



REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM:	DATE: 10 October 2016
	REFERENCE: RfQ16/01356

Dear Sir / Madam:

We kindly request you to submit your quotation for **provision of crime scene investigation kits and tools for the regional Forensic Unit of the General Police Inspectorate**, as detailed in Annex 1 of this RFQ. When preparing your quotation, please be guided by the form attached hereto as Annex 2.

Quotations may be submitted on or before **20 October 2016, 16:00 (Moldova local time)** and via online bidding in E-tendering module:

<https://etendering.partneragencies.org>

Username: event.guest

Password: why2change

Please note:

1. It is strongly recommended to create your username with two parts, your first name and last name separately by ".", similar to the one shown above.
2. You can participate in the bid event only if you have registered in the system.
3. Please refer to Appendix A-Instructions to bidders and Appendix B-Q&A for bidders.
4. Date and time visible on the main screen of event (on e-tendering portal) will be final and prevail over any other closing time indicated elsewhere, in case they are different. The correct bid closing time is as indicated in the e-tendering portal and system will not accept any bid after that time. It is the responsibility of the bidder to make sure bids are submitted within this deadline. UNDP will not accept any bid that is not submitted directly in the system.
5. Try to submit your bid a day prior or well before the closing time. Do not wait until last minute. If you face any issue submitting your bid at the last minute, UNDP may not be able to assist.

Quotations shall be submitted in English or Romanian duly signed and stamped and shall be marked with the note **"RfQ16/01356: Crime scene kits and tools"**.

Quotations submitted by email must be limited to a maximum of 5MB, virus-free and no more than 5 email transmissions. They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned good/s:

Delivery Terms [INCOTERMS 2010]	<input type="checkbox"/> FCA <input type="checkbox"/> CPT <input type="checkbox"/> CIP <input checked="" type="checkbox"/> DAP
Exact Address of Delivery Location (identify all, if multiple)	10 Putna (former Komarova) Str., Chisinau, Moldova
Latest Expected Delivery Date and Time <i>(if delivery time exceeds this, quote may be rejected by UNDP)</i>	<input checked="" type="checkbox"/> 30 calendar days from the issuance of the Purchase Order (PO)
Delivery Schedule	<input checked="" type="checkbox"/> Required
Preferred Currency of Quotation	<input checked="" type="checkbox"/> United States Dollars Reference date for determining UN Operational Exchange Rate: 20 October 2016, https://treasury.un.org/operationalrates/OperationalRates.php
Value Added Tax on Price Quotation	<input checked="" type="checkbox"/> Must be exclusive of VAT and other applicable indirect taxes
After-sales services required	<input checked="" type="checkbox"/> Warranty on Parts and Labor for minimum period of 2 (two) years
Deadline for the Submission of Quotation	20 October 2016, 16:00 (Moldova local time)
All documentations, including catalogs, instructions and operating manuals, shall be in this language	<input checked="" type="checkbox"/> English <input checked="" type="checkbox"/> Others: Romanian or Russian
Documents to be submitted	<input checked="" type="checkbox"/> Duly Accomplished Form as provided in Annex 2, and in accordance with the list of requirements in Annex 1; <input checked="" type="checkbox"/> Company profile (short info up to 3 pages); <input checked="" type="checkbox"/> Copy of Company's Registration Certificate; <input checked="" type="checkbox"/> Detailed technical description of the offered goods; <input checked="" type="checkbox"/> Statement or certificate of origin for the offered equipment; <input checked="" type="checkbox"/> A statement whether any import or export licenses are required in respect of the goods to be purchased including any restrictions on the country of origin, use/dual use nature of goods or services, including and disposition to end users (where applicable); <input checked="" type="checkbox"/> Confirmation that licenses of this nature have been obtained in the past and an expectation of obtaining all the necessary licenses should the quotation be selected (where applicable); <input checked="" type="checkbox"/> Quality Certificate (e.g., ISO, etc.) and/or other similar certificates, accreditations, awards and citations received by the Bidder, if any; <input checked="" type="checkbox"/> Environmental Compliance Certificates, Accreditations, Markings/Labels, and other evidences of the Bidder's practices which contributes to the ecological sustainability and reduction of adverse environmental impact (e.g., use of non-toxic substances, recycled raw materials, energy-efficient equipment, reduced carbon emission, etc.), either in its business practices or in the goods it manufactures; <input checked="" type="checkbox"/> Manufacturer's Authorization of the Company as a Sales Agent (if Supplier is not the manufacturer); <input checked="" type="checkbox"/> Statement of Satisfactory Performance from the Top 3 Clients in terms of Contract Value for the past three (3) years; <input checked="" type="checkbox"/> Name and address of the Authorized service in Moldova;

	<input checked="" type="checkbox"/> Technical responsiveness table; <input checked="" type="checkbox"/> Written Self-Declaration of not being included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List.
Period of Validity of Quotes starting the Submission Deadline Date	<input checked="" type="checkbox"/> 60 days <input type="checkbox"/> 90 days <input type="checkbox"/> 120 days In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.
Partial Quotes	<input checked="" type="checkbox"/> Permitted by LOT
Payment Terms	<input checked="" type="checkbox"/> 100% upon complete delivery of goods
Liquidated Damages	0.1% of contract for every day of delay, up to a maximum duration of 1 calendar month. Thereafter, the contract may be terminated.
Evaluation Criteria	<input checked="" type="checkbox"/> Technical responsiveness/Full compliance to the announced requirements and lowest price ¹ ; <input checked="" type="checkbox"/> Minimum 3 (three) year experience in supplying forensic equipment and consumables; <input checked="" type="checkbox"/> Availability of certificates of quality and origin for the offered equipment; <input checked="" type="checkbox"/> Full acceptance of the PO/Contract General Terms and Conditions; <input checked="" type="checkbox"/> Warranty on parts and labor for a minimum period of 2 (two) years. <input checked="" type="checkbox"/> Maximum delivery period not to exceed 30 calendar days upon signature of contract.
UNDP will award to:	<input checked="" type="checkbox"/> One Supplier per Lot
Type of Contract to be Signed	<input checked="" type="checkbox"/> Purchase Order
Special conditions of Contract	<input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 30 days
Conditions for Release of Payment	<input checked="" type="checkbox"/> Passing inspection (checking compliance according to the technical specifications); <input checked="" type="checkbox"/> Complete delivery of contracted goods; <input checked="" type="checkbox"/> Written acceptance of goods based on full compliance with RFQ requirements
Annexes to this RFQ	<input checked="" type="checkbox"/> Specifications of the Goods Required (Annex 1) <input checked="" type="checkbox"/> Form for Submission of Quotation (Annex 2) <input checked="" type="checkbox"/> Technical Responsiveness Table (Annex 3) <input checked="" type="checkbox"/> General Terms and Conditions / Special Conditions (Annex 4) Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process.
Contact Person for Inquiries (Written inquiries only)	Alexandru Cocirta, Project Manager alexandru.cocirta@undp.org Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that

¹ UNDP reserves the right not to award the contract to the lowest priced offer, if the second lowest price among the responsive offer is found to be significantly more superior, and the price is higher than the lowest priced compliant offer by not more than 10%, and the budget can sufficiently cover the price difference. The term "more superior" as used in this provision shall refer to offers that have exceeded the pre-determined requirements established in the specifications.

	such an extension is necessary and communicates a new deadline to the Proposers.
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Goods offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP herein attached as Annex 3.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement process. In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link: <http://www.undp.org/procurement/protest.shtml>.

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link: http://www.un.org/depts/ptd/pdf/conduct_english.pdf.

Thank you and we look forward to receiving your quotation.

Sincerely yours,

Doina Munteanu,
UNDP Officer-in-Charge

Technical Specifications

Minimum requirements/specifications			
LOT I			
General	<p>A. The crime scene kits described below shall correspond to the applicable standards of business/industry and comply with safety and environment requirements.</p> <p>B. The crime scene kit cases shall be of the same type and comply with the following requirements:</p> <ul style="list-style-type: none"> - ABS - Black colour - Anticorrosive hinges - Two latches - Folding front handle - Maximum external dimensions (LxWxH): 45-47 cm x 36-38 cm x 20 cm - Support at least 10 kg; - Padding: foam insert or elastic straps <p>C. Warranty period – minimum two (2) years</p>		
Item 1	Crime Scene Marking Kit	Quantity	7 pcs
1.	Case (as required above in Section <i>General B</i>)	1 pcs	
2.	Fiberglass reel tape <ul style="list-style-type: none"> - Yellow fiberglass; - Length - min. 30 m; - Black millimetre and centimetre markings; - Flexible, resistant to moisture, non-electrically conductive, resistant to physical actions of twisting, bending and breaking; - Versatile end hook - Rewind crank 	1 pcs	
3.	Metal measuring tape <ul style="list-style-type: none"> - Anticorrosive finish; - Yellow colour; - Length – 5 m; - Black millimetre and centimetre markings; - Flexible, resistant to moisture, non-electrically conductive, resistant to physical actions of twisting, bending and breaking; - Versatile end hook - Locking mechanism 	1 pcs	
4.	Folding ruler <ul style="list-style-type: none"> - Wooden or metal - Alternative black/white metric marking - Length – 1 m; - Joints with stops 	1 pcs	
5.	Laser rangefinder: <ul style="list-style-type: none"> - Laser beam, class II - Optical device to follow laser beam on long distances - Measuring range: 0.05 m up to 200 m - Accuracy: +/- 2 mm - Backlit display - Tripod mounting possibility - Metric units - Possibility to memorize the last 10 measurements - Continuous measurements function 	1 pcs	
6.	A-Frame evidence marking tents: <ul style="list-style-type: none"> - Letters: A to G - Numbers: 1 to 20 - Yellow colour with black printing - Square or rectangular shape of sides 	1 set	

	<ul style="list-style-type: none"> - Dimensions: 7-10 cm - Carrying case/bag 		
7.	Evidence marking flags: <ul style="list-style-type: none"> - Metallic pole - Height: 30-40 cm - Colour: red (10 pcs), yellow (10 pcs), green (10 pcs) - Carrying case/bag 	1 set	
8.	Photo evidence tape: <ul style="list-style-type: none"> - Adhesive tape - Width: 10-15 mm - Length: 3 m with 0-30 cm repeat - Metric (millimetres and centimetres) black marking on white matte finish 	3 pcs	
9.	Photo evidence scales: <ul style="list-style-type: none"> - Metric (centimetres and millimetres) marking - White background with black marking - Plastic, matt finish - Length – 15 cm 	2 pcs	
10.	Vinyl magnetic evidence scale: <ul style="list-style-type: none"> - Metric (centimetres and millimetres) marking - Black on white - White on black - Length – 15 cm 	1 pcs of each colour	
11.	Reflective chalk	3 pcs	
12.	Permanent markers and water-based markers (red, black, blue)	1 pcs of each type and colour	
13.	Clutch/mechanical pencil with red, black, blue leads (1 set of leads of each colour)	1 pcs	
14.	Fluorescent pencils for forensic marking (red)	3 pcs	
15.	Stickers (set of min 50 pcs): <ul style="list-style-type: none"> - Red and green - Width – 10 cm - Length – 1.5 cm 	1 set of each colour	
Item 2	Universal Forensic Kit	Quantity	7 pcs
1.	Case (as required above in Section <i>General B</i>)	1 pcs	
2.	Fingerprint ink pad: <ul style="list-style-type: none"> - Plastic case - Snap lock (or similar) lid - Minimum active surface – 12 cm x 6 cm 	1 pcs	
3.	Fingerprint ink roller <ul style="list-style-type: none"> - Made of rubber - Width: 5-7 cm - Handle bracket 	1 pcs	
4.	Black fingerprint ink (min 100 ml)	1 pcs	
5.	Ink cleaning solution (min 100 ml) or wipes (min 100 pcs)	1 pcs	
6.	Gelatin lifters for fingerprints (size 13 x 18 cm): <ul style="list-style-type: none"> - Black - White - Transparent - Supplied within a cold bag <p>Note: Only 20 pcs of lifters of each colour will be supplied within the main case. The remaining quantity of lifters will be supplied in a separate resupply box within a cold bag.</p>	30 pcs of each colour	
7.	Fingerprint lifters (size 10 x 15 cm) <ul style="list-style-type: none"> - Black - White 	20 pcs of each colour	

	- Transparent		
8.	Fingerprint lifters (size 5 x 10 cm) - Black - White - Transparent Note: Only 20 pcs of lifters of each colour will be supplied within the main case. The remaining quantity of lifters will be supplied in a separate resupply box within a cold bag.	50 pcs of each colour	
9.	Transparent lifting tape: - Length: min 10 m - Width: 2.5-3 cm; 5-6 cm; 10-11 cm	1 pcs for each dimension	
10.	Small Particle Reagents for: - Light-coloured surfaces – 500 ml - Dark-coloured surfaces – 500 ml Each container shall be provided with a dispenser spray head	1 container for each colour	
11.	Latent print powders: - Colour: white, black and silver - Application by powdering or by using special brushes - Operating temperature range: -10° C/ +45°C - Storage box	1 container of 4 oz. for each colour	
12.	Magnetic latent print powders: - Black - Double contrast - Fluorescent red - Storage box	1 container of 4 oz. for each colour	
13.	Standard fiberglass brush: - Length of active part of brush – at least 5 cm - Protective container and cap	2 pcs	
14.	Magnetic powder applicator with protective container	1 pcs	
15.	Squirrel or Camel hair brush (type 1) - Uncut hair - Semicircle - Wooden handle – 10-15 cm long - Length of active part of brush – at least 3 cm - Protective container and cap	2 pcs	
16.	Squirrel or Camel hair brush (type 2) - Uncut hair - Semicircle - Wooden handle – 17-20 cm long - Length of active part of brush – at least 3 cm - Protective container and cap	2 pcs	
17.	Digital calliper: - Stainless steel - Length – 15 cm	1 pcs	
18.	Stainless steel scissors: - Rounded tips - Length – 10-15 cm	1 pcs	
19.	Silicone casting kit: - Liquid silicone rubber – 1 tube of min 150 g - 1 vial of catalyst – quantity sufficient for the liquid silicone rubber quantity - Plastic spatula – 1 pcs - Silicone compound to be of light colour, waterproof and able to return to original shape after deformation - Silicone compound hardens within 10 minutes	1 set	
20.	Silicone rubber spray (1 tube of min 150 ml)	1 pcs	
21.	Modelling clay (monochrome bars, at least 30 g/bar)	3 pcs	

22.	Round magnet with handle (diameter: 20-25 mm)	1 pcs	
23.	Flat tip tweezers (type 1) - Stainless steel - Length – 10-15 cm	1 pcs	
24.	Flat tip tweezers (type 2) - Stainless steel - Length – 20-25 cm	1 pcs	
25.	Sharp tip tweezers: - Stainless steel - Length – 8-10 cm	1 pcs	
26.	Surgical scalpel handle (plastic)	1 pcs	
27.	Disposable sterile scalpel blades (packed separately), compatible with the surgical scalpel handle	10 pcs	
28.	Metal measuring tape: - Anticorrosive finish - Yellow colour - Length – 5 m - Black millimetre and centimetre markings - Versatile end hook - Locking mechanism	1 pcs	
29.	Thin sterile surgical gloves (size XL)	5 pairs	
30.	Thick rubber gloves	1 pair	
31.	Zip-lock plastic bags: - Dimensions: 15-20 cm x 45-50 cm	5 pcs	
32.	Sterile plastic bags: - Dimensions: 10-15 cm x 40-45 cm	5 pcs	
33.	Transparent evidence collection plastic tubes with cap: - Diameter: 2 cm - Length: 15-20 cm	5 pcs	
34.	Stickers with figures 0 to 9 (6 pcs per A4 sheet, one sheet for each figure)	10 sheets	
35.	Stickers with printed arrows: - Black marking on white background - Length: 30-40 mm - Width: 10-20 mm	4 sheets	
36.	Universal plier: - Anticorrosive finish - Insulated handles	1 pcs	
37.	Fixing spray: - 1 tube of 100 ml - Colourless - Operation temperature range: -10° C/ +40°C - Drying/hardening time: up to 5 min	1 pcs	
38.	Plastic mixing container/bowl, diameter at the top 12-15 cm	1 pcs	
39.	Permanent red marker	1 pcs	
40.	Flashlight: - UV LED technology - Wave length: 395 nm (+/- 5 nm) - Dimensions: diameter – up to 4 cm, length – up to 15 cm - Rechargeable battery - Battery life (fully charged): at least 2 hours - Battery charger - Body: metal or highly resistant plastic	1 pcs	
41.	Magnifying glass: - Diameter: 75 mm - 3.5 x magnification	1 pcs	
42.	Phillips screwdriver (length 15-17 cm)	1 pcs	
43.	Flat-head screwdriver (length 18-20 cm)	1 pcs	

44.	Voltage tester screwdriver (min 250 V AC)	1 pcs	
45.	Glass cutter	1 pcs	
46.	Reflective chalk	3 pcs	
Item 3	Trace Evidence Kit	Quantity	7 pcs
1.	Case (as required above in Section <i>General B</i>)	1 pcs	
2.	MIKROSIL Kit (brown and white)	1 pcs for each colour	
3.	Dental gypsum <i>or</i> Crownstone plaster: <ul style="list-style-type: none"> - Powder - 1kg bag - Operating temperature range: -10° C/ +45°C - Hardens within 30 min 	1 bag	
4.	Rubber mixing container/bowl: <ul style="list-style-type: none"> - Diameter at the top 12-15 cm - Resistant to chemicals and petroleum based oils 	1 pcs	
5.	Adjustable casting frame: <ul style="list-style-type: none"> - Made of lightweight metal or highly resistant plastic - Height of frame: 2-6 cm - Rectangular shape with a possibility for extension on the long side - Size 1 (WxL): 15-20 cm x 30-35 cm (extendable up to 45-50 cm) - Size 2 (WxL): 30-35 cm x 45-50 (extendable up to 60-65 cm) 	1 set	
6.	Wax spray (500 ml): <ul style="list-style-type: none"> - Drying/hardening time: up to 5 min - Operating temperature range: -15° C/ 0°C 	1 pcs	
7.	Fixing spray (500 ml): <ul style="list-style-type: none"> - Colourless - Operation temperature range: -10° C/ +40°C - Drying/hardening time: up to 5 min 	1 pcs	
8.	Talcum powder (300 g/bag)	2 bags	
9.	Pig/Boar hair brush: <ul style="list-style-type: none"> - Wooden handle - Length: 10-15 cm - Length of active part of brush: 3-5 cm 	1 pcs	
10.	Plastic pipette with rubber bulb	1 pcs	
11.	Filter paper	5 sheets	
12.	Plastic spatula	1 pcs	
13.	Metal/wood "junior" hacksaw	1 pcs	
14.	Plumber wrench	1 pcs	
15.	Hammer (250 gr) with wooden handle, min 20 cm long	1 pcs	
16.	Diagonal cutting pliers (min 15 cm long)	1 pcs	
17.	Carpenter's chisel (min 10 cm long, active part 3 cm)	1 pcs	
18.	Metal cutting scissors (snips) (20 cm long)	1 pcs	
19.	Metal tweezers (10-15 cm long): <ul style="list-style-type: none"> - Straight edge - Curved-point 	1 pcs of each type	
20.	Metal Kocher forceps (straight) (10-15 cm long)	1 pcs	
21.	Silicone spray (500 ml), colourless	1 pcs	
Item 4	Micro-Particle Evidence Kit	Quantity	7 pcs
1.	Case (as required above in Section <i>General B</i>)	1 pcs	
2.	Transparent lifting tape: <ul style="list-style-type: none"> - Length: 10 m - Width: 2.5-3 cm; 5-6 cm; 10-11 cm 	1 pcs for each dimension	
3.	Waxed paper (A4), min 20 sheets per set	3 sets	
4.	Portable vacuum cleaner: <ul style="list-style-type: none"> - Rechargeable battery 	1 set	

	<ul style="list-style-type: none"> - Battery life (fully charged) – min 2 hours - Power supply: 210-240 V AC - Filter assembly - Disposable polyester micro-filters – 100 pcs - Lockable plastic case 		
Item 5	Electrostatic Dust Print Lifter Kit	Quantity	7 pcs
1.	<ul style="list-style-type: none"> - Electrostatic Voltage Control – 1 pcs - Ground Plane, nickel-plated steel (10.2cm x 15.2cm) – 1 pcs - Ground Plane Polycarbonate Insulating Sheet (12.7cm x 17.8cm) – 1 pcs - Insulated Roller – 1 pcs - 9V Alkaline Battery – 2 pcs - Metalized Lifting Mats in Protective Tube – 1 set of 5 pcs - Lifting Mats 2'x3' – 2 sets of 10 pcs each - Lifting Material 12" x 25' roll – 1 pcs - Static Discharge Cable – 1 pcs - Carrying case - User guide/manual (preferably in Romanian or Russian) 	1 set	
Item 6	Biological Traces/Particles Kit	Quantity	7 pcs
1.	Case (as required above in Section <i>General B</i>)	1 pcs	
2.	Unpowdered sterile medical gloves (sizes M and L)	10 pairs of each size	
3.	Forensic sterile cotton swab with plastic tip protector	10 pcs	
4.	Cardboard box, adapted to the dimensions of the swab to individually store and transport the collected samples	10 pcs	
5.	DNA controlled absorbent cotton tipped swab	50 pcs	
6.	Surgical scalpel handle (metal)	1 pcs	
7.	Disposable sterile scalpel blades (packed separately) compatible with surgical scalpel handle	10 pcs	
8.	Sterile syringes with needles, 5 ml	15 pcs	
9.	Sterile gauze pads (10x10 cm) (5 pcs per pack)	5 packs	
10.	Sterile water (10 ml)	1 pcs	
11.	Solution for sterilization of instruments (100 ml) and container: <ul style="list-style-type: none"> - 90 ml of 10% sodium hypochlorite solution - 10 ml of 98% ethanol 	1 pcs	
12.	Evidence envelopes with printed text (see the Annex to Technical Specifications) – to be supplied out of the main case: <ul style="list-style-type: none"> - White transparent paper - Dimensions: <ul style="list-style-type: none"> • 9 x 17 cm • 16 x 23 cm • 10 x 15 cm 	20 pcs of each dimension	
13.	Paper bags (80 x 100 cm) with printed text (see the Annex to Technical Specifications) – to be supplied out of the main case	10 pcs	
14.	Writable stickers	20 pcs	
15.	Sterile cotton swabs	50 pcs	
16.	Disposable plastic tweezers	10 pcs	
Item 7	Crime Scene Sketch Kit	Quantity	7 pcs
1.	Pad of Graph Paper (50 Sheets)	1 set	
2.	Plastic ruler (30 cm)	1 pcs	
3.	Clutch/mechanical sketch pencil	1 pcs	
4.	Traffic Template	1 pcs	
5.	Lavatory Planning Template	1 pcs	
6.	House Furnishings Template	1 pcs	
7.	Store Layout Template	1 pcs	
8.	Office Plan Template	1 pcs	
9.	Universal Compass	1 pcs	
10.	Metal measuring tape (15 m)	1 pcs	

11.	Set of Professional Drawing Instruments	1 pcs	
12.	Triangle ruler (30°/60°/90°) (transparent plastic)	1 pcs	
13.	Triangle ruler (45°/45°/90°) (transparent plastic)	1 pcs	
14.	Sketching and Detail Drawing of the Crime Scene Booklet	1 pcs	
15.	Carrying case with handle	1 pcs	
LOT II			
Item 1	Digital Measuring Wheel	Quantity	1 pcs
	<ul style="list-style-type: none"> - Backlit LCD display - Metric counter (meter, centimetre, millimetre) up to 9999.99 m - Accuracy: 10 cm/ 100 m - Wheel circumference: 1 m - Power: 2 AA batteries - Memorize last 5 measurements - Metal frame - Foldable/collapsible handle - Carrying case 		
Item 2	EOD Backpack Tool Kit (metric) (similar to Jensen Tools JTK-17B)	Quantity	1 pcs
Item 3	Hand-Held Car Inspection Mirror (Type 1)	Quantity	1 pcs
	<ul style="list-style-type: none"> - Tripod ball-bearing caster wheels - Aluminum extendable handle - Rectangular Flat Mirror (20 cm x 30 cm) - Equipped with adjustable swivel - Flashlight Mount on handle 		
Item 4	Hand-Held Car Inspection Mirror (Type 2)	Quantity	1 pcs
	<ul style="list-style-type: none"> - Aluminum extendable handle - Round Convex Mirror (Ø 30 cm) - Equipped with adjustable swivel - Flashlight Mount on handle 		
Item 5	Firing Cable Reel	Quantity	1 pcs
	<ul style="list-style-type: none"> - Lock function - Cable length – 300 m - Reel construction: steel and engineered plastic - Reel colour: orange - Conductors: 0,75 mm² (24/0,2 mm) plain annealed copper - Insulation: PVC, 0,65 mm nominal thickness to give a 2,4 mm nominal diameter - Twin twisted - Different colour for each cable 		
Item 6	Tent	Quantity	2 pcs
	<ul style="list-style-type: none"> - Peak shape, easy-up technology - Waterproof material - Blue colour - Dimensions: 3 m x 3 m - Peak height: at least 3 m - Metallic frame, anticorrosive finish - Heavy duty framework - Telescopic legs 		
LOT III			
Item 1	PBA-12E Electric Copper Frangible Projectile for Royal Arms Disruptor	Quantity	100 pcs
Item 2	Projectile for ABL 2000 Recoilless Disruptor	Quantity	100 pcs
LOT IV			
Item 1	Flashlight	Quantity	7 pcs
	<ul style="list-style-type: none"> - Bright LEDs - Built-in charger - Battery life (fully charged): at least 8 hours - Charging from 210-240 V AC 		

	<ul style="list-style-type: none"> - Body made of highly resistant plastic - Protection level: IP 65 - Charging cable 		
Item 2	Collapsible Traffic Cones with Illumination	Quantity	28 pcs
	<ul style="list-style-type: none"> - Made of waterproof nylon - Color: Red or orange with 2 reflective stripes - Heavy weight rubber base - Internal LED lights with 2 settings: steady burn and flashing - 2 AA batteries - Red blinking LED beacon - Storage case - Cone height: 70 cm - Dimensions of the base (WxLxH): 30 cm x 30 cm x 5 cm 		
Item 3	Portable LED Floodlight	Quantity	14 pcs
	<ul style="list-style-type: none"> - Rechargeable battery: 12V, 35 Ah - Adjustable light output (lumens): 14,000 / 6,000 / 3,500 / 1,000 - Beam range: min 50 m - Light modes: 5 - Protection level: IP 65 - Power supply: 210-240 V AC - Provided with telescopic tripod 		
Item 4	Half-Mask Respirator (HEPA Filter)	Quantity	21 pcs
Item 5	Spare Filter Cartridges for Half-Mask Respirator (Item 4)	Quantity	210 pcs
Item 6	Full-Face Respirators	Quantity	7 pcs
Item 7	Spare Filter Cartridges for Full-Face Respirator (Item 6)	Quantity	70 pcs
Item 8	Antiseptic Towelettes	Quantity	14 boxes of 50 pcs each
Item 9	No Rinse Antiseptic Gel	Quantity	14 bottles of 500 ml each

UNITATEA DE POLIȚIE: _____

NUMĂR AMBALAJ: _____ **NUMĂR DOSAR:** _____

DATA ȘI LOCUL EFECTUĂRII CERCETĂRII CÎMPULUI INFRAȚIUNII:

NATURA INFARȚIUNII (OMOR, VIOL, TÎLHĂRIE, ETC.):

LOCALIZAREA PROBELOR: _____

UNITATEA DE POLIȚIE: _____

NUMELE VICTEMEI: _____

NUMELE SUSPECTULUI: _____

APARTENENȚA PROBEI LITIGIU (PERSONA DE LA CARE A FOST RIDICATĂ):

NATURA PROBEI LITIGIU (ÎMBRĂCĂMINTE, OBIECTE, SUPORTURI URME MATERIE):

PROBĂ A FOST RIDICATĂ DE: _____

FORM FOR SUBMITTING SUPPLIER'S QUOTATION

(This Form must be submitted only using the Supplier's Official Letterhead/Stationery)

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. 16/01356:

TABLE 1: Offer to Supply Goods Compliant with Technical Specifications and Requirements

Item No.	Description/Specification of Goods	Quantity	Unit Price	Total Price per Item (USD)
Lot I				
1	Crime Scene Marking Kit	7		
2	Universal Forensic Kit	7		
3	Trace Evidence Kit	7		
4	Micro-Particle Evidence Kit	7		
5	Electrostatic Dust Print Lifter Kit	7		
6	Biological Traces/Particles Kit	7		
7	Crime Scene Sketch Kit	7		
Lot II				
1	Digital Measuring Wheel	1		
2	EOD Backpack Tool Kit (metric) (similar to Jensen Tools JTK-17B)	1		
3	Hand-Held Car Inspection Mirror (Type 1)	1		
4	Hand-Held Car Inspection Mirror (Type 2)	1		
5	Firing Cable Reel	1		
6	Tent	2		
Lot III				
1	PBA-12E Electric Copper Frangible Projectile for Royal Arms Disruptor	100		
2	Projectile for ABL 2000 Recoilless Disruptor	100		
Lot IV				
1	Flashlight	7		
2	Collapsible Traffic Cones with Illumination	28		
3	Portable LED Floodlight	14		
4	Half-Mask Respirator (HEPA Filter)	21		
5	Spare Filter Cartridges for Half-Mask Respirator (Item 4)	210		
6	Full-Face Respirators	7		
7	Spare Filter Cartridges for Full-Face Respirator (Item 6)	70		
8	Antiseptic Towelettes	14 boxes of 50 pcs each		
9	No Rinse Antiseptic Gel	14 bottles of 500 ml each		
	Total Prices of Goods			
	Add : Cost of Transportation			
	Add : Cost of Installation			
	Add : Other Charges (pls. specify)			
	Total Final and All-Inclusive Price Quotation (USD)			

TABLE 2: Offer to Comply with Other Conditions and Related Requirements

Other Information pertaining to our Quotation are as follows :	Your Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal</i>
Delivery Lead Time: 30 calendar days upon PO issuance			
Warranty and After-Sales Requirements			
a) Minimum 2 (two) years warranty on both parts and labor			
b) Others			
Validity of Quotation: 60 calendar days			
All Provisions of the UNDP General Terms and Conditions			

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

[Name and Signature of the Supplier's Authorized Person]

[Designation]

[Date]

General Terms and Conditions

1. ACCEPTANCE OF THE PURCHASE ORDER

This Purchase Order may only be accepted by the Supplier's signing and returning an acknowledgement copy of it or by timely delivery of the goods in accordance with the terms of this Purchase Order, as herein specified. Acceptance of this Purchase Order shall effect a contract between the Parties under which the rights and obligations of the Parties shall be governed solely by the terms and conditions of this Purchase Order, including these General Conditions. No additional or inconsistent provisions proposed by the Supplier shall bind UNDP unless agreed to in writing by a duly authorized official of UNDP.

2. PAYMENT

- 2.1 UNDP shall, on fulfillment of the Delivery Terms, unless otherwise provided in this Purchase Order, make payment within 30 days of receipt of the Supplier's invoice for the goods and copies of the shipping documents specified in this Purchase Order.
- 2.2 Payment against the invoice referred to above will reflect any discount shown under the payment terms of this Purchase Order, provided payment is made within the period required by such payment terms.
- 2.3 Unless authorized by UNDP, the Supplier shall submit one invoice in respect of this Purchase Order, and such invoice must indicate the Purchase Order's identification number.
- 2.4 The prices shown in this Purchase Order may not be increased except by express written agreement of UNDP.

3. TAX EXEMPTION

- 3.1 Section 7 of the Convention on the Privileges and Immunities of the United Nations provides, inter alia, that the United Nations, including its subsidiary organs, is exempt from all direct taxes, except charges for utilities services, and is exempt from customs duties and charges of a similar nature in respect of articles imported or exported for its official use. In the event any governmental authority refuses to recognize UNDP's exemption from such taxes, duties or charges, the Supplier shall immediately consult with UNDP to determine a mutually acceptable procedure.
- 3.2 Accordingly, the Supplier authorizes UNDP to deduct from the Supplier's invoice any amount representing such taxes, duties or charges, unless the Supplier has consulted with UNDP before the payment thereof and UNDP has, in each instance, specifically authorized the Supplier to pay such taxes, duties or charges under protest. In that event, the Supplier shall provide UNDP with written evidence that payment of such taxes, duties or charges has been made and appropriately authorized.

4. RISK OF LOSS

Risk of loss, damage to or destruction of the goods shall be governed in accordance with Incoterms 2010, unless otherwise agreed upon by the Parties on the front side of this Purchase Order.

5. EXPORT LICENCES

Notwithstanding any INCOTERM 2010 used in this Purchase Order, the Supplier shall obtain any export licences required for the goods.

6. FITNESS OF GOODS/PACKAGING

The Supplier warrants that the goods, including packaging, conform to the specifications for the goods ordered under this Purchase Order and are fit for the purposes for which such goods are ordinarily used and for purposes expressly made known to the Supplier by UNDP, and are free from defects in workmanship and materials. The Supplier also warrants that the goods are contained or packaged adequately to protect the goods.

7. INSPECTION

- 7.1 UNDP shall have a reasonable time after delivery of the goods to inspect them and to reject and refuse acceptance of goods not conforming to this Purchase Order; payment for goods pursuant to this Purchase Order shall not be deemed an acceptance of the goods.
- 7.2 Inspection prior to shipment does not relieve the Supplier from any of its contractual obligations.

8. INTELLECTUAL PROPERTY INFRINGEMENT

The Supplier warrants that the use or supply by UNDP of the goods sold under this Purchase Order does not infringe any patent, design, trade-name or trade-mark. In addition, the Supplier shall, pursuant to this warranty, indemnify, defend and hold UNDP and the United Nations harmless from any actions or claims brought against UNDP or the United Nations pertaining to the alleged infringement of a patent, design, trade-name or trade-mark arising in connection with the goods sold under this Purchase Order.

9. RIGHTS OF UNDP

In case of failure by the Supplier to fulfil its obligations under the terms and conditions of this Purchase Order, including but not limited to failure to obtain necessary export licences, or to make delivery of all or part of the goods by the agreed delivery date or dates, UNDP may, after giving the Supplier reasonable notice to perform and without prejudice to any other rights or remedies, exercise one or more of the following rights:

- 9.1 Procure all or part of the goods from other sources, in which event UNDP may hold the Supplier responsible for any excess cost occasioned thereby.
- 9.2 Refuse to accept delivery of all or part of the goods.
- 9.3 Cancel this Purchase Order without any liability for termination charges or any other liability of any kind of UNDP.

10. LATE DELIVERY

Without limiting any other rights or obligations of the parties hereunder, if the Supplier will be unable to deliver the goods by the delivery date(s) stipulated in this Purchase Order, the Supplier shall (i) immediately consult with UNDP to determine the most expeditious means for delivering the goods and (ii) use an expedited means of delivery, at the Supplier's cost (unless the delay is due to Force Majeure), if reasonably so requested by UNDP.

11. ASSIGNMENT AND INSOLVENCY

- 11.1. The Supplier shall not, except after obtaining the written consent of UNDP, assign, transfer, pledge or make other disposition of this Purchase Order, or any part thereof, or any of the Supplier's rights or obligations under this Purchase Order.
- 11.2. Should the Supplier become insolvent or should control of the Supplier change by virtue of insolvency, UNDP may, without prejudice to any other rights or remedies, immediately terminate this Purchase Order by giving the Supplier written notice of termination.

12. USE OF UNDP OR UNITED NATIONS NAME OR EMBLEM

The Supplier shall not use the name, emblem or official seal of UNDP or the United Nations for any purpose.

13. PROHIBITION ON ADVERTISING

The Supplier shall not advertise or otherwise make public that it is furnishing goods or services to UNDP without specific permission of UNDP in each instance.

14. CHILD LABOUR

The Supplier represents and warrants that neither it nor any of its affiliates is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 thereof, which, inter alia, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral or social development.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

15. MINES

The Supplier represents and warrants that neither it nor any of its affiliates is actively and directly engaged in patent activities, development, assembly, production, trade or manufacture of mines or in such activities in respect of components primarily utilized in the manufacture of Mines. The term "Mines" means those devices defined in Article 2, Paragraphs 1, 4 and 5 of Protocol II annexed to the Convention on Prohibitions and Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects of 1980.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

16. SETTLEMENT OF DISPUTES

16.1 **Amicable Settlement.** The Parties shall use their best efforts to settle amicably any dispute, controversy or claim arising out of, or relating to this Purchase Order or the breach, termination or invalidity thereof. Where the Parties wish to seek such an amicable settlement through conciliation, the conciliation shall take place in accordance with the UNCITRAL Conciliation Rules then obtaining, or according to such other procedure as may be agreed between the Parties.

16.2 **Arbitration.** Unless, any such dispute, controversy or claim between the Parties arising out of or relating to this Purchase Order or the breach, termination or invalidity thereof is settled amicably under the preceding paragraph of this Section within sixty (60) days after receipt by one Party of the other Party's request for such amicable settlement, such dispute, controversy or claim shall be referred by either Party to arbitration in accordance with the UNCITRAL Arbitration Rules then obtaining, including its provisions on applicable law. The arbitral tribunal shall have no authority to award punitive damages. The Parties shall be bound by any arbitration award rendered as a result of such arbitration as the final adjudication of any such controversy, claim or dispute.

17. PRIVILEGES AND IMMUNITIES

Nothing in or related to these General Terms and Conditions or this Purchase Order shall be deemed a waiver of any of the privileges and immunities of the United Nations, including its subsidiary organs.

18. SEXUAL EXPLOITATION:

- 18.1 The Contractor shall take all appropriate measures to prevent sexual exploitation or abuse of anyone by it or by any of its employees or any other persons who may be engaged by the Contractor to perform any services under the Contract. For these purposes, sexual activity with any person less than eighteen years of age, regardless of any laws relating to consent, shall constitute the sexual exploitation and abuse of such person. In addition, the Contractor shall refrain from, and shall take all appropriate measures to prohibit its employees or other persons engaged by it from, exchanging any money, goods, services, offers of employment or other things of value, for sexual favors or activities, or from engaging in any sexual activities that are exploitive or degrading to any person. The Contractor acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of this representation and warranty shall entitle UNDP to terminate the Contract immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.
- 18.2 UNDP shall not apply the foregoing standard relating to age in any case in which the Contractor's personnel or any other person who may be engaged by the Contractor to perform any services under the Contract is married to the person less than the age of eighteen years with whom sexual activity has occurred and in which such marriage is recognized as valid under the laws of the country of citizenship of such Contractor's personnel or such other person who may be engaged by the Contractor to perform any services under the Contract.

19. OFFICIALS NOT TO BENEFIT:

The Contractor warrants that no official of UNDP or the United Nations has received or will be offered by the Contractor any direct or indirect benefit arising from this Contract or the award thereof. The Contractor agrees that breach of this provision is a breach of an essential term of this Contract.

20. AUTHORITY TO MODIFY:

Pursuant to the Financial Regulations and Rules of UNDP, only the UNDP Authorized Official possess the authority to agree on behalf of UNDP to any modification of or change in this Agreement, to a waiver of any of its provisions or to any additional contractual relationship of any kind with the Contractor. Accordingly, no modification or change in this Contract shall be valid and enforceable against UNDP unless provided by an amendment to this Agreement signed by the Contractor and jointly by the UNDP Authorized Official.