

Clarification No. 3

UNDP SO-RFP-2016-016 Provision of Third Party Capacity Assessment of Implementing Partners in Somalia

Query	Clarification Requested	UNDPs Response to the Request for Clarification
1	could you please provide any relevant information about the implementing partners: size, location, nature of activities, etc? Do you have any additional background documents to share with the tenderers?	Please refer to response provided to query 4 in clarification No. 1.
2	<p>ToR p28 and Section 7: Financial Proposal Form p51. It is indicated that field assessors need to spend 6 days maximum on the field per assessment.</p> <p>If we consider to mobilize two assessors, shall we consider 6 days maximum each or altogether?</p> <p>Are we also allowed to mobilize a field coordinator to ensure mobilisation of all assessors and organise logistics?</p> <p>As per the ToR, 30 days needs to be spend per assessment. Therefore, do we consider that the Team Leader will spend 23 days per assessment (30 - 6 days of assessors and 1 day briefing)?</p>	<p>The costing should be per full and per adjusted micro-assessment exercise conducted per IP and, not on the number of staff assigned to assess a single IP, therefore, irrespective of number of staff deployed per IP, the maximum number of days spent in the field in the assessment of one IP remains 6.</p> <p>UNDP further clarifies Section 7, Part B (cost breakdown by cost component, p.51) that the description of activity under professional services currently specified as “field assessors – full assessment” should read full assessment NOT “field assessors – full assessment”).</p> <p>Proposers can quote for this position, however, UNDP doesn't not deem this position necessary for this assignment. UNDP will ONLY organize the introductory meeting for each IP, logistics and other administrative tasks should be done by service provider.</p> <p>Thirty (30) working days are an indication of what one micro assessment process entails from start to finish (1 day briefing, analytical work follow-up, draft micro-assessment reports, summary of findings of the initial report and the final report). Please also refer to Query 1 in Clarification No. 1</p>

Note:

Proposers are advised to frequently check the following websites for any addenda/clarifications that may be posted.

http://procurement-notice.undp.org/view_notice.cfm?notice_id=34279

or

<https://www.ungm.org/Public/Notice/51827>