



The United Nations Development Programme (UNDP) hereby invites you to submit an Expression of Interest (EOI) for the below-referenced subject procurement opportunities .

Pre-qualification for:

- Lot 1. Road & Transport: Rural roads Infrastructure (Rural roads/Feeder Road Infrastructure)
- Lot 2. General Building Works: Market infrastructure and Housing for the poor
- Lot 3. Water and Sanitation (Boreholes, water towers, latrines)
- Lot 3. Architectural Design, Consultancy and Supervision (Companies)

This EOI includes the following documents and the General Terms and Conditions of Contract:

- Section 1: This Letter of Invitation
- Section 2: Evaluation Criteria

Section 6: Returnable EOI Forms

- Form A: Bidder Information Form
- Form B: Joint Venture/Consortium/Association Information Form
- Form D: Qualification Form
- Form E: Financial Standing

If you are interested in submitting a interest in response to this pre-qualification, please prepare your application in accordance with the requirements and procedure as set out in this EOI and submit it by the Deadline for Submission of EOIs set out here.

Please acknowledge receipt of this EOI by sending an email to

, indicating whether you intend to submit a EOI or otherwise. This will enable you to receive amendments or updates to the EOI. Should you require further clarifications, kindly communicate with the contact person/s identified on this page as the focal point for queries on this pre-qualification exercise.

UNDP looks forward to receiving your applications and thank you in advance for your interest in UNDP



procurement opportunities.



**Tender Overview**      UNDP Liberia ACDP Project : pre-qualification



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## 1 Overview

### 1.1 General Information

<b>Title</b>	UNDP Expression of interest
<b>Contact Point</b>	Getachew Araya
<b>Outcome</b>	
<b>E-Mail</b>	Getachew.araya@undp.org
<b>Reference Number</b>	EOI-LBR-ACDP-001/2022
<b>Beneficiary Country</b>	Liberia

#### Introduction

UNDP and the Government of Liberia are currently implementing Accelerated community Development Project (ACDP) which aims to reduce poverty and growing inequalities between regions by providing rural communities with basic socioeconomic infrastructure including in some cases health and education facilities. The ACDP **Liberia** will mainly aim to reduce spatial (territorial) inequalities and transform the living conditions and environment of Liberians living in areas with little to no access to basic social and economic infrastructure and services.

The expected outputs of the ACDP project are:

- Improved access to potable water and sanitation – Boreholes, water towers, latrines
- Rural Electrification - Off-grid solutions through renewable energy.
- Rural roads/Feeder Road Infrastructure – Connecting rural communities to the main freeways.
- Food Security - Post-harvest processing equipment & exotic livestock breed for milk production.
- Market infrastructure
- Social infrastructure – basic health facilities, schools.

In line with the this, UNDP would like to invite all interested and experienced, National, Regional and International Companies/ Contractors to express their interest for the list of activities indicated below. These are indicative activities and UNDP may include additional construction activities as it may require.

To be considered for the pre-qualification, vendors would need to demonstrate their expertise and experience for one or more of the following Lots:



Lot 1. Road & Transport: Rural roads Infrastructure (Rural roads/Feeder Road Infrastructure)

Lot 2. General Building Works: Market infrastructure and Housing for the poor

Lot 3. Water and Sanitation (Boreholes, water towers, latrines)

Lot 3. Architectural Design, Consultancy and Supervision (Companies)

### Objective

The objective of this Expression of Interest is to pre-qualify and shortlist contractors with demonstrated Technical and Financial capacity that will be invited to participate in the bidding process of future procurement opportunities launched under Accelerated Community Development Project (ACDP).

### Evaluation Criteria:

Applications, submitted in reference to this invitation, will be evaluated against the following criteria based on evident in the submitted application:

Category of Criteria	Detail Criteria	Minimum Requirement
<b>ELIGIBILITY</b>	Legal Status:  Bidder Information	Company Profile, which should not exceed fifteen (15) pages, including brochures and product catalogues relevant to the work and/or services to be procured



	Eligibility	Vendor is not suspended, nor debarred, by any UN Organization or international Organization
	Certificates and Licenses	Copy of Valid trade license or business registration certificate, Valid certificate, and Local Government permit to operate in assignment construction sector
<b>QUALIFICATION</b>	Litigation History	No consistent history of court/arbitral award decisions against the Bidder in the last 5 years.
	Previous Experience	Experience under contracts in the role of contractor, subcontractor, or contractor for at least the last 5 (five years) years.
	Current Contract Commitments / Works in Progress	Evidence of similar and satisfactory assignments, and experience in similar conditions performing either activities for Lot 1, Lot 2, Lot 3 or Lot 4. This should include contract awards, final completion certificates, performance certificates from clients/employers and handing over of assets/infrastructure to final users.
	Personnel for the key positions	Availability of appropriate skills among staff in relation to the Lot expansion. This should also include a list of overall permanent and temporary staff and their qualifications in fields related to the assignment
	Equipment	The Bidder must demonstrate that it will have access to the key Construction equipment
<b>Financial Standing</b>	Average Annual Turnover	For this exercise, Vendors/ Contractors will be pre-qualified into three Bands below:  <b>Band 1 Contractors:</b> Minimum average annual turnover of \$1 million for the last 3 years and five (5) years' experiences in areas of Lot 1, 2, 3 or Lot 4).



		<p><b>Band 2 Contractors:</b> Minimum average annual turnover of [redacted] for the last three (3) years and seven (7) years' experience and expertise (Lot,1 ,2 ,3 or Lot4)</p> <p><b>Band 3 Contractors:</b> Minimum average annual turnover of [redacted] for the last three (3) years and seven (7) years' experience and expertise (Lot,1 ,2 ,3 or Lot4)</p> <p>(For JV/Consortium/Association, all Parties cumulative requirement).</p> <ul style="list-style-type: none"> <li>• Audited financial statements for the last three years</li> </ul>
	Financial Resources	The Vendors must demonstrate access to, or availability of, financial resources as liquid assets, unencumbered real assets, lines of credit, and other means, other than any contractual advance payments to meet the cash flow requirement

Successful Contractors/Companies will be pre-qualified and categorized in one of the "bands" indicated above. However, this pre-qualification exercise does not guarantee a contract with UNDP. Companies/Contractors will be selected in accordance with the procedure set out in the UNDP Procurement Guidelines and UNDP Financial Rules and Regulations.

The EOI and accompanying documents must be received via UNDP quantum system no later **15-Aug-2022** clearly labeled "**Each Lot and related description of Work/services**". Documents sent by e-mail or facsimile will not be accepted. EOI received after the above deadline will not be considered.





EOI from suppliers failing to provide the request information will be disregarded. Invitations to bid and any subsequent purchase order will be issued in accordance with the rule and procedures of UNDP. This EOI does not entail any commitment on the part of UNDP, either financial or otherwise. UNDP reserve the right to accept or reject any or all EOI without incurring any obligation to inform the affected applicant/s of the grounds.

Interested contractors may obtain further information by sending **their query** to [/span>Getachew.araya@undp.org](mailto:Getachew.araya@undp.org). **All clarification Reponses, if there is any, will be posted on UNDP Procurement notice and UNGM.**

## 1.2 Tender Timeline

**Preview Date**  
**Open Date** 15/07/22 17:36 PM  
**Close Date** 22/08/22 21:00 PM  
**Time Zone** Coordinated Universal Time

## 1.3 Response Rules

*This negotiation is governed by all the rules displayed below.*

	Rule
<input type="checkbox"/>	Negotiation is restricted to invited suppliers
<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Suppliers are allowed to provide multiple responses
<input checked="" type="checkbox"/>	Suppliers are allowed to revise their submitted response

## 1.4 Terms



**Negotiation Currency** USD ()



## 2 Requirements

*\*Response is required*

Kindly review the requirements below and complete with the necessary information. Some of the requirements contain templates in word

### 2.1 Section 1. ELIGIBILITY

\*1.

*Bidder Information Form:*

Company Profile, which should not exceed fifteen (15) pages, including printed brochures and product catalogues relevant to the work and/or services being procured

*Response attachments are required.*

\*2. Eligibility:

Vendor should not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization. Vendors are therefore required to disclose to UNDP whether they are subject to any sanction or temporary suspension imposed by.

It is the Vendors' responsibility to ensure that its employees, joint venture members, sub-contractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by UNDP.

*Hint: Bidders undertaking letter*

*Response attachments are required.*

\*3. **Certificates and Licenses:**

Copy of Valid trade license or business registration certificate, Valid tax clearance certificate, and Local Government permit to operate in assignment location and construction sector

*Hint: Attach the documents*

*Response attachments are required.*

### 2.2 Section 2. QUALIFICATION

\*1. **Litigation History:**

No consistent history of court/arbitral award decisions against the Bidder for the last 5 years



*Hint: Bidders undertaking letter  
Response attachments are required.*

**\*2. Previous Experience:**

List those assignments for which the Bidder was legally contracted or sub-contracted by the Client as a company or was one of the Consortium/JV partners:

*Response attachments are optional.*

**\*3. Current Contract Commitments / Works in Progress:**

Evidence of similar and satisfactory assignments, and experience in similar conditions performing either activities for Lot 1, Lot 2, Lot 3 or Lot 4. Evidence may include contract awards, final completion certificates, performance evaluations from clients/employers and handing over of assets/infrastructure to final beneficiaries

*Response attachments are required.*

**\*4. Personnel for the key positions:**

Availability of appropriate skills among staff in relation to the expressed interest on each Lot. This should also include a list of overall permanent and temporary staff, their qualifications in fields related to the assignment

*Response attachments are required.*

**\*5. Equipment:**

The Bidder must demonstrate that it will have access to the key Contractor's equipment

*Response attachments are optional.*

**2.3 Section 3. Financial Standing**

**\*1.**

Average Annual Turnover:

For this exercise, Vendors/ Contractors will be pre-qualified in one of the three Bands below:

**Band 1 Contractors:** Minimum average annual turnover of USD 300,000



for the last 3 years and five (5) years' experiences in areas of expertise (Lot,1 ,2 ,3 or Lot4).

**Band 2 Contractors:** Minimum average annual turnover of USD 1,000,000 for the last three (3) years and seven (7) years' experiences in areas of expertise (Lot,1 ,2 ,3 or Lot4)

**Band 3 Contractors:**Minimum average annual turnover of USD 2,000,000 for the last three (3) years and seven (7) years' experiences in areas of expertise (Lot,1 ,2 ,3 or Lot4)

(For JV/Consortium/Association, all Parties cumulatively should meet requirement).

Copies of the audited financial statements (balance sheets, including all related notes, and income statements) for the three (3) years attached

*Response attachments are required.*

\*2.

The Vendors must demonstrate access to, or availability of, financial resources such as liquid assets, unencumbered real assets, lines of credit, and other financial means, other than any contractual advance payments to meet the following cash-flow requirement

*Hint: Bank Statement, Letter from the Bank for credit facility,  
Response attachments are optional.*

