

Clarifications to Proposers - I

Question 1.

Is the winning bidder required to customize the business training material as per each cluster .

Answer: UNDP expect to develop a customized training material for both General business development and management; and Specific focus for each cluster/sector, which will be identified based on the clustering exercise. In addition the training material should be customized to illiterate people since around 30% of the entrepreneur are illiterate .

Question 2.

Should the field officers have only the minimum qualifications mentioned in the TORs .

Answer: Yes, because field officers will be in day to day contact with the entrepreneur and they will be the link between them and with the other business functions – advice needed.

Question 3.

What the final product of the training material should look like ?

Answer: UNDP expects to have it in a booklet form for example spiral with design and identity.

Question 4.

Will the training material will be used for other areas in the future?

Answer: UNDP expects to improve and customize to develop the training material for future project activities in other geographical areas.

Question 5.

Have all the microbusiness received the full amount of their seed capital?

Answer: By the time the winner bidder is selected the bulk of the microbusiness will have received all the installments of the seed capital, and they will have just started their businesses.

Question 6.

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The exact location of the microbusiness identified?

Answer: UNDP plans to conduct GPS coordinate for each business to identify the exact locations of all businesses. However, this will not be ready yet by the time the winner bidder is selected.

Question 7.

Can the responsibility of the project management staff, training and mentoring be mixed, for example can a trainer be a mentor.

Answer: UNDP expects to have clear responsibilities per each project staff, so in principle they can't be mixed. As regards the trainer and mentors, yes they can, based on the qualifications and experiences of each of them.

Question 8. Can the mobile credit card be either in cash or in kind .

Answer: yes it can be, taking into account that each beneficiary should have JD 10.00 per month for 5 months.

Question 9. can the beneficiaries (entrepreneurs) be mixed based on gender.

Answer: yes, since during the last two phases the training and awareness sessions used to be mixed.

Question 10.

Was is the age range of the entrepreneur.

Answer: the bulk of them in the age group between 18 and 35.

Question 11.

How should transportation be provided?

Answer: Transportation is one of the biggest challenges. Therefore, it is important to suggest transportation arrangement to ensure participation of the participants.

Question 12.

How will the progress of the winner bidder's work be measured?

Answer: UNDP identified key indicators for assessing the progress and achievements of the work, which include % increase in revenue; # of

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employees etc.. Bidders can also suggest how they measure the impact in terms of monitoring methodologies and indicators.

Question 13.

Technical Proposal Form – Form 2 Proposed Methodology, approach and implementation, is there a An error in the census for the form between 2.1 to 2.4

Answer:

Kindly note that there is no any typo mistake or error in the numeric order of sections , which is described as follows:

2.1 : Detailed of organization / Expertise Firm

2.2 : Project Implementation Plan

2.3 : Organogram

2.4 : Annexes from 2.4.1 to 2.4.3