INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

NATIONAL CONSULTANT

TERMINAL PROJECT EVALUATION FOR SOUTHERN AGRICULTURE GROWTH CORRIDOR OF TANZANIA (SAGCOT) CAPACITY DEVELOPMENT PROJECT

Date: 14 June 2016

Procurement Notice No.: IC/TZA/2016/UNDP- 035

Duty Station: Dar-Es-Salaam

Eligibility: **National Consultant**

Description of the assignment

i) To assess efficiency and accountability of key partners in the implementation of the project in achieving the project's outputs
ii) To assess effectiveness of project delivery methodology
ii) To review project's contribution in building institutional capacity of the SAGCOT Centre and available institutional mechanism for sustainability
iii) To assess project's contribution in increasing productivity in smallholder farmers in rice irrigation schemes
iv) To examine project practices and to provide recommendations on future such endeavors

Project name: Southern Agriculture Growth Corridor of Tanzania (SAGCOT) Capacity

Period of assignment/services: 25 Working Days

Separate technical and financial proposals detailing understanding of the TOR, Assignment methodology and work plan should be submitted through; icprocurement.tz@undp.org **not later than Monday 27 June 2016 at 13:00 hrs. (Local time):**

IMPORTANT NOTE:
The reference of the IC Procurement Notice No. **IC/TZA/2016/UNDP-035 (National Consultant for Terminal Project Evaluation-SAGCOT)** should be indicated on all correspondences.

Any request for clarification must be sent in writing, or by standard electronic communication to the e-mail address: tenders.tz@undp.org. UNDP Tanzania will respond in writing or by standard electronic mail to the requestor and share the answer with all invited offerors without identifying the source of inquiry. Please Quote/Ref/: **IC/TZA/2016/UNDP-035 (National Consultant for Terminal Project Evaluation-SAGCOT)** in all inquiries.

1. BACKGROUND

The Southern Agriculture Growth Corridor (SAGCOT) Initiative is a private-public partnership that aims to mobilise private sector investment to achieve rapid and sustainable growth by facilitating the development of agricultural businesses through economies of scale, synergies and increased efficiencies. The SAGCOT Centre serves as the body coordinating the planning, implementation and monitoring of the initiative with collaboration from several supporting institutions. The initiative was aligned to the global commitment on sustainable and equitable development as was enshrined in the Millennium Development Goals (MDGs). UNDP support for the achievement of the MDGs in Tanzania was built on the country knowledge and experiences, as well as policy and planning processes as part of a comprehensive capacity development approach that promotes strong national ownership, facilitates cross-sectoral collaboration, enhances monitoring of development results and ensures participation by civil society and the private sector.

In 2009, a strategy called '*Kilimo Kwanza*', meaning 'Agriculture First' or "Priority to Agriculture" was designed. It anchored the involvement of the private sector in the development of agriculture and underscored the critical importance of the private sector participating actively in agricultural production; and in the provision of agricultural inputs, crop marketing and in the agricultural value chain.

It is in this context that, the Government welcomed the idea of the SAGCOT initiative as a public private partnership (PPP) well-placed to achieve the objectives of *Kilimo Kwanza*, in Tanzania's Southern Corridor which includes the coastal plains and the valleys of Kilombero and Ruaha, as well as the hills and valleys of the Southern Highlands and the Usangu flats. The Southern Agricultural Corridor has the potential of being the breadbasket of Tanzania and beyond the country's borders. It aims at bringing about food security and wealth creation for the smallholder farmers.

2. DUTIES AND RESPONSIBILITIES

For detailed information on the tasks to be performed and expected deliverables, please refer to the Terms of Reference (TOR) attached.

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS:

Academic Qualifications:

- Advanced (Master or PhD) degree in agricultural economics, economics, public or business administration or a development-related subject. Having a PhD in the same field of study will be an added advantage

Years of Experience:

- A minimum of 7 years relevant professional experience;
- Knowledge of/experience with UNDP monitoring and evaluation policies and procedures;
- Proven experience with agriculture related projects (inter alia policy analysis, dialogue, negotiation, research, monitoring and assessment) and in the implementation of agricultural policies;

- Experience in evaluation of international donor driven development projects will be an advantage
- Recent experience with result-based management evaluation methodologies;
- Demonstrated understanding of issues related to agriculture development; experience in gender sensitive evaluation and analysis;

4. **DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS:**
NOTE: Technical and Financial Proposals must be submitted separately. The two must NOT be combined.

i. TECHNICAL PROPOSAL

Interested Individual Consultants must submit the following documents/information to demonstrate their qualifications:

(i) Explanation on why they are the most suitable for the work.
(ii) Provide a brief methodology on how they will approach and conduct the work.

1. **Personal CV** including past experience in similar projects and at least 3 references with valid contact details (Please clearly indicate names, valid telephone numbers and e-mail addresses of referees).

ii. FINANCIAL PROPOSAL

The financial proposal shall specify a **total lump sum amount,** and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or upon completion of the entire contract). Payments are based upon output (For detailed payment schedule, please refer to the TOR attached). In order to assist the Requesting Unit in the comparison of financial proposals, **the financial proposal will include a breakdown of this lump sum amount**.

Travel:

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expense should be agreed upon, between the respective Business Unit and individual Consultant, prior to travel and will be reimbursed.

5. EVALUATION METHOD

Individual Consultants will be evaluated based on the following methodology:

Cumulative Analysis:

The contract will therefore be awarded to the Individual Consultant whose offer has been evaluated and determined as both:

a) Responsive/compliant/acceptable, and
b) Having received the highest score out of the pre-determined set of weighted technical and financial criteria specific to the solicitation:

* Technical Criteria weight: 70%
* Financial Criteria weight: 30%

Only candidates obtaining a minimum of 49% points in the technical evaluation will be considered for the Financial Evaluation.

Criteria	Weight	Max. Point
Technical :	**70%**	**70**
• Advanced (Master or PhD) degree in agricultural economics, economics, public or business administration or a development-related subject. Having a PhD in the same field of study will be an added advantage	15	15
• A minimum of 7 years relevant professional experience;/Knowledge of experience with UNDP monitoring and evaluation policies and procedures;/Proven experience with agriculture related projects (inter alia policy analysis, dialogue, negotiation, research, monitoring and assessment) and in the implementation of agricultural policies;	25	25
• Proposed methodology	30	30
Financial :	**30%**	**30**

ANNEX 1 - **TERMS OF REFERENCE (TOR)**

ANNEX 2 - **INDIVIDUAL CONSULTANTS GENERAL TERMS AND CONDITIONS**

Titus Osundina
Deputy Country Director (O)