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Section 1- Letter of Invitation

Afghanistan
May 20, 2016

UNDPAFG/GFP/RFQ/001/2016/0000000718

Subject: Request for Quotation for Procurement of Medicine and Medical Supplies for Global Fund Project (GFP), UNDP Afghanistan.

Dear Mr. /Ms.: Bidder

The United Nations Development Programme (UNDP) Afghanistan Country Office hereby invites you to submit a Quotation to this Request for Quotation (RFQ) for the above-referenced subject.

This RFQ includes the following documents:

- Letter of Invitation
- Annex 1 - RFQ Bid Data Sheet
- Annex 2 - Technical Specifications
- Annex 3 - Price Schedule
- General Terms and Conditions
- E-tendering Instructions Manual for Bidders
- FAQ for Bidders

Your offer, comprising of following documents, should be submitted in accordance with Section 2.1 (Data Sheet) through the UNDP ATLAS E-tendering system (<https://etendering.partneragencies.org>). The step by step instructions for registration of bidders and proposal submission through the UNDP ATLAS E-tendering system is available in the instructions manual for the bidders (Section 12), attached with this RFQ. Should you require any training on the UNDP ATLAS E-tendering system or face with any difficulties when registering your company or submitting your proposal, please send an email to the procurement officer at procurement.af@undp.org to request for help.

The proposers are advised to use Internet Explorer (Version 10 or above) browser to avoid any compatibility issues with the e-tendering system.

No hard copy or email submissions will be accepted by UNDP.

United Nations Development Programme
Country office for Afghanistan



For tender closing date please refer to E-Tendering System.

Kindly go through this invitation letter and other documents attached here to this RFQ. Should you have any questions or require any clarification, please feel free to send an email to the procurement officer at procurement.af@undp.org

UNDP looks forward to receiving your quotation and thanks you in advance for your interest in UNDP procurement opportunities.

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Yours sincerely,

**Global Fund Project
Procurement Unit**