**PROPOSAL TEMPLATE**

(To completed in English)

1. **Basic Information**

|  |  |
| --- | --- |
| Project Name |  |
| Expected Outcome) |  |
| Expected Outputs |  |
| Direct Beneficiaries |  |
| Organization Name |  |
| Contact Information | (Name and Title)  (E-mail Address)  (Phone Number) |
| Funding Amount Requested |  |
| Execution Period |  |

**II. Context and Problem Analysis**:

*Describe the situation, highlighting needs and challenges on the relevant focus areas and provide a brief description of emerging opportunities and key objectives;*

**III. Justification**:

*Provide an analysis of why it is important to implement the proposed project.*

**IV. Project Design**:

*Elaborate on the strategy, methodology, and approach your organization proposes to utilize to attain the project’s expected outputs..*

**V. Target Beneficiaries:**

*Describe**the populations targeted and**principles for identifying the target groups or beneficiaries (reference to any baseline information available such as related needs assessments and surveys conducted, will be useful). Where possible, indicate how many women and youth will be targeted through the project.*

**VI. Expected Project Outcome, Outputs and Planned Activities**:

*State the expected outcome and outputs the project aims to achieve and describe the activities corresponding to each output.**Kindly describe a causal chain explaining how the lower-level outputs are strategically linked to the higher level outcome (if- then-logic).*

**VII. Result-based Work Plan** (*add rows as needed*)

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Outcome (s):** | | | | | | | | | | | |
| **Expected Outputs** | **Indicator** | **Baseline** | **Target** | **Planned Activities** | **Time Frame (Month)** | | | | | | **Required Budget**  **(Per Output)** |
| 1 | 2 | 3 | 4 | 5 | 6 |
| Output 1 |  |  |  | Activity 1-1: |  |  |  |  |  |  |  |
|  |  |  | Activity 1-2: |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| Output 2 |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| Output 3 |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| Project Management  (e.g., recruitment of staff, M&E, reporting etc.). |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| TOTAL |  |  |  |  |  |  |  |  |  |  |  |

*\*Add Outcomes or Outputs as required.*

*\*Target Indicators should both consist of the qualitative figures that the project aims to achieve and the indicators to be used. For example, “100 women received temporary income through cash for work”.*

**VIII. ActivityInfo Project Target List**

# *Please fill out the cells of only relevant indicators to your project/activities with targeted numbers to be achieved. For “Location,” please specify the camp or district and governorate for non-camp project site. Beneficiaries should be counted using the number of individuals and non-human indicators are entered in last column.*

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **HRP/3RP Output** | **Indicator** | **Location 1:**  **Name of camp, district or governorate** | | | | **Location 2:**  **Name of camp, district or governorate** | | | | **Other Unit #** |
| **Women** | **Men** | **Boys** | **Girls** | **Women** | **Men** | **Boys** | **Girls** |
| **Objective 1: Improve economic opportunities for affected populations for Syrian refugees, IDP and host communities** | | | | | | | | | | |
| 1.1. Increased employment opportunities for Syrian refugee, IDPs and host communities | # of IDPs benefited temporary employment activities (cash for work etc.) |  |  |  |  |  |  |  |  |  |
| # of HC benefited temporary employment activities (cash for work etc.) |  |  |  |  |  |  |  |  |  |
| # of Refugees benefited temporary employment activities (cash for work etc.) |  |  |  |  |  |  |  |  |  |
| 1.2. Small businesses promoted and established | # IDPs supported to establish or scale up businesses (micro-finance, small grants, etc.) |  |  |  |  |  |  |  |  |  |
| # HC supported to establish or scale up businesses (micro-finance, small grants, etc.) |  |  |  |  |  |  |  |  |  |
| # Refugees supported to establish or scale up businesses (micro-finance, small grants, etc.) |  |  |  |  |  |  |  |  |  |
| # of Value chains involving diverse ethnic/social groups supported. |  |  |  |  |  |  |  |  |  |
| 1.3. Partnerships with private sector strengthened | # of Signed partnership agreements with private sector to facilitate employment |  |  |  |  |  |  |  |  |  |
| **Objective 2: .Improved employability with marketable skills** | | | | | | | | | | |
| 2.1. Increased availability of information and improved understanding of market demands, employability skills and business environment | # of livelihoods and/or market assessments conducted |  |  |  |  |  |  |  |  |  |
| 2.2. Capacity of training institutes mapped, assessed and strengthened | # of mapping exercises on training institutions conducted |  |  |  |  |  |  |  |  |  |
| # of institutions that received support to enhance their training capacity (physical, coverage or knowledge transfer) by governorate |  |  |  |  |  |  |  |  |  |
| 2.3. Facilitation mechanisms for job opportunities, vocational and business trainings provided ( employability trainings, skills trainings, job portals, job newsletters, databases, etc) | # of IDPs Men who benefited from job placement/referral mechanisms (registered job fairs, job portals, job newsletters, job centers) |  |  |  |  |  |  |  |  |  |
| # of HC who benefited from job placement/referral mechanisms (registered, job fairs, job portals, job newsletters, job centers) |  |  |  |  |  |  |  |  |  |
| # of Refugees who benefited from job placement/referral mechanisms (registered, job fairs, job portals, job newsletters, job centers) |  |  |  |  |  |  |  |  |  |
| # of IDPs participated in professional skills, vocational or business development training courses |  |  |  |  |  |  |  |  |  |
| # of HC participated in professional skills, vocational or business development training courses |  |  |  |  |  |  |  |  |  |
| # of Refugees participated in professional skills, vocational or business development training courses |  |  |  |  |  |  |  |  |  |
| **Objective 3:**  **3-1. Promote Inclusiveness and peaceful co-existence among refugees, IDP, host communities and other local groups**  **3-2. Increase communication channels for dialogue, coordination and consultation between host communities, s, and IDPs to promote peaceful coexistence**  **3-3. Increase interconnectivity and interdependence among diversified groups of refugees, IDPs and hosting communities' households through job opportunities and livelihoods across the same value chain** | | | | | | | | | | |
| 3.1. Community-based activities for social cohesion facilitated | Participated in mixed social cohesion community events (including dialogue sessions) |  |  |  |  |  |  |  |  |  |
| Participated in men's social cohesion community events (including dialogue sessions) |  |  |  |  |  |  |  |  |  |
| Participated in women's social cohesion community events (including dialogue sessions) |  |  |  |  |  |  |  |  |  |
| Participated in Youth social cohesion community events (including dialogue sessions) |  |  |  |  |  |  |  |  |  |
| 3.2. Shared facilities and services provided for refugees, IDP, host communities and other local groups | # community facilities provided or rehabilitated |  |  |  |  |  |  |  |  |  |
| 3.3 System established to monitor tensions between divergent community sub-groups | Assessments completed to indicate social tension |  |  |  |  |  |  |  |  |  |

**IX. Implementation Arrangement**

1. Management structure/mechanisms:

*Describe how the project will be managed with key personnel/positions to ensure efficient and effective implementation.*

1. Monitoring & Evaluation (M&E) and Reporting:

*Describe how the organization will conduct M&E and ensure quality reporting to the UNDP.*

1. Partnerships**:**

*Describe the partners needed to successfully implement the project and their roles, if applicable. The partnership with local NGOs and community based organizationsis encouraged.*

1. Risk analysis:

*Indicate the possible risks in relation to project implementation and suggested risk management strategy and countermeasure in the table below. Livelihoods and Effect/Impact of the risk can be scaled High, Medium and Low*

|  |  |  |  |
| --- | --- | --- | --- |
| Risk | Likelihood of risk occurring | Effect on the achievement of expected results | Risk management strategy/Countermeasures |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**X. Budget**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Output** | **Budget Item** | **Unit** | **Unit Price**  **(USD)** | **Qty** | **Budget Amount**  **(USD)** |
| Output 1: |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Output 2: |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Output 3 |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Project Management |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| TOTAL |  |  |  |  |  |

*\*Add Outputs as required.*

*\*Project Management includes operational and overheat costs.*