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INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

Date: 18 January 2017

Contracting Unit: UNDP Suriname

Description of the assignment: Expert on socio-economic analysis for the preparation of the GEF Full-Sized project "Improving Environmental Management in the Mining Sector of Suriname, with Emphasis on Gold Mining"

Division/Department: Improving Environmental Management in the Mining Sector of Suriname, with Emphasis on Gold Mining

Period of assignment/services (if applicable): Six (06) Months

Location: Paramaribo, Suriname

Expected Start Date: 10th of February 2017

The applicant is requested to submit a Technical and Financial proposal (quotation) as clearly marked separate documents accompanied by a resume (CV) and P11 history form to the following email address procurement.sr@undp.org no later than **31 January 2017** with the assignment name as subject.

Please indicate clearly your availability during period mentioned above

Any request for clarification must be sent in writing, or by standard electronic communication to the e-mail address indicated above. **UNDP Suriname** will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

Terms of Reference

Position:	Expert on socio-economic analysis for the preparation of the GEF Full-Sized project "Improving Environmental Management in the Mining Sector of Suriname, with Emphasis on Gold Mining"
Location:	Suriname (with possible travel to the interior)
Vacancy Type:	External
Application Deadline:	31 st January 2017
Type of Contract:	Individual Consultant
Language required:	Dutch/English
Starting Date:	10 th of February 2017
Duration of Contract:	Six (6 months)

1. Background

Suriname is a sovereign state on the Northeastern coast of South America with a land area of approximately 163,000 km². It has extremely high levels of tropical rainforest cover, forming part of the Amazon river basin. Its hinterlands are inhabited by Indigenous & Tribal communities and it is estimated that more than 90% is still forested, corresponding to approximately 14.8 million hectares (Report to CBD 2012), and it is considered a 'High Forest Cover- Low Deforestation Rate' country. While 13% of the country's land area has been set aside in protected areas, a substantial amount of forest and associated biodiversity is found within productive landscapes.

Mining is a vital sector of Suriname's economy and has grown significantly over the last decade, particularly gold mining, contributing an estimated 1.62 billion USD in 2012 versus 34 million USD in 2000. In 2011, small-scale gold mining was believed to provide 20,000 direct jobs as well as a significant number of jobs in subsidiary services. The majority of mining is taking place in Suriname's Greenstone Belt, in which the majority of gold deposits are to be found. Unfortunately, due to its largely unregulated and uncontrolled nature, mining, and in particular artisanal and small scale gold mining (ASGM), is causing significant negative environmental impacts on forests, freshwater, fish and other groups of species.

The government of Suriname through the Office of the President has requested United Nations Development Programme (UNDP), which is a GEF Implementing Agency, to provide support in:

- The design, preparation and elaboration of the Full-Sized project (FSP) entitled "Improving Environmental Management in the Mining Sector of Suriname, with Emphasis on Gold Mining" from the Suriname STAR allocation under GEF-6 funding to support this Multi focal area solution

UNDP's Sustainable Development Cluster of the Bureau for Policy and Program Support (BPPS) is responsible for providing leadership and technical support for the delivery of the Environment and Sustainable Development pillar of UNDP's Strategic Plan. Its main focus is on helping countries develop the capacity to fully incorporate environmental sustainability into development at national and local, but also global and regional, levels. The principal areas of work are in environmental mainstreaming, environmental finance, adaptation to climate change, and local governance of resources, including energy.

The objective of UNDP's biodiversity and ecosystems work is to assist countries to maintain and enhance the beneficial services provided by natural ecosystems to secure livelihoods, food, water and health security, reduce vulnerability to climate change, sequester carbon, and avoid greenhouse gas emissions.

In accordance with UNDP procedures, UNDP is hiring a team of consultants to support the Government of Suriname in the preparation of the afore mentioned project with funding from the GEF. The GEF Full-Sized Project proposal for 'Improving Environmental Management in the Mining Sector of Suriname, with Emphasis on Gold Mining' for submission to the GEF Secretariat will be fully compliant with the applicable GEF guidelines and standards as part of the GEF Project Preparation Grant (PPG).

2. Scope of Work

The main objective of this consultancy is the documentation of the socio-economic context of the project and identification of appropriate project interventions to address socio-economic issues and to promote sustainable livelihoods.

3. Implementation Arrangements

UNDP will contract and make payments upon certification of deliverables and completion of the assignment by the expert. This will be coordinated by the National Institute for Environment and Development (NIMOS) with support from the UNDP.

The consultant will coordinate as necessary with other members of the Project Preparation (PPG) team to share information efficiently. The national socio-economic expert will liaise with and feed relevant succinct information to the International Project Development Expert to support the drafting of the ProDoc, in particular but not necessarily limited to i) the Project Description section, subsection 1 of the CEO Endorsement in terms of the project's socio-economic context, ii) the Development Challenge section of the UNDP/GEF Project Document Endorsement, in terms of the project's socio-economic context, iii) the Strategy section of the UNDP/GEF ProDoc, in particular in terms of Output 3.5, iv) the Project Description section, subsection 3 of the CEO Endorsement (the proposed alternative scenario), in particular in terms of Output 3.5, and v) the Project's Social and Environmental Screening Annex. The socio-economic expert will also respond to any questions or requests for additional information by the International Project Design Expert related to socio-economic issues.

4. The UNDP is seeking a qualified national or international expert for the following position: Socio-economic expert for preparation of UNDP/GEF project: "Improving Environmental Management in the Mining Sector of Suriname, with Emphasis on Gold Mining"

Expert on socio-economic issues related to mining in Suriname, with an emphasis on gold mining in Suriname
Duties and Responsibilities
<p>The expert will be responsible for the following tasks:</p> <ul style="list-style-type: none"> • Gather baseline information on both the positive and negative socio-economic impacts of mining in Suriname, in particular small-scale gold mining; • Identify the socio-economic barriers to reducing the environmental impacts of gold mining; • Identify appropriate project interventions to address socio-economic issues and to support sustainable livelihoods. This includes, among others, i) providing advice to the `national expert on environmentally responsible mining technologies` on socio-economic factors that need to be taken into consideration when identifying which environmentally responsible gold mining practices and technologies to promote; ii) drafting the proposed strategic intervention under Output 3.5 of the project: "Pilot-scale implementation of alternative sustainable livelihoods increases understanding of costs and benefits of different livelihood options". Ensure that any proposed project interventions to be included in the project strategy respect the principle of free, prior and informed consent (FPIC) and take into consideration gender issues. • Identify appropriate and "SMART" socio-economic indicators, baselines, targets and sources of verification to include in the project Strategic Results Framework, as required. • Provide support in the provision of any required socio-economic data for the Project's Social and Environmental Screening Annex and for the Project's Tracking Tool.

5. Minimum Education and Specific Qualifications for Socio-economic Expert

Education
<p>A. Education:</p> <ul style="list-style-type: none"> • Bachelor degree in sociology, economics, international development, participatory natural resource management or other related field.
Specific qualifications
<p>Years of experience:</p> <p>B. Work experience:</p> <ul style="list-style-type: none"> • Minimum of 5 years' work experience in relevant sectors in Suriname. • Proven experience with collection and analysis of similar data on socio-economic issues.

C. Specific work experience

- Experience with design or evaluation of alternative sustainable livelihoods programs is a strong asset.
- Experience with collection and analysis of similar data on socio-economic issues related to extractive industries is a strong asset.

Competencies:

- Demonstrates integrity and fairness;
- Treats all people fairly and without favoritism/bias or having irreconcilable personal interest in Suriname ASGM mining sector.
- Strong interpersonal and communication skills;
- Commitment to team work and to working across disciplines;
- Proficiency in standard computer software (word-processing, excel, presentations, databases and internet)
- Excellent drafting ability and presentation and communication skills;

6. Deliverables and indicatives dates

Deliverables (changes in sequencing are possible)	Indicative dates	Indicative percentage
1. Work plan for this consultancy.	15 February 2017	10%
<p>2. Succinct background report (based on desk review and interviews) documenting: i) the positive and negative socio-economic impacts of mining in Suriname, with a focus on small-scale gold mining, ii) the socio-economic barriers to reducing the environmental impacts of mining, and iii) socio-economic considerations to take into account in the identification of more environmentally responsible gold mining practices to be promoted through this project.</p> <p>This report will need to be concise and meet the needs of the International Design Expert for insertion into the socio-economic context and barriers sections of the Project Document. Bibliographic references should be included in the report.</p>	27 February 2017	40%
<p>3. Report focused on the most strategic project interventions to address these socio-economic issues and to promote sustainable livelihoods. This report will include:</p> <p>i) Detailed description of the alternative livelihood pilot(s) to be implemented as part of Output 3.5 (description of the pilot activities, proposed location of the pilot(s), beneficiaries, implementation strategy, and methodology to be employed to assess the costs and benefits of different livelihood option(s) to compare to small-scale gold mining as it is currently practiced). Note that the cost-benefit study to be carried out</p>	22 March 2017	35%

<p>during Project implementation may build on prior work carried out on cost-benefit analyses of different drivers of deforestation as part of the “Final Report: Background Study For Redd+ Implementation: Multi-Perspective Analysis of Drivers of Deforestation, Forest Degradation and Barriers to Redd+ Activities”, among other sources of information. The afore-mentioned study analyzed the opportunity costs for forestry, mining and agriculture to prevent natural forest conversion.</p> <p>ii) Appropriate socio-economic indicators, baselines, targets and sources of verification to include in the project Strategic Results Framework, as required; and</p> <p>iii) Any socio-economic data required for the completion of relevant tracking tool for the ProDoc and for the completion of the Social and Environmental Screening Annex.</p>		
<p>4. Final comprehensive report summarizing all data gathered and integrating any feedback received from UNDP, the International Project Design expert, the government and others.</p>	15 April 2017	15%

7. Evaluation Method and Criteria

The individual consultant offerors will be evaluated based on the following methodology

Cumulative analysis;

The award of the contract shall be made to the individual consultant whose offer has been evaluated and determined as:

- Responsive/compliant/acceptable;
- Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

Technical Criteria: weight 70%

Financial Criteria weight 30%

Only candidates obtaining a minimum of 64 points of the total technical points would be considered for the Financial Evaluation.

Technical Criteria – Maximum 100 points:

- Criteria A: Relevance of education - Max 20 points;
- Criteria B: Work experience in similar context- Max 30 points;
- Criteria C: Specific work experience and technical proposal – Max 50 points.

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

- Duly accomplished Letter of Confirmation of Interest and Availability using the template provided by UNDP (Annex II);
- Personal CV or P11, indicating all past experience from similar projects, as well as the contact details (email and telephone number) of the candidate and at least three (3) professional references.

Technical proposal:

- Brief description of why the individual considers him/herself as the most suitable for the assignment;
- A methodology, on how they propose to complete the assignment;

Financial proposal that indicates the all-inclusive fixed total contract price, supported by a breakdown of costs, as per template provided (Annex II) and Schedule of Payments:

- Daily Fee – The consultant/contractor shall propose a daily/monthly fee, which should be inclusive of his professional fee, local communication cost and insurance (inclusive of medical health insurance). The number of working days for which the daily/monthly fee shall be payable under the contract is for a total of 24 working days.
- Field visits are separate and not included in the contractor cost. All attempts will be made to coordinate these visits with other members of the project preparation team to achieve efficiencies.

UNDP is committed to achieving workforce diversity in terms of gender, nationality and culture. Individuals from minority groups, indigenous groups and persons with disabilities are equally encouraged to apply. All applications will be treated with the strictest confidence.