

Technical Evaluation FORM 1 – FORM 3

Summary of Technical Proposal Evaluation Forms		Score Weight	Points Obtainable
1.	Expertise of Firm / Organization	10%	100
2.	Proposed Methodology, Approach and Implementation Plan	20%	200
3.	Management Structure and Key Personnel	70%	700
Total			1000

Technical Proposal Evaluation Form 1		Points obtainable
Expertise of the Firm/Organization		
1.1	Reputation of Organization/Team and Staff / Credibility / Reliability / Industry Standing	10
1.2	General Organizational Capability which is likely to affect implementation <ul style="list-style-type: none"> - Financial stability - loose consortium, holding company or one firm - strength of project management support - project management controls 	10
1.3	Extent to which any work would be subcontracted (subcontracting carries additional risks which may affect project implementation, but properly done it offers a chance to access specialized skills.)	5
1.4	Quality assurance procedures and accountability and team governance structure	40
1.5	Relevance of: <ul style="list-style-type: none"> - Specialized Knowledge - Experience on Similar Programme / Projects - Experience on Projects in the Country Work for UNDP/ major multilateral/ or bilateral programmes	35
		100

Technical Proposal Evaluation Form 2		Points Obtainable
Proposed Methodology, Approach and Implementation Plan		
2.1	To what degree does the Proposer understand the task?	35
2.2	Have the important aspects of the task been addressed in sufficient detail?	30
2.3	Are the different components of the project adequately weighted relative to one	20

	another?		
2.4	Is the proposal based on a survey of the project environment and was this data input properly used in the preparation of the proposal?		25
2.5	Is the conceptual framework adopted appropriate for the task?		30
2.6	Is the scope of task well defined and does it correspond to the TOR?		35
2.7	Is the presentation clear and is the sequence of activities and the planning logical, realistic and promise efficient implementation to the project?		25
			200
Technical Proposal Evaluation Form 3			Points Obtainable
Management Structure and Key Personnel			
3.1	Team Leader:		200
		Sub-Score	
	General Qualification:	80	
	Suitability for the Project	80	
	- National Experience and knowledge of the country		
	- Professional Experience in the area of specialization		
	- Experience in team leadership		
	CV content in relation to genera qualification required	40	
3.3	Other Team Members Requirements		500
		Sub-Score	
	Structure of the team	100	
	Composition of the team (qualifications & experience)	200	
	Clarity of Roles and Responsibilities	100	
	Total Part 3		700