

MINUTES OF THE PRE-BID CONFERENCE

February 28, 2016, 10:00, UNDP Office in Belarus on the technical and procedural issues of preparation and submission of proposals under RFQ/UNDP/39/2016 for the supply and delivery of the booster station

1. **Question:** Does the RFQ procedure allow any further price reduction procedure when the Offeror can reduce the initially stated price for the required equipment?
Answer: The price reduction procedure is not applicable. The evaluation of Offers will be conducted on the basis of the submitted price proposal by the Offeror.
2. **Question:** In case the offerors provide quotations in different currencies (USD, EUR, BYR) how does UNDP compare the proposals?
Answer: UNDP converts all the proposals into the single currency (USD) according to internal UNDP operational rate for the bid submission date.
3. **Question:** With which organization will the contract for the supply of Goods be concluded (UNDP or OAO "Zhitkovichihimservice")?
Answer: The contract for the supply of Goods will be concluded between the Supplier and United Nations Development Programme. United Nations Development Programme is the non-resident of the Republic of Belarus (Headquarters is located in New York, USA at the address: United Nations Plaza, 1, New York).
4. **Question:** Who will do the customs clearance of the Goods supplied according to DAP (Incoterms 2010)?
Answer: United Nations Development Programme will do the customs clearance of the Goods supplied according to DAP (Incoterms 2010).
5. **Question:** Has the Offeror proposing to deliver Goods for a shorter period than the period indicated in RFQ document any advantage during the evaluation of the Offers?
Answer: An Offeror proposing to deliver Goods for a shorter period than the period indicated in RFQ document has no advantage over any other Offeror proposing to deliver within the timeframe as specified in RFQ document.
6. **Question:** What document serves as a condition for release of payment for the delivered Goods?
Answer: The Certificate of acceptance of Goods issued by the Purchaser and based on full compliance of the supplied Goods with RFQ and Purchase order requirements serves as a condition for payment.
7. **Question:** Can the company include VAT in the price proposal if the company is a resident of the Republic of Belarus. How will VAT affect the price evaluation process?

Answer: In the price proposals of the Offerors, residents of the Republic of Belarus, VAT, if included, shall be clearly indicated in the price proposal. In such a case, VAT, if any, will be paid to the Supplier and reimbursed to UNDP by the Ministry of Finance of the Republic of Belarus. Price proposals will be compared without consideration of VAT.

8. **Question:** How is non-warranty servicing performed during the warrantee period?

Answer: During the warranty period non-warranty servicing is performed on the basis of the service contract between Supplier and the End user.

9. **Question:** When and where will the bid opening procedure will be conducted? Is it possible to attend it?

Answer: Bid opening procedure will take place on February 18, 2016 (17.30 Minsk time) in UNDP office and will not be public.

10. **Question:** Is the requirement of warrantee period of 24 months an obligatory requirement from the end user? The standard warranty period for such equipment is 12 months from the commissioning date.

Answer: After the consultation with the end user this requirement is changed to 12 month.

Please, see Supplemental information #1 to RFQ.

11. **Question:** Where will the booster station be stored in the winter period?

Answer: Storage in the idle period of the year: At the place of operation in all seasons all year round.

Please, see Supplemental information #1 to RFQ.

12. **Question:** Is installation of equipment, its commissioning as well as training of the Purchaser's/End-user's staff in the operation and maintenance included in the scope of supply under the contract?

Answer: The Supplier has to deliver the equipment, provide installation of equipment, its commissioning as well as general training of the Purchaser's/End-user's staff in the operation and maintenance.

Please, see Supplemental information #1 to RFQ.

13. **Question:** One of the recommendations on the basis of the previous experience can be installation of equipment to the foundation and not to the base which is in the form of skid landing gear for transportation by traction as the installation on the foundation is more reliable.

Answer: After consultation with the end user, this requirement is changed. Booster station is mounted to the metal frame base or metal plate for fixation with bolted-type connection to the concrete horizontal base (foundation).

Please, see Supplemental information #1 to RFQ.

14. **Question:** Please, clarify the type of the equipment to be supplied.

Answer: Type: Booster station including slurry (sludge) centrifugal pump or centrifugal and vortex pump with electric drive in the protective metal case of a container type. Booster station is

mounted to the metal frame base or metal plate for fixation with bolted-type connection to the concrete horizontal base (foundation).

Please, see Supplemental information #1 to RFQ.

15. **Question:** Who is responsible for preparation of foundation for installation of booster station?

Answer: The end user (OAO "Zhitkovichihimservice") is responsible for preparation of the concrete horizontal base (foundation) for installation of the booster station (the booster station is mounted to the metal frame base or metal plate). The Supplier of the booster station has to provide the information on the attachment points and dimensions of the equipment.

Please, see Supplemental information #1 to RFQ.

16. **Question:** What cables are included into the scope of supply?

Answer: Moisture resistant cable from booster station to the control from dredger. Cable length 600 m.

Moisture resistant five-pole power cable for connection of booster station to the power source.

Cable length 300 m.

Please, see Supplemental information #1 to RFQ.

17. **Question:** Does the pump need to be equipped with 5-blade impeller?

Answer: No. This requirement is cancelled.

Please, see Supplemental information #1 to RFQ.

18. **Question:** Please, clarify the number of pairs of poles in item 2.8.

Answer: Number of pairs of poles: not less than 2.

Please, see Supplemental information #1 to RFQ.

19. **Question:** Will the deadline for submission of offers be prolonged?

Answer: The deadline for submission of offers is prolonged. The new deadline for submission of offers is **18 February, 2016, 17.00 local (Minsk) time.**

Please, see Supplemental information #1 to RFQ.

20. **Question:** Is it possible to clarify the requirements to the completeness of the station and the protective case.

Answer: Completeness of the station:

Metal frame base or metal plate with holes for fixation with bolted-type connection. On the base electric motor and pump are mounted and enclosed into a protective metal case of a container type made from corrosion-resistant steel of 2-3 mm thick.

The side walls of the protective case are rising and are fixed on top side with the hinges to metal framework or removable. The opening or removable side walls of the protective case are equipped with locking devices. Steel extension of the pump suction pipe must have flanged connection at the end compatible with the flanged connection of the coastal slurry pipe and must reach outside the protective case of the booster station in the vertical position in relation to the ground.

Steel extension of the pressure branch pipe must have flanged connection at the end compatible with the flanged connection of the coastal slurry pipe and must reach outside the protective case of the booster station in the vertical position in relation to the ground. It has to be located on the left side along the path of pulp slurry moving in coastal slurry pipeline which goes from the dredger.

Please, see Supplemental information #1 to RFQ.

21. **Question:** Is it possible to clarify the parameters of the pipe and the flange to which booster station will be joined?

Answer:

Characteristics of the existing coastal slurry pipe:

SDR 21 corresponds to the described technical requirements in RFQ with the following characteristics: outside diameter of the pipe 225 mm; approximate internal diameter (nominal pipe bore) 200 mm; wall thickness 10,8 mm; pipe material PE 100. Pressure of pumped abrasive slurry, MPa: 0.8.

Joint flanges of coastal slurry pipe:

Flange type: ring-type, steel, flat;

Standard: 1-200-10 GOST 12820-80

Outer diameter, mm: 335;

Inner diameter, mm: 222;

Reference (circle) diameter on the centres of bolt circles, mm: 295;

Diameter of bolt circles, mm: 22;

Number of joint holes, pcs: 8

Please, see Supplemental information #1 to RFQ.

22. **Question:** In the parameters of the pipe on the existing dredger capacity of 250 m³/h is indicated. Is it capacity on pulp slurry?

Answer: Yes. Capacity on pulp slurry 250 m³/h.

23. **Question:** In the after-sales services requirements it is indicated "The Supplier shall provide warranty maintenance of supplied Goods within 15 days upon receipt of such request". Please, clarify if it means working or calendar days?

Answer: Calendar days.

24. **Question:** Please, clarify if availability of frequency converter required in item 1.9. "Input pressure control: Automatic control of speed according to input pressure of pulp supplied from the dredger".

Answer: Booster station must be equipped with automatic control of speed by change of rpm of the pump according to change of pressure of pulp through **frequency converter** in order to control speed of the pump.

25. **Question:** Is inverted valve required in the pressure pipe, which goes from the booster station?

Answer: No.