



Empowered lives.
Resilient nations.

Request for Proposal –Individual Consultancy

We kindly request Individuals to submit their Proposal for: Short term consultancy - Terminal Evaluation

Terms of Reference:

Portfolio Project # 00087293 (SGP/COMPACT Re-granting of OAK FUNDS) was implemented between the period June 2013 to December 2015 with the financial support of the OAK Foundation; and was designed with an objective of protecting and conserving the Belize Barrier Reef Reserve System World Heritage Site. Small Grants targeted Coastal Community Based Organizations, Associations and Local Non- Governmental Organizations and promoted:

- a. Increased capacities of CBO's and emerging groups
- b. Improved Marine Protected Areas management
- c. Biodiversity and Conservation education
- d. Enhanced community livelihood benefits
- e. Enhanced stakeholder communication, consultation and consensus building
- f. Dissemination of lessons learnt

The above stated objective was achieved through the administration and implementation of the 10 project grants. As a condition of UNDP/ SGP re-granting of OAK Foundation funds, it is prescribed that a terminal evaluation of OAK Funded initiatives be undertaken. The Terminal Evaluation is intended to be a systematic learning exercise for project partners. The exercise is therefore structured so as to generate and share experiences and practical knowledge. The proposed portfolio evaluation of the OAK Supported SGP will focus on:

❖ **Portfolio/ Outcome analysis**

Detailing how those initiatives funded have contributed to the overall progress of Objective realization (including contributing factors and constraints);

❖ **Output analysis**

Focusing on the relevance of and progress made in terms of the individual project outputs within the UNDP/ OAK Portfolio (including analysis of project activities, sustainability factors, non- intentional results and cascading/ ripple effect of investment);

Consultancy Objective:

The specific objectives are:

1. To provide an overall picture of the Performance of the OAK portfolio and address impact, effectiveness and efficiency issues that can be dealt with at the portfolio level for used in designing and implementation of UNDP's Small Grant Programming interventions during the current UNDP Country , which is crucial in informing the design of the new UNDP CPD cycle (2017- 2021).
2. To do a portfolio/outcome analysis of the business cases through;

- a) To review the business case and assess whether or not stated objective, indicators and targets appropriately responded to national circumstances and to the state of the Belize Barrier Reef Complex.
 - b) Assess the timeliness of intervention and determine the likelihood for achieving the portfolio impact within the planned timeframe.
 - c) Assess the main factors (positive and negative) within and beyond UNDP/SGP interventions that affected portfolio delivery; stating clearly how these factors limited or facilitated progress towards attainment of the portfolio objective.
 - d) Assess whether or not proposed contributions to the achievement of the portfolio objective were appropriate, sufficient, effective and sustainable.
 - e) Determine portfolio's contribution to the realization of Gender equity in portfolio programming (Examine the intended/unintended impacts for women, men and youths).
 - f) Assess the extent to which the capacity developed under the programme can continue to function without continued external support from UNDP/ SGP.
3. Do an Output Analysis on the effectiveness of the SGP for successfully achieving environmental conservation and sustainable management while addressing livelihoods in communities.
 4. Put into consideration a list of driver of development effectiveness throughout the portfolio evaluation process so as to help in connecting UNDP's substantive results to a larger intended national development outcomes.

Qualification & Experience:

- Master's degree in energy, natural resource management, environmental economics or other related fields;
- 5 years of experience in project development, result based management and portfolio evaluation will be considered an asset;
- Demonstrated skills and knowledge in participatory monitoring and evaluation processes
- Good understanding and knowledge of the Belizean context with regard to coastal zone management, community management of natural resources
- Experience in monitoring and evaluation of development portfolios and projects
- Strong analytical skills;
- Strong oral, communications and writing skills;
- Fluency in English and Spanish

Level of Effort and Duration:

30 work days within a period from (Starting June 1st to July 30th, 2016)

Request for Proposal Package located:

Please download the RFP package at <http://procurement-notices.undp.org/> Reference number is **29600**

Submission of Application Package:

Proposals are required to submit by email or in 1 sealed envelope clearly labeled *RFP: Consultancy -Terminal Review*.

United Nations Development Programme
Attn: Procurement Associate

3rd Floor, Lawrence Nicholas Building. Belmopan
Cayo District, Belize, C.A.
Tel: (501) 822-2688, 0467, 4228
Email: procurement.bz@undp.org

Deadline for Application: May 30th 2016

The United Nations Development Programme is committed to achieving workforce diversity in terms of gender, nationality and culture. ALL qualified firms are equally encouraged to apply.