

QUESTIONS AND ANSWERS REPORT

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| <u>To:</u> | Offerors |
| <u>From:</u> | UNDP Lebanon |
| <u>Subject:</u> | Provision of Professional Services for the preparation of an HSE Framework for the Oil and Gas Sector in Lebanon |
| <u>Reference:</u> | LEB/CO RFP/128/16 |
| <u>Date:</u> | 28 June 2016 |

UNDP Lebanon Procurement Unit has received several questions regarding the subject Tendering Procedure. All questions received to-date are documented below with respective answers.

| Questions and Answers | | |
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| 1 | Q. | "Identify on a high level the short and long term needs assessment and capacity building requirements and any associated challenges of the main stakeholders to implement the suggested HSE Framework including (available and required)". Is it only the recommendation or Consultant has to perform the Capacity Building exercise for stakeholders? If Yes, then how many such workshops are to be conducted for project dissemination? RFP - Page 29 - Scope of work - Activity Requirement - Point no. 5 |
| | A. | At this level, the Consultant only has to identify on a high level the mentioned needs, requirements and challenges for capacity building. No workshops need to be conducted however the number and type of workshops should be recommended. |
| 2 | Q. | In the Annex 1 - Building block no. 5 - Compliance Issue - Whether consultant has to propose the internal and external audit methodology and guidelines? Does it require any supervision from the consultant? Please elaborate. Annex 1 - building blocks to be developed as part of the HSE Governance System - Building Block no. 5 - Compliance Issue. |
| | A. | The consultant has to develop and propose the internal and external audit methodology and guidelines. |
| 3 | Q. | "Technical Capacity - The Consultant has extensive experience in HSE disciplines in Oil and Gas Sector (a minimum of 15 years working experience)" - Please advise if this requirement is for the firm or for the team leader working on this engagement. RFP - Page 31 - Firm Qualifications - 4th Point. |
| | A. | This point falls under "Firm Qualifications" so the requirement is for the firm itself. |

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| 4 | Q. | Please advise if the requirement for these positions is specifically restricted to local Lebanese personnel or even Arabic personnel would suffice. RFP - Pages 32-33 - Profile of Requested Staff - Technical Local Expert and Local Legal Advisor. |
| | A. | The Local Legal advisor and the local Technical advisor should both be Lebanese with documented local experience. |