

ITB UKR-HP-2016-10

Procurement of medicines for children with chronic viral hepatitis

Dear participants, please pay your attention once again on the following issues while bids submission:

- 1. Deadline for the bids submitting – January 27, 2017, 10:00 Kyiv time, inclusive.**
- 2. Bids submission – electronic to e-mail tenders.ua@undp.org**

#	Question	Answer
1	What unit is to be indicated in case if the quantity fixed in the solicitation document does not match with the packing size?	It is required to indicate price per unit (f. ex., per pill) for the quantities fixed in the solicitation document. While contract award, total quantity will be rounded down considering the manufacturer's packing multiplicity.
2	If there is only one manufacturer of the medicine, will evaluation procedure of such lot be faster?	No, all contracts will be awarded in the same time for all lots.
3	Our products will be manufactured only after notification of the tender's results in case of contract award. What shelf live is to be indicated?	Please, indicate total shelf life or that this is "fresh batch".
4	Who will approve the final evaluation results of the tender? In case generic medicines are offered, who will make a decision on its acceptability?	All the decisions are to be made by the tender committee with the further approval of UNDP HQ, the winner will be chosen depending on the product meeting to tender specification terms and requirements.
5	If the medicine was not imported before, is it possible to provide a list of the countries where it is taken?	Yes, but such medicine has to be approved by Stringent Drug Regulatory Authority (SRA), and also registered in Ukraine at the time of supply.
6	Which contracts are to be indicated in the chapter 7, p 1.3?	Indicate a list of similar contracts, executed by your company.
7	If the participant is not a manufacturer, which documents we have to submit?	If the applicant is not a manufacturer, it is necessary to submit an official Power of Attorney from the manufacturer. UNDP may additionally request notarized Power of Attorney from the manufacturer.
8	Does UNDP have any preferences how to form a bid to meet the message volume requirement limit of 5 MB?	It's desirable that your first letter includes the full application (Forms as per chapters 4, 5, 6, 7 и 8), and also a copy of bank guarantee, as these documents are checked first of all.
9	Charter "Personnel" includes point «References», what do we have to indicate there?	It is required to indicate persons, who can provide references on given person and characterize him/her.

10	Similar supplies to the other counter parties, what do you mean and who we have to indicate within the criteria "Minimum 3 years of experience in similar nature and minimum 2 similar contracts fulfilled over the past 3 years"?	You can indicate any of your clients, preferably medical institutions, international organizations, to prove that your company was reliable supplier.
11	What will happen if the company-winner fails to supply goods after contract award?	In case if there is bid security or performance security, we'll deduct this amount. Fail to supply will have negative impact on further cooperation with UNDP.
12	If we make delivery from the local warehouse, at whose expense and how it will be arranged?	For the expense and by means of the supplier. The goods have to be delivered on DAP - KIEV, MOH central warehouse terms.
13	Do we have to submit a credit rating or company creditworthiness assessment?	If available. Also, submit an auditor's reports or financial results.
14	Is it necessary to submit hard copies of the bid?	No, just an original of bank guarantee. See p. 26 in the list.
15	Is it possible to see the list of bidders?	You can see this information during public bid opening. Only companies which submitted the bids are allowed to participate in this procedure.
16	Which financial results a non-resident company has to submit? Are any public registered results appropriate?	Please, provide financial results for the past 2 years. Yes.