



## INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

Date: 14 October 2016

Interested, qualified and experienced individual consultant(s) are hereby invited to forward their applications for the assignment as detailed below.

**Number of positions** : 1  
**Contract Type** : Individual Consultant  
**Country** : South Africa  
**Description of the assignment** : Expert on value & supply chain analysis in the Bioprospecting/Biotrade Sector AND/ OR Livelihoods (**National Consultant**)

**Estimated Period of assignment/services (if applicable):** 12 weeks from the signing of the contract

**Estimated Contract Commencement Date:** 07<sup>th</sup> November 2016

Applications should be submitted by email to the following address:-  
[procurement.za@undp.org](mailto:procurement.za@undp.org)

The **deadline** for submission of applications is by close of business (12h00) on **28<sup>th</sup> October 2016.**

Any request for clarification must be sent by standard electronic communication to the e-mail address indicated above. UNDP will respond by standard electronic mail and MAY send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants who would have acknowledged receipt of this notice and thus confirmed that they shall be submitting their applications.

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## 1. BACKGROUND

The Government of South Africa has received funds from the Global Environment Facility (GEF) to develop a project on **Value Chains for Products derived from Genetic Resources in Compliance with the Nagoya Protocol on Access and Benefit Sharing and the National Biodiversity Economy Strategy**. The project will support Government to achieve its vision of the National Biodiversity Economy Strategy (NBES), which is to optimise the total economic benefits of the bioprospecting industries by ensuring the NBES is implemented in accordance with the *Nagoya Protocol on Access and Benefit-Sharing*. The project will ensure that communities and companies working with genetic/biological resources, not only increase their understanding of the Nagoya Protocol, but also apply relevant ABS requirements in development of value chains for genetic/biological materials. The project will support development of value chains for genetic/biological resources across the nine provinces of the South Africa. The project target communities have been prioritised for development of small and medium size enterprises and community-based initiatives which sustainably use of indigenous biological and/or genetic resources, with a view to redistribute the benefits in an equitable manner, across various income categories and settlement areas of the country.

## 2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

The consultant's task will include:

i) **Providing a comprehensive baseline assessment on the following:**

- the nature and number of research collaborations between government authorities, private sector parties, holders of traditional knowledge and rural communities to develop and commercialise novel genetic/biological resources.
- The number of new local R&D innovations (patents, products etc.) and technologies which enter the bioprospecting sector.
- The number of indigenous biodiversity registration in regional and international inventories acknowledged for consumer use/trade.
- The extent of product development and manufacturing potential of natural products in SA.
- The scope and extent of domestic business incubator support.
- Identification of the current number and nature of small and medium enterprises promoted within the bioprospecting sector through training and skills development, including the level of education, skills and training emanating from the sector.
- The nature of the benefit-sharing agreements negotiated between industry and communities, the number of bioprospecting products in domestic & international markets.
- The number of bioprospecting products that have community involvement in the supply chain.
- The number of jobs being created in the sector including for disadvantaged communities.
- The assessment of the financial flows accruing to the Traditional Healers Committees and communities in the form of royalties generated from the commercialisation of the genetic/biological resources.
- The assessment of sustainable community based business model and provide a sustainable model for community based biodiversity businesses related to the bioprospecting/biotrade value-chain.
- Consolidate findings and develop business cases on nationally identified high potential indigenous biodiversity for the bioprospecting/biotrade industry.

i) **Conduct a situational analysis with recommendations on the following:**

- Conservation of threatened species from where the plant resources in question will be harvested.
- Sustainable harvesting practices/models of high potential biodiversity in the wild.  
Models on sustainable cultivation ventures of high potential biodiversity.

### 3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

VIII. Recruitment Qualifications	
<b>Education:</b>	<ul style="list-style-type: none"><li>• Master's degree in Resource or Environmental Economics/ Development Studies/ Natural Science/ Ecology</li></ul>
<b>Experience:</b>	<ul style="list-style-type: none"><li>• Excellent understanding of the Value &amp; Supply Chain in the Bioprospecting/Biotrade Sector AND/ OR Livelihoods.</li><li>• Previous consultancy on similar projects.</li></ul>
<b>Language Requirements:</b>	<ul style="list-style-type: none"><li>• Good command of English is a requirement</li><li>• Good speaking ability of other RSA official languages will be an advantage</li></ul>

### 4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS.

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

1. Proposal:

(i) Explaining why they are the most suitable for the work

(ii) Provide a brief methodology on how they will approach and conduct the work (if applicable)

2. Financial proposal

3. Personal CV including past experience in similar projects and at least 3 references

### 5. FINANCIAL PROPOSAL

- **Lump sum contracts**

The financial proposal shall specify a total lump sum amount, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or upon completion of the entire contract). Payments are based upon output, i.e. upon delivery of the services specified in the TOR. In order to assist the requesting unit in the comparison of financial proposals, the financial proposal will include a breakdown of this lump sum amount (including travel, per diems, and number of anticipated working days).

**Travel:**

All envisaged travel costs must be included in the financial proposal. This includes all travel to join duty station/repatriation travel. In general, UNDP should not accept travel costs exceeding those of an economy class ticket. Should the IC wish to travel on a higher class he/she should do so using their own resources.

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses should be agreed upon, between the respective business unit and Individual Consultant, prior to travel and will be reimbursed

**6. AWARD OF CONTRACT**

The contract will be awarded to the lowest priced technically qualified proposal.

Where 70% is the minimum technical score of the following overall criteria:-

- Methodology
- Experience
- Qualification

**Additional documents attached to this Notice:-**

- TERMS OF REFERENCES (TOR)
- INDIVIDUAL CONSULTANT GENERAL TERMS AND CONDITIONS
- CONFIRMATION OF INTEREST AND SUBMISSION OF FINANCIAL PROPOSAL