



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

NATIONAL CONSULTANT

National Assessment of Wildlife Crimes using Wildlife and Forestry Crime Analytic Toolkit (ICCWC)

Date: 31 May 2016

Procurement Notice No.: IC/TZA/2016/UNDP- 026

Duty Station: Dar es Salaam with selected travel to wildlife hotspots

Eligibility: **National Consultant**

Description of the assignment:

- To better understand the scale and nature of poaching and illegal wildlife trade in Tanzania;
- To identify gaps in the policy and legislations governing wildlife management if any;
- To develop comprehensive recommendations for effective and efficient law enforcement mechanisms to be put in place across all poaching hotspots, common transport routes and country exit/entry points to prevent IWT and
- To recommend effective and efficient law enforcement mechanisms needed at community-based monitoring networks that could be established and operationalized in poaching hotspots to support WCU and TCGs in information gathering, utilizing WMA structures where appropriate

Project name: Combating Poaching and the Illegal Wildlife Trade in Tanzania through an Integrated Approach

Period of assignment/services: Up to 31 effective working days spread from June to September 2016.

Separate technical and financial proposals detailing understanding of the TOR, Assignment methodology and work plan should be submitted through; icprocurement.tz@undp.org not later than **Wednesday 15th June 2016 at 16:00 hrs. (Local time).**

IMPORTANT NOTE:

The reference of the IC Procurement Notice No. **IC/TZA/2016/UNDP-026 (National Consultant – National Assessment of Wildlife Crimes using Wildlife and Forestry Crime Analytic Toolkit)** should be indicated on all correspondences.

Any request for clarification must be sent in writing, or by standard electronic communication to the email address: tenders.tz@undp.org. UNDP Tanzania will respond in writing or by standard electronic mail to the requestor and share the answer with all invited offerors without identifying the source of inquiry. Please Quote/Ref/: **IC/TZA/2016/UNDP-026 (National Consultant – National Assessment of Wildlife Crimes using Wildlife and Forestry Crime Analytic Toolkit)** in all inquiries.

1. BACKGROUND

The United Nations Development Programme (UNDP) Tanzania in collaboration with the Ministry of Natural Resources and Tourism (MNRT) seek to engage a suitable consultant to form part of a team lead by the United Nations Office on Drugs and Crime (UNODC) to undertake a national criminal justice system analysis in relation to IWT using the Wildlife and Forestry Crime Analytic Toolkit developed by the International Consortium on Combating Wildlife Crime (ICWC) with a view to identify key sites to be targeted by a project under development. See more information about the GEF's Programme at www.thegef.org/gef/project_detail?projID=9071.

The objectives of the project **"Combating Poaching and the Illegal Wildlife Trade in Tanzania Through an Integrated Approach"** is to build Tanzania's capacity for biodiversity conservation through increased capacity and coordination of key law enforcement agencies (for wildlife and general environment crime) at both national and site level to implement Tanzania's national strategy for combating poaching and the illegal wildlife trade, and supporting sustainable rural development and conservation through a landscape approach in key poaching hotspots. This will be achieved through the delivery of three integrated components, including:

- Strengthening capacity for effective biodiversity and Illegal Wildlife trade (IWT) governance in Tanzania,
- Reducing poaching and illegal trade of threatened species [site level], and
- Enhancing management of natural resources for sustainable rural socio-economic development.

Potential areas to be covered by the project include those in and around – Katavi, Selous, Greater Ruaha ecosystem – covering a total of about 117,000 km² subject to confirmation from the wildlife crime assessment results. The forthcoming project will also contribute to strengthening of the country's capacity for communication with consumer countries in order to make efforts to reduce demand for wildlife products from Tanzania.

Wildlife crimes analysis using Wildlife and Forest Crime Analytic Toolkit aim to raise awareness of wildlife crime, identify the capacity gap of enforcement organizations, bring to fore actions required for coordinated enforcement and unveil actions needed to address the drivers of wildlife crime and those needed to be in place to reduce demand for wildlife products. With combined experience, technical capacity, communication channels and field networks, ICCWC is uniquely placed to develop programs to help combat wildlife and forest crime. Reflecting its capacity-building focus, the Wildlife and Forest Crime Analytic Toolkit helps Governments review the effectiveness of their responses to wildlife and forest crime. The Toolkit is a technical resource that assists countries to conduct a comprehensive analysis of preventive and criminal justice responses related to wildlife and forest crimes. The Toolkit consist of five parts, and helps to evaluate the following matters relevant to wildlife and forest crime:

- 1) Legislation;
- 2) Law enforcement measures;
- 3) Prosecutorial and judicial capacities;
- 4) Factors that drive wildlife and forest offences and the effectiveness of preventive interventions;
- 5) The availability, collection, and examination of data and other information relevant to wildlife and forest crime.

Based on the results of the analysis, Government and relevant partners can identify key areas for improvement in the national response to wildlife crime, further, the results help to design specific work plans for national capacity-building and technical assistance. The toolkit and the recommendations required to be made as part of the PPG process has formed the basis of this assessment.

DUTIES AND RESPONSIBILITIES

For detailed information on the tasks to be performed and expected deliverables, please refer to the Terms of Reference (TOR) attached.

2. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS:

I. Academic Qualifications:

- Master degree or equivalent in environment and natural resources management or related social sciences such as biodiversity, land use management and ecosystem services with experience in legal and policy research, project planning, implementation, Monitoring and Evaluation coupled with vast knowledge and experience in Environment and Institution building and with professional specialization in issues related with wildlife management.

II. Technical Experience:

- At least 10 years of overall professional experience, with incremental responsibilities, preferably with some experience in the UN system. In-depth knowledge of biodiversity and ecosystem management issues in the context of project design, management and oversight at the national level (international level will be an added advantage).
- Demonstrated track record in the policy/legal engagement, research and evaluations publications within the theme of biodiversity, ecosystem management;
- Knowledge of wildlife crime issues, policies and programs in Africa and Eastern Africa is highly desirable.

3. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS:

NOTE: Technical and Financial Proposals must be submitted separately. The two must NOT be combined.

i. TECHNICAL PROPOSAL

Interested Individual Consultants must submit the following documents/information to demonstrate their qualifications:

Letter of Confirmation of Interest and Availability using the template provided by UNDP. Please annex to this the following two documents:

- a. **Personal CV or P11**, indicating all past experience from similar projects, as well as the contact details (email and telephone number) of the Candidate and three (3) professional references.
- b. **Brief description** (max. ½ page) of why you consider yourself as the most suitable for the assignment, and a **methodology** (max. 1 page) for how you will approach and complete the assignment.

ii. FINANCIAL PROPOSAL

The financial proposal shall specify a **total lump sum amount**, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or upon completion of the entire contract). Payments are based upon output (For detailed payment schedule, please refer to the TOR attached). In order to assist the Requesting Unit in the comparison of financial proposals, the financial proposal will include a breakdown of this lump sum amount.

Travel:

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expense should be agreed upon, between the respective Business Unit and individual Consultant, prior to travel and will be reimbursed.

4. EVALUATION METHOD

Individual Consultants will be evaluated based on the following methodology:

Cumulative Analysis:

The contract will therefore be awarded to the Individual Consultant whose offer has been evaluated and determined as both:

- a) Responsive/compliant/acceptable, and
- b) Having received the highest score out of the pre-determined set of weighted technical and financial criteria specific to the solicitation:

* Technical Criteria weight: 70%

* Financial Criteria weight: 30%

Only candidates obtaining a minimum of 49% points in the technical evaluation will be considered for the Financial Evaluation.

Criteria	Weight	Max. Point
Technical :	70%	70
Master degree in the field of environmental law, economics, management, ecology or any other social science as long as relevant for the sought specialty in wildlife crime and with professional specialization in issues of wildlife crime.	10%	10%
At least 10 years of overall professional experience and in-depth knowledge of wildlife crime issues at both national and international sphere	20%	20%
Specific experience in dealing with wildlife crime issues, fighting poaching in protected areas or working with rangers including track record in the preparation of project proposals, targeted reports and, preferably publications within the theme of wildlife crime	20%	20%
Proposed methodology and Work plan	20%	20%
Financial :	30%	30

ANNEX 1 - TERMS OF REFERENCE (TOR)

ANNEX 2 - INDIVIDUAL CONSULTANT'S GENERAL TERMS AND CONDITIONS

Titus Osundina
Deputy Country Director (O)

