

**Youth Leadership Programme II: “Mosharaka”**  
**Terms of Reference (TOR) for Individual Contract (IC)**  
**Design and Facilitation of Youth Innovation and SDGs programme**

**A. Project Title**

Youth Leadership Programme II

**B. Background**

In September 2015, world leaders unanimously adopted a universal, bold and ambitious agenda: [“Transforming our World: the 2030 Agenda for Sustainable Development”](#). This 2030 Agenda applies to all countries and forges a comprehensive plan of action articulated around 17 Sustainable Development Goals (SDGs) and 169 targets. It breaks new ground by aiming at “leaving no one behind” and by establishing peaceful, just and inclusive societies. Effective, accountable and inclusive institutions are a fundamental precondition for sustainable development. It offers an opportunity for every country in the world to address discrimination, exclusion, growing inequalities, natural disasters, unemployment and lack of decent work among other important factors.

The progress and change we will achieve over the next 15 years will have a direct impact on the youngest generations and on those to come. If we do not work *with* young people to improve the situation *for* young people, we will not accomplish the progress needed to achieve sustainable development. Young people are essential to the success of the agenda as a whole. The 2030 Agenda was developed in an inclusive manner with young people playing a key role in forging its priorities, alongside national governments, civil society organizations, academia, research institutions, the private sector and multilateral and regional bodies.

Recognizing the important role that youth are playing in the achievement of development goals, UNDP Arab States launched a Youth Leadership Programme (YLP I) in 2015. YLP I brought together 40 inspiring young men and women from 18 Arab Countries to nurture their creativity and offer support for the realization of their innovative ideas representing their beliefs, dreams and determination to improve their communities. YLP I aimed at building a cadre of well-informed young men and women with the potential to become effective leaders in their communities. The interaction among young women and men created space for learning concepts of tolerance, co-existence, respect, teamwork and analytical thinking to launch new and innovative discourse on gender equality and women’s empowerment among the younger generation. The network of youth worked on developing initiatives to help women, men and children in their local communities especially women living in conflict contexts.

### **C. Project Description**

UNDP is looking to build on the success of YLP I with a second round of the programme, YLP II, to be launched in 2016. YLP II will focus on the development of youth's capacity for analytical thinking and social innovation in the pursuit of achievement of the SDGs, specifically in promoting social cohesion, good governance, gender equality, and economic empowerment. YLP II aims to support youth to become stronger agents for change. Specifically, YLP II will support youth leaders in developing and implementing social interventions, encourage partnerships between youth initiatives, and strengthen networking, knowledge sharing and coalition building of youth across Arab Countries.

The participants of YLP II will be selected in a transparent and fair process targeting youth aged 19 to 30. Youth will have the opportunity to express their interest in participating in YLP II by submitting ideas, activities or prototypes in any of the four main thematic pillars of how they are planning to promote SDGs in their communities using an innovative and realistic approach.

Selected participants will be engaged in interactive training workshops, where they will be provided with knowledge and tools to pursue social interventions focusing on strengthening their innovation skills and ability to forge partnerships to implement and scale up their ideas.

Objectives of YLP II:

- Promotion, raising awareness, and providing skill development in various social innovation approaches towards achieving the SDGs, particularly in the following four thematic pillars:
  - Social cohesion;
  - Good governance;
  - Gender equality;
  - Economic empowerment;
- Support for young leaders in the design, development and implementation of innovative ideas to address challenges in these four thematic areas.

### **D. Scope of Work**

UNDP is looking to recruit a home-based consultant to assist in the design, conduct and reporting for YLP II.

The consultant will support the design and facilitation of interactive hands-on learning workshops, at national and regional levels, in which participants will learn about the SDGs, build their skills to advocate for change, and develop skills in various social innovation approaches and methodologies, including design thinking. The consultant will also support UNDP Country Office

teams in supporting participants with guidance and mentorship as they develop, refine and implement their ideas.

Expected deliverables of the consultancy:

- Coordinate with UNDP Country Office focal points in designing and implementing national events for shortlisted applicants; it is expected that these events will vary by country.
- Coordinate with the Technical Team in providing necessary support to the UNDP Country Office focal points to ensure adequate mentorship and guidance is provided to the selected participants.
- Design and manage the selection process, including definition of criteria and evaluation of participants, to narrow the pool to approximately 80 participants.
- Support the design, development, and delivery of materials for a regional hands-on learning event for selected youth from participating countries.
- Support the design, development and delivery of the change maker's event.
- Coordinate with the Technical Committee of YLP II project management team.
- Provide periodical progress reports and prepare the final report.

#### E. Expected Outputs and Deliverables

Deliverables / Outputs	Target Due Dates	Percentage of Total Price (Weight of Payment)	Review and Approvals Required
Output 1: Support and design in coordination with the UNDP CO Focal Points the implementation of the several national events for shortlisted applicants (shared with and approved by the Technical Team). Develop a coordination plan to harmonize between youth focal points in Country Offices and project management.	Within 15 days after contract signature.	15%	Kawtar Zerouali and/or Shatha Mahmoud
Output 2: Design a mentorship and support plan in coordination	Within 5 days after successful delivery of output 1.	15%	Kawtar Zerouali and/or Shatha Mahmoud

with the YLP II technical team to ensure adequate guidance for youth to support their ideas shared and approved.			
Output 3: Design and manage the selection process based on the chosen principles including definition of criteria and evaluation to narrow the pool of applicants and move them to the regional round.	Within 25 days after successful delivery of output 2.	15%	Kawtar Zerouali and/or Shatha Mahmoud
Output 4: Support the design, development and delivery of materials for the Regional Hands-on learning event.	Within 25 days after successful delivery of output 2.	15%	Kawtar Zerouali and/or Shatha Mahmoud
Output 5: Support in the design of the change maker's event.	Within 15 days after successful delivery of output 4.	15%	Kawtar Zerouali and/or Shatha Mahmoud
Output 6: Ongoing briefing and progress reports provided. Share briefing with UNDP team and the Technical Committee of YLP II throughout the programme.	Once every two weeks throughout the contract period.	0%	Kawtar Zerouali and/or Shatha Mahmoud
Final report delivered.	Within 30 days after successful delivery of output 5.	25%	Kawtar Zerouali and/or Shatha Mahmoud
<b>Total</b>		100%	

## F. Institutional Arrangement

The consultant will report to the project manager of Mosharaka Regional Project based in Amman, Jordan. He/she is expected to liaise and collaborate throughout the course of the work with other experts, researchers. The UNDP team will provide technical assistance and quality assurance support.

## **G. Duration of the Work**

The work duration is expected to be 40 working days for a period of five months from contract signature.

## **H. Duty Station**

This is home-based activity with travel to support the delivery of select national events and the interim regional event. UNDP will be responsible for travel expenses.

## **I. Qualifications of the Successful Individual Contractor**

- i. Academic Qualifications  
Bachelor's degree in international development, sociology, social policy or any related field.
- ii. Years of experience  
At least five (5) years of proven experience in social innovation, civil society, volunteer and community work, youth training or related fields.
- iii. Competencies
  - Demonstrated ability in conducting creative-thinking and innovation learning events.
  - Solid experience in facilitation is required.
  - Excellent command of common office software (MS Office etc.).
  - Background knowledge about the SDGs, United Nations and UNDP is highly desirable.
  - Fluent in English and Arabic

## **J. Financial Proposal and Schedule of Payments**

All proposals must be expressed in Lump Sum Amount. This amount must be "all-inclusive". Please note that the contract fees will be fixed regardless of changes in the cost components. The fixed lump sum amount will be divided over two payments, the first payment after the successful completion of output (4), and the second payment after submission and acceptance of the final report.