



Section 1. Letter of Invitation

Erbil, Iraq

29th January 2017

IRQ-ITB No. 027/17 – “Renovation of 5 Schools and Education Dept. in Al-Shergat, Salah Addin Governorate, IRAQ”

Dear Sir/Madam

The United Nations Development Programme (UNDP) hereby invites you to submit a Bid to this Invitation to Bid (ITB) for the above-referenced subject.

This ITB includes the following documents:

- Section 1 – This Letter of Invitation
- Section 2 – Instructions to Bidders (including Data Sheet)
- Section 3a – Schedule of Requirements and Technical Specifications
- Section 3b – Related Services
- Section 4 – Bid Submission Form
- Section 5 – Documents Establishing the Eligibility and Qualifications of the Bidder and Joint Venture;
- Section 6 – Technical Bid Form
- Section 7 – Price Schedule Form including Bill of Quantities (BOQs);
- Section 8 – Technical Compliance Sheets
- Section 9 – Form for Bid Security
- Section 10 – Form for Performance Security
- Section 11 – Model Contract to be signed
- Section 12 – General Terms and Conditions for Civil Work

Your offer, comprising of a Technical Bid and Price Schedule, together in a sealed envelope, should be submitted in accordance with Section-2, latest by **9th February 2017 by 14:00 hours**.

The bidders are required to conduct the physical site visit for complete understanding of Scope of Work prior sending the formal bid to UNDP. The site visit will be conducted on **2nd February 2017** between 11:00 till 13:00

Focal Person: Mashaan El-Jubouri **Mobile:** 07700223385

Should you require any clarification, kindly communicate with the contact person identified in the attached Data Sheet as the focal point for queries on this ITB.

UNDP looks forward to receiving your Bid and thanks you in advance for your interest in UNDP procurement opportunities.

Yours sincerely,

Mohammed Mudawi, Head of Service Center,
Operations Manager