcome on GBV and its Gender Equality Strategy further details the strategic entry points for supporting national partner's efforts to combat GBV. Existing programming includes strengthening women's access to justice, promoting adequate and gender sensitive service delivery including through enhancing women's participation (justice, security, health and economic, and improved referral systems), ensuring that laws and policies cover the different dimensions to prevent and address GBV, and helping to transforming gender stereotypes, roles and relationships. Currently, UNDP - together with other UN agencies - is supporting the formulation and implementation of policies and programmes in more than 50 countries in all regions and in crisis and non-crisis settings.

A global mapping exercise conducted by UNDP in 2015 reveals that a large group of UNDP projects with GBV components focus on protecting and supporting survivors of GBV. The exercise also revealed that the policy advocacy and prevention components come as secondary objectives in many projects. The categories “legislative development” and “data collection and research” were the least selected. While some valuable information came up from the mapping exercise, more evidence is needed on what we achieved through past programming and how UNDP can fully leverage its mandate and comparative advantage to support new and innovative ways to prevent and address

GBV in partnership with civil society, other UN agencies, governments and the private sector.

In order to discuss these questions and to contribute to a new programming guide on GBV, UNDP will hold a global GBV workshop in 2016 in Seoul, Korea. The main objective of this meeting will be to refine UNDP's strategic approach to working on GBV in order to optimize programming and advocacy: i) through the analysis of lessons learned from past and current UNDP contributions related to GBV; ii) a review and update on advances in global knowledge related to what works to prevent and respond to GBV; and iii) exploring new opportunities to develop targeted GBV programming as well as to mainstream actions to address GBV within UNDP's core areas of work. Leading up to the workshop a review, and to complement the project mapping, a review of UNDP's work on GBV over the last ten years has been commissioned

2. OBJECTIVE, SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

Background papers:

To support this strategic planning process a series of short background papers, or "think pieces" are being commissioned corresponding to different areas of UNDP's work under its strategic plan. These areas include, among others, inclusive growth (financing for development, planning and economic empowerment), governance, (rule of law, human rights, access to justice and social inclusion); crisis prevention and recovery, and HIV, health and development. The aim of the background papers are to locate GBV prevention and/or response within these specific thematic areas, and highlight the potential for UNDP to contribute to addressing GBV building on its comparative strengths and previous programming. The think pieces are expected to inspire new ways of approaching GBV that will meet current development challenges and achieve the SDG Goal 5.

Scope of Work:

The Consultant will be responsible for writing an original paper that will address the following questions:

- What are the main intersections between the areas of energy, climate change, natural resources management, disaster risk reduction and GBV? How are these issues connected?
- What are some examples of interventions in these areas that have components addressing gender equality and/or GBV? What changes have these interventions influenced? Why were they successful, or why not?
- What other types of interventions and partnerships may be relevant to address GBV within the context of climate change, energy, DRR and environmental programming?
- Given its mandate, what can UNDP do more to support work on addressing GBV within the context of its work on climate change, DRR, energy and the environment?

Suggested Outline

Part One: Overview of the topic

- Description of the development challenge/main problems to be addressed in this area.

Part Two: Programming and policy responses

- Describe some of the ways the challenges described in section one have been (or could be) addressed
- Provide examples of promising programme approaches and/or areas of policy change

Part Three: Potential areas of UNDP programming and policy advocacy

- Describe UNDP comparative advantage to work in this area.
- Provide examples of potential programming areas, research, specific interventions and/or policy advocacy that is needed to enhance this field and that UNDP can contribute to or support.
- Examples can be either specific stand-alone activities/projects, or activities that can be integrated into larger agendas.

Part Four: Measuring change

- Provide examples of proposed changes, indicators and targets for the actions outline in part three. Start with overall goals and chance objectives,
- Outline a theory and process of change, including incremental changes or targets.

Part Five: Conclusion and next steps

Timeline

Annotated outline submitted to UNDP by 10 November 2015

First draft of paper submitted to UNDP by 10 December 2015

Final version of paper submitted by 30 Jan 2016

Length

Suggested maximum length – 5000 words (plus tables/panels)

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

Author of Background Paper “Addressing the intersections of Climate Change, Energy and Environmental Degradation and Gender-based Violence” shall have the following qualifications:

Educational Qualifications:

- Advanced university degree in International Development, Environmental Studies, Political Science, International Relations, Gender Studies, Human Rights or a related field.

Professional Experience:

- A minimum of 10 years of experience in the areas of the environment, gender equality and related themes;
- Extensive research and academic publications in the field of gender and the environment and/or gender-based violence;
- Knowledge of and experience in producing substantive papers on gender issues;
- Experience working collaboratively in a team structure in a multicultural environment;

- Experience working under minimum supervision and tight deadlines;
- Prior experience in the work environment of an international agency, NGOs, UN, or international institutions is a plus;
- Computer literate (being able to use MS Windows, office applications, Internet search).
- Proven track record and experience in gender-related work

Language requirements:

- Fluency in spoken and written English is a must;
- Knowledge of another UN Language is a plus.

4. DURATION OF ASSIGNMENT, DUTY STATION AND EXPECTED PLACES OF TRAVEL

Contract Duration: : 25 October 2015 – 1 Feb 2016

Duty Station: Home based with no travel required.

5. FINAL PRODUCTS

Deliverables/ Outputs	Estimated Duration to Complete	Target Due Dates	Review and Approvals Required
First draft		30 Dec	3 weeks review
Final draft		30 Jan	

6. PROVISION OF MONITORING AND PROGRESS CONTROLS

The consultant will work off-site under the direct supervision of Regional Advisor, Gender, Violence and Rights, at the Bangkok Regional Centre, United Nations Development Programme.

7. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS.

Documentation required

Interested individual consultants must submit the following documents/information to demonstrate their qualifications. Please group them into one (1) single PDF document as the application only allows to upload maximum one document:

- Letter of Confirmation of Interest and Availability using the template provided in Annex 2;
- Personal CV and P11, indicating all past experience from similar projects, as well as the contact details (email and telephone number) of the Candidate and at least three (3) professional references;
- Financial proposal, as per template provided in Annex 2.

Incomplete proposals may not be considered.

Annexes :

Annex I - Individual IC General Terms and Conditions

Annex II – Offeror’s Letter to UNDP Confirming Interest and Availability for the Individual IC, including Financial Proposal Template

For any clarification regarding this assignment please write to brh.gef.procurement@undp.org

8. FINANCIAL PROPOSAL

Consultant must send a financial proposal based on Lump Sum Amount.

The total amount quoted shall be all-inclusive and include all costs components required to perform the deliverables identified in the TOR, including professional fee, travel costs, living allowance (if any work is to be done outside the IC’s duty station) and any other applicable cost to be incurred by the IC in completing the assignment. The contract price will fixed output-based price regardless of extension of the herein specified duration. Payments will be done upon completion of the deliverables/outputs and as per below percentages:

- Deliverable 1/ First draft of paper: 50% of total contract amount;
- Deliverable 2/ Final draft of paper: 50% of total contract amount.

In general, UNDP shall not accept travel costs exceeding those of an economy class ticket. Should the IC wish to travel on a higher class he/she should do so using their own resources.

In the event of unforeseeable travel not anticipated in this TOR, payment of travel costs including tickets, lodging and terminal expenses should be agreed upon, between the respective business unit and the Individual Consultant, prior to travel and will be reimbursed.

9. EVALUATION

Individual consultants will be evaluated based on the Cumulative analysis

The award of the contract will be made to the individual consultant whose offer has been evaluated and determined as:

- responsive/compliant/acceptable, and
- having received the highest score out of a pre-determined set of weighted technical (70%) and financial criteria (30%) specific to the solicitation.

Financial score shall be computed as a ratio of the proposal being evaluated and the lowest priced proposal received by UNDP for the assignment. Only candidates obtaining a minimum of 350 technical points would be considered for the Financial Evaluation

Criteria	Weight	Max. Point
<u>Technical</u>	70%	500
Education	10%	50
Years of Experience	20%	100
Thematic Experience	25%	150
Adequacy of Competencies for the Assignment	25%	150
Availability	10%	50
<u>Financial</u>	30%	100