

Terms of reference



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GENERAL INFORMATION

Title: Provincial Field Dinamisator

Project Name : Support Facility for BRG (Badan Restorasi Gambut) Institutional Set-Up

Reports to: Deputy III BRG

Duty Station: Home based

Expected Places of Travel (if applicable): N/A

Duration of Assignment: 10 working days within 13 December to 31 December 2016

REQUIRED DOCUMENT FROM HIRING UNIT

	TERMS OF REFERENCE
(4)	CONFIRMATION OF CATEGORY OF LOCAL CONSULTANT, please select: (1) Junior Consultant (2) Support Consultant (3) Support Specialist (4) Senior Specialist (5) Expert/ Advisor V CATEGORY OF INTERNATIONAL CONSULTANT, please select: (6) Junior Specialist (7) Specialist (8) Senior Specialist
V	APPROVED e-requisition

REQUIRED DOCUMENTATION FROM CONSULTANT

V	CV
	Copy of education certificate
	Completed financial proposal
	Completed technical proposal

Need for presence of IC consultant in office:

☒ partial (explain)

The consultant must give updates to Peatland Restoration Agency regarding the report on establishment of peat village including progress report to Deputy III and team

☐ intermittent (explain)

☐ full time/office based (needs justification from the Requesting Unit)

Provision of Support Services:

Office space: ☐ Yes ☒ No

Equipment (laptop etc): ☐ Yes ☒ No

Secretarial Services ☐ Yes ☒ No

I. BACKGROUND

One of the key lessons learned from the 2015 peat and forest fires is that suppressing fires on drained deep tropical peatland is extremely difficult, ineffective, and costly. The total economic loss is already estimated to be in excess of USD \$ 15 billion (MoEF, 2015; CIFOR, 2015 and the World Bank, 2016). This does not include the loss of biodiversity, carbon emission and the irreversible long-term health impacts. Global Fire Emission Database estimated this event emits roughly 1,750 million metric tons of CO₂e.

Acknowledging this major lesson from 2015, the Government has concluded that prevention is by far the most effective way to tackle the fires, and concerted efforts should be made to that effect. Recent analyses find that fire vulnerability has increased over the past two decades, and that the government's previous efforts have not yet been fully effective. Following this, fire prevention in 2016 and beyond will adopt a more anticipatory and systematic approach. The establishment of BRG is one key element of this strategy, initiated at the highest levels of government.

In his opening address of the climate conference in COP 21 Paris, President Joko 'Jokowi' Widodo announced the establishment of the Peatland Restoration Agency/BRG, mandated to improve forest fire prevention and coordinate the restoration of degraded peatland by 2020. The Agency was formally established through Presidential Regulation No 1 of 2016 in January 2016.

The Regulation mandates BRG to coordinate and facilitate peat restoration in the 7 provinces of Riau, South Sumatra, Central Kalimantan, Jambi, West Kalimantan, South Kalimantan and Papua. The President has since added East Kalimantan to the list. BRG's main tasks will include co-ordination and strengthening of the peatland restoration process; plan, control and collaborate on peatland restoration; map peatland hydrology; designate protection and production zones; co-ordinate rewetting implementation; restore burned peatland areas; raise awareness on peatland restoration efforts; and supervise the restoration process.

The BRG is mandated to restore 2 million hectares of degraded peatland by 2020, but no decision on where and how has been made yet. The President has appointed one Agency Head, four Deputies and one Secretary to lead the agency and its undertakings. In addition, both a government appointed Steering Committee and an Expert Committee guides the work of the Agency. Provincial work units will coordinate the implementation of activities at the local level. Gradually the state budget will provide necessary funding, but to allow the Agency a head start, the government has invited partners to provide assistance.

Objective

The Government has pledged to address the underlying problems immediately. As the peatland fires are a recurring seasonal event, it is paramount that preventive measures are put in place quickly, to avoid in the fall of 2016 a repeat of the 2015 fire season.

Under Deputy III, the consultant is expected to report under below mentioned deliverables.

II. SCOPE OF WORK, ACTIVITIES, AND DELIVERABLES

Scope of Work :

1. Supervise the social and economics identification in peat villages in Riau province undertaken by *Jaringan Masyarakat Gambut Riau* (JMGR – Riau Peat Society Network);
2. Together with JMGR, participate in organizing village communities in planning the establishment of Peat Villages Areas, as part of the implementation of Peat Care Village Program (Program Desa Peduli Gambut);
3. Coordinate and communicate intensively with District Governments, particularly the District Government of Meranti, related to the establishment of Peat Village Areas – Peat Care Villages;
4. Consolidate multiple stakeholders in common platform of Peat Care Village (Communities – Provincial Government – District Government – Civil Society) in Riau Province;
5. Submit monthly report on result of social and economics identification to Deputy III and Deputy II of BRG.

Expected outputs and deliverables:

These are the expected output and deliverables from the consultant

Deliverables/ Outputs	Target Due Dates	Review and Approvals Required
Report on Establishment of Peat Village in Meranti district, Riau & South Kalimantan province	31 Dec 2016 (10 working days)	UNDP/Deputy III BRG

III. WORKING ARRANGEMENTS

Institutional Arrangement

The Consultant will be supervised by and report to the Deputy III BRG who will also carry out a performance evaluation at the end of the assignment.

Duration of the Work

10 working days within 13 December to 31 December 2016

Duty Station

Home based

Travel Plan

No travel plan during this assignment.

Below is an indicative travel plan for the duration of the assignment. The Consultant will be required to travel to the below indicated destinations and include the relevant costs into the proposal. There may be also unforeseen travel that will come up during the execution of the contract which will be agreed on ad-hoc basis.

No	Destination	Frequency	Duration/days
N.A	N.A	N.A	N.A

IV. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

I. Academic Qualifications:

Bachelor degree in Marine Science or closely related field

II. Experience:

- Minimum 10 years of relevant experience in Peatland and coordinate research & training for community
- Good knowledge on peat related issues
- Good analytical skill proven by previous and current works
- Familiarity with Indonesian government agencies related to Climate Change, particularly those related to peatland management and peat restoration
- Ability to develop concept papers, a strategic plan and programs related to the peatland management and peat restoration
- Result orientation skill
- Time management

Functional Competencies:

Knowledge Management and Learning

Actively works towards continuing personal learning and development in one or more Practice Areas, acts on learning plan and applies newly acquired skills

Development and Operational Effectiveness

Ability to formulate analysis and ideas in simple message
Good knowledge of peat restoration

Management and Leadership

Focuses on impact and result for the client
Consistently approaches work with energy and a positive, constructive attitude
Demonstrates good oral and written communication skills
Demonstrates openness to change and ability to manage complexities

V. EVALUATION METHOD AND CRITERIA

Individual consultants will be evaluated based on the following methodologies:

Cumulative analysis using weighted scoring method will be applied to evaluate the applicant. The award of the contract will be made to the individual consultant whose offer has been evaluated and determined as:

- Responsive/compliant/acceptable with reference to ToR, and
- Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

** Technical Criteria weight; 70%*

** Financial Criteria weight; 30%*

Only candidates obtaining a minimum of 70 point would be considered for the Financial Evaluation

<i>Criteria</i>	<i>Weight</i>	<i>Maximum Point</i>
<i><u>Technical</u></i>		<i>100</i>
<i>Criteria A: qualification requirements as per TOR:</i> 1. Bachelor degree in Marine Science or closely related field 2. Minimum 10 years of relevant experience in Peatland and coordinate research & training for community 3. Has experience to deal with Peat Restoration Agency 4. Experience in working with international organization 5. Has experience to deal with Government and development sector	<i>70%</i>	20 20 10 10 10
<i>Criteria B: Brief Description of Approach to Assignment (describe it in Technical Proposal)</i>	<i>30%</i>	<i>30</i>
<i>Criteria C: Further Assessment by Interview (if any)</i>	<i>N/A</i>	