



RFQ-2016-285 - Addendum No. 1

Date: 23 December 2016

Addendum No. 1
Reference: RFQ-2016-285

RFP: Final Evaluation of SAWASYA Programme “Strengthening the Rule of Law: Justice and Security for the Palestinian People

Issue Date: 5 December 2016

Original Closing Date & time: 22 December 2016 at 2:00 p.m.

Extended Closing Date & time: 29 December 2016 at 2:00 p.m. (Jerusalem local time)

This correspondence pertaining to the above-mentioned requirement should be considered as an integral part of the tender documents.

- A. Extension of the deadline for submission of Proposals:** Proposals may be submitted on or before **2:00 p.m. on Thursday, December 29, 2016.**

Electronic submission of the proposals is now permitted (by email) via the following procedure:

1. Ensure that the technical proposal is **separate** from the financial proposal and both are signed and in the .pdf format, and free from any virus or corrupted files.
2. Ensure you send the technical proposal in one email and the financial proposal in another separate email message to the email address stated below.
3. Ensure both emails containing the technical & financial proposals are received at the designated email address (stated below) on or before the extended deadline for submission indicated above. Proposals that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation (this also applies whether one or both of the emails are received late)
4. The designated email address for sending the proposal emails to is : **quotation.papp@undp.org**
5. Single Email size (with attachments) should not exceed **10 MB**;
6. Other Conditions and Procedures for electronic submission:

- Official Address for e-submission: **quotation.papp@undp.org**
- Free from virus and corrupted files
- Max. File Size per transmission: **10 MB**
- Max. No. of transmissions per bidder : **the least possible**
- No. of copies to be transmitted : **one**
- subject of email : **RFP-2016-285 – title ...**
- Virus Scanning Software to be Used prior to transmission: *as available.*

United Nations Development Programme

Programme of Assistance to the Palestinian People

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B. Below please find the UNDP/PAPP clarifications and an official reply (in **bold text**) to all inquiries raised by participant bidders.

1. With regard to Key Tasks Table on page 9: the indicative duration that UNDP expects the evaluation to be carried out is 6 weeks. Are there limitation with regard to the number of days per consultant? Are there limitations to the number of days in total? **No limitations, but looking for value for money. The number of working days per consultant /expert, proposed by the firm, should be reasonable and technically sufficient as to ensure the called-for quality and achieve the required deliverables.**
2. On page 3, under column Facilities to be provided by UNDP (i.e., must be land Transportation). Can the consultant budget for certain land transportations like transportation to and from the airport for the consultant, or this will be provided by UNDP? The same applies to other transportation that UNDP may not be available to provide? **Transportation to/from airport & Gaza will be covered by UNDP programme; please budget for other transportation within the offer/financial proposal.**
3. Will UNDP support attaining permits from Israeli authorities to Gaza (for the international and national consultants) and to East Jerusalem (if needed) for the national consultant? **Yes, will send a facilitation letter.**

Interested firms shall acknowledge receipt of this addendum by returning/including it, signed and stamped, with their technical proposals.

For your kind attention and reference.

Sincerely Yours,

Khaled Shahwan
Deputy Special Representative
Operations - UNDP/PAPP



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