



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

Date: 19 October 2016

Interested, qualified and experienced individual consultant(s) are hereby invited to forward their applications for the assignment as detailed below.

Number of positions : 1

Contract Type : Individual Consultant

Country : South Africa

Description of the assignment : To provide advisory support to the Department of Rural Development and Land Reform in the development and finalizing the Regulation of Land Holding Bill and Operation Phakisa (International Consultant)

Estimated Period of assignment/services (if applicable): 18 days from the signing of the contract **Estimated Contract Commencement Date:** 27th October 2016

Applications should be submitted by email to the following address:-
procurement.za@undp.org

The **deadline** for submission of applications is by close of business (12h00) on **24th October 2016**.

Any request for clarification must be sent by standard electronic communication to the e-mail address indicated above. UNDP will respond by standard electronic mail and MAY send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants who would have acknowledged receipt of this notice and thus confirmed that they shall be submitting their applications.

1. BACKGROUND

Under the project titled “**Support the Department of Rural Development and Land Reform in Developing a Comprehensive Rural Development Strategy**” the UNDP is providing both technical and policy advisory support to the Department of Rural Development and Land Reform to achieve the objectives of the South African Land Reform Programme and Rural Development Goals.

This support is in line with the National Development Plan’s Vision 2030 of an inclusive rural economy wherein: rural communities should have greater opportunities to participate fully in the economic, social and political life of the country. The 2030 vision speaks of the inclusivity and integration of rural areas, through successful land reform, job creation and poverty alleviation, and places agriculture as the driving force behind this vision.

As part of land reform activities undertaken by this project, UNDP provided policy advisory support to the Department of Rural Development and Land Reform on the regulation of land holding a policy which is intended to set up land ceilings.

It is in this connection that UNDP has been invited by the DRDLR and the Department of Agriculture, Forestry and Fisheries (DAFF) to participate in the Phakisa process which will focus on Agriculture, Land Reform and Rural Development Operation Phakisa is an adaptation of the Big Fast Results methodology that was first applied by the Malaysian Government in the delivery of its economic transformation programme. The operation focuses on addressing key challenges such as poverty, inequality and unemployment. Practically, a Phakisa involves three phases, **the pre-laboratory preparation phase** (involving extensive stakeholder consultations and research to develop a clear scope for the laboratory), **a laboratory phase** (involving an extended multi stakeholder workshop of four to six weeks to develop reasonably detailed implementation plans) and **the post laboratory phase** (which involves the implementation and, where required, the modification of the plans and monitoring, reporting and evaluation).

The broad aim of the Agriculture, Rural Development and Land Reform Phakisa is to stimulate growth, foster job creation and instil transformation along the agriculture and rural development value chain.

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

Main objective of the consultancy is provide technical support to the Department of Rural Development Land Reform on the Regulation of Land Holding Bill and Operation Phakisa Project

Engage the Agriculture, Land and Rural Development “Operations Phakisa” initiative on Big and Fast Results (Malaysia Example) focusing on:

- a. The Phakisa on inclusive rural development and its economics (including the Family Farming Theory).
 - b. The Land Reform Work-stream of Phakisa on Land Reform, land reform beneficiary categorization considerations (drawing from Statistics South Africa 2016 Community Survey data analysis report).
- i. Engage the DRDLR on progress with the RALHB and accordingly advise on:
 - a. Its latest form;
 - b. Information assembled;
 - c. The matters related to what ought to be compulsory disclosure;
 - d. Approaches to agro-ecological studies for ceilings (including engagements with relevant institutions in DAFF (Institute and Directorate for Soils Water and Climate);
 - e. Advise on risks and mitigation measures for administrator’s discretions
 - f. Advise on performance on land ceilings
 - ii. Engage a local team of experts towards a draft project plan for the land size and efficiency study and simulations. The assumption is that with this project plan will enable:
 - a. Additional Resources to be secured in any given financial year:
 - December/January to March 2016/2017 – Project Information availability and location Scan an project Inception Report;
 - April – September 2017: Information gathering/mining, analysis and assembly into a pilot site;
 - April 2017 to March 2018, determination of roll-out and further roll-out;
 - April 2018 to March 2019 – finalize roll out, analysis and systems, module and guides development plus overall advisory.
 - b. An international team work closely with the SA Team

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

Experience in consultancy: 15 years

Language: English

Willingness to Travel Yes

School Degree: PhD

Specialty: Development Economics, Economics, Agricultural Economics.

Knowledge required: 20 years research experience in issues of land reform and land economy, published at least 10 peer reviewed papers in journals.

Skills required: Research, report writing and advisory

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS.

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

1. Proposal:

- (i) Explaining why they are the most suitable for the work
- (ii) Provide a brief methodology on how they will approach and conduct the work (if applicable)

2. Financial proposal

3. Personal CV including past experience in similar projects and at least 3 references

5. FINANCIAL PROPOSAL

- **Lump sum contracts**

The financial proposal shall specify a total lump sum amount, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or upon completion of the entire contract). Payments are based upon output, i.e. upon delivery of the services specified in the TOR. In order to assist the requesting unit in the comparison of financial proposals, the financial proposal will include a breakdown of this lump sum amount (including travel, per diems, and number of anticipated working days).

Travel:

All envisaged travel costs must be included in the financial proposal. This includes all travel to join duty station/repatriation travel. In general, UNDP should not accept travel costs exceeding those of an economy class ticket. Should the IC wish to travel on a higher class he/she should do so using their own resources.

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses should be agreed upon, between the respective business unit and Individual Consultant, prior to travel and will be reimbursed

6. AWARD OF CONTRACT

The contract will be awarded to the lowest priced technically qualified proposal.

Where 70% is the minimum technical score of the following overall criteria:-

- Methodology
- Experience
- Qualification

Additional documents attached to this Notice:-

- **TERMS OF REFERENCES (TOR)**
- **INDIVIDUAL CONSULTANT GENERAL TERMS AND CONDITIONS**
- **CONFIRMATION OF INTEREST AND SUBMISSION OF FINANCIAL PROPOSAL**