

Amendment No. 1 for RFP 2016/5

RFP – 2016/5: Professional Engineering Design Review and Supervision for MSW Sanitary Landfill Cell, for Expansion of Physical Waste Disposal Capacity of Al Ekaider Landfill in Irbid Governorate, Jordan

Date: 7th February 2016

Dear Proposers,

In response to the requests from proposers during the pre-proposal meeting extend the submission deadline. Kindly consider that the submission deadline and opening of proposals are amended as per the below table.

1) RFP 2016/5, Section 2, Instructions to Proposers, Data Sheet

DS No.	Cross Ref. to Instructions	Data	Specific Instructions / Requirements
21	C.21 D.24	Deadline of Submission	Date and Time : 21th February 2016, 03:00 PM Local Amman , Jordan Time
24	D.23.1 c)	Date, time and venue for opening of Proposals	Date and Time: February 22, 2016 12:00 PM Venue: UNDP Premises. Opening will be done internally

On the other hand, in response to the inquiries from proposers during the pre-proposal meeting regarding the financial soundness of the interested proposers. Kindly consider that the financial soundness mentioned in the Checklist Form will be as per the amended Checklist Form below mentioned.

2) RFP 2016/5, Sections 4 to 6, Technical Proposal and Submission Forms, Checklist for Proposers, Point #20

Subject: RFP – 2016/5: Professional Engineering Design Review and Supervision for MSW Sanitary Landfill Cell, for Expansion of Physical Waste Disposal Capacity of Al Ekaider Landfill in Irbid Governorate, Jordan			
No.	Description of Documents	Provided OR Not Applicable	Page Number
1	Company Profile [Letter of Invitation & Instructions to Proposers, Data Sheet, DS No. 26]		
2	Proposal Submission Form signed and stamped [Technical Proposal & Submission Forms, Clause 2.1 (Section 4)].		
3	Proposer Information Form signed and stamped [Technical Proposal & Submission Forms, Clause 2.2.1 (Section 5)].		
4	Partners or JV of Company Participating signed and stamped [Technical Proposal & Submission Forms, Clause 2.2.2 (Section 5)] if applicable.		
5	Declaration of NO Conflict of Interest Form signed and stamped [Technical Proposal & Submission Forms, Clause 2.2.3 (Section 5)]		
6	Declaration of Litigation and Arbitration History Form signed and stamped [Technical Proposal & Submission Forms, Clause 2.2.4 (Section 5)] <i>All information regarding any past and current litigation during the last five (5) years, in which the bidder is involved, indicating the parties concerned, the subject of the litigation, the amounts involved, and the final resolution if already concluded. If applicable</i>		
7	Declaration by Applicant Form signed and stamped [Technical Proposal & Submission Forms, Clause 2.2.5 (Section 5)]		
8	Forms 1 to 3: Details of Organization / Expertise of Firm [Technical Proposal & Submission Forms, Clause 3.1 (Section 6)]		
9	Project Implementation Plan [Technical Proposal & Submission Forms, Clause 3.2 (Section 6)]		
10	Organogram reflecting the reporting lines for each staff member [Technical		

	Proposal & Submission Forms, Clause 3.3 (Section 6)]		
11	Duly signed CV's of all proposed key staff [Technical Proposal & Submission Forms, Clause 3.4.1 (Section 6)]		
12	Project Specific Information reflecting[Technical Proposal & Submission Forms, Clause 3.4.2 (Section 6)]		
13	Statement of Satisfactory Performance from the Top <i>Three</i> Clients in terms of provision of similar services during the last 3 years (if available)		
14	List of Shareholders and Other Entities Financially Interested in the Firm owning 5% or more of the stocks and other interests, or its equivalent if Bidder is not a corporation		
15	Tax Registration/Payment Certificate issued by the Internal Revenue Authority evidencing that the Bidder is updated with its tax payment obligations, or Certificate of Tax exemption, if any such privilege is enjoyed by the Bidder.		
16	Certificate of Registration of the business, including Articles of Incorporation, or equivalent document if Bidder is not a corporation		
17	Quality Certificate (e.g. ISO....etc..) and/ or other similar certificates, accreditations, awards or citations received by the Bidder, if any		
18	Latest Audited Financial Statements (Income Statement and Balance Sheet) Including Auditor's Report for the past Three Years.		
19	If available credit rating evidenced by reputable reporting agencies (i.e., Dunn and Bradstreet, Moody's Investor Services) for reports on the company's production facilities, financial and management status; if not provided, UNDP will ask the reporting agency to contact the company and obtain a report on later stage.		
20	Financial soundness: Proposers shall provide documentary evidence; preferably in the form of latest available audited financial accounts proving that the total average cumulative annual turnover over each of the last two years exceeded the amount of U\$ 1,000,000		
21	List of Bank References (Name of Bank, Location, Contact Person and Contact Details)		
22	Financial Proposal Form Section 8 (Price Schedule). To be submitted separately from the Technical Proposal		
23	Schedule of Non-Compliance		
24	Confirmation of non-inclusion of the proposer in the in UN's Consolidated List of Individuals and Entities with Association to Terrorist Organizations, in the List of Vendors Suspended or Removed from the UN Secretariat Procurement Division Vendor Roster, the UN Ineligibility List and in the list of vendors sanctioned by		

	UNDP		
25	Proposal Security Form Section 7		
26	This Check List		

Authorized Signature: *[In full and initials]*

Date: *[Day/Month/Year]*

Company

Stamp

Apart from providing additional information, no alterations to its format shall be permitted and no substitutions shall be accepted.

Procurement Unit, UNDP Jordan