INVITATION TO BID

ITB No.: GPH3870000
Establishment of Global Long Term Agreements (LTAs) for the procurement of Irinotecan, Triptorelin and Bortezomib
GF/Health Implementation Support Team (HIST) – Procurement Support Unit (PSU) United Nations Development Programme

SECTION 1: LETTER OF INVITATION

The United Nations Development Programme (UNDP) hereby invites you to submit a Bid to this Invitation to bid for Global Long Term Agreements (LTAs) for the procurement of Irinotecan, Triptorelin and Bortezomib.

This ITB includes the following documents and the General Terms and Conditions of Contract which is inserted in the Bid Data Sheet:

Section 1: This Letter of Invitation

Section 2: Instruction to Bidders

Section 3: Bid Data Sheet (BDS)

Section 4: Schedule of Requirements and Technical Specifications

Section 5. Evaluation Criteria and Required Documents

Section 6: Returnable Bidding Forms/ Checklist and Evaluation Criteria

• Form A: Bid Submission Form

• Form B: Bidder Information Form

• Form C: Joint Venture/Consortium/Association Information Form
Invitation to Bid UNDP-PSU-00022

- Form D: Eligibility and Qualification Form
- Form E: Technical Bid Form
- Form F: Price Schedule

Section 7: Performance Security Form

If you are interested in submitting a Bid in response to this ITB, please prepare your Bid in accordance with the requirements and procedure as set out in this ITB and submit it by the Deadline for Submission of Bids set out in Bid Data Sheet.

Bids must be submitted directly in Quantum supplier portal following this link: http://supplier.quantum.partneragencies.org using the profile you may have in the portal.

Follow the instructions in the user guide to search for the tender using Negotiation ID: UNDP-PSU00022

If you are interested in submitting a bid in response to this ITB, please prepare your bid in accordance with the requirements and procedure as set out in this ITB and submit it by the deadline for submission of bids set out in Quantum supplier portal. All Bidding forms and attachments are to be filled, signed stamped and submitted through the system.

In case you have never registered before, follow this link to register a profile: https://estm.fa.em2.oraclecloud.com/fscmUI/faces/PrcPosRegisterSupplier?prcBuId=300000127715271

Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from the previous registration.

UNDP looks forward to receiving your Bid and thank you in advance for your interest in UNDP procurement opportunities.

Sincerely,

UNDP GF-HIST/PSU

Copenhagen
Tender Overview

Global LTAs for Irinotecan, Triptorelin and Bortezomb
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1 Overview

1.1 General Information

<table>
<thead>
<tr>
<th>Title</th>
<th>Establishment of Global LTAs for Irinotecan, Triptorelin and Bortezomib</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Point</td>
<td>Sitheni Mthimkhulu</td>
</tr>
<tr>
<td>Outcome</td>
<td><a href="mailto:sitheni.mthimkhulu@undp.org">sitheni.mthimkhulu@undp.org</a></td>
</tr>
<tr>
<td>Reference Number</td>
<td>GPH3870000</td>
</tr>
<tr>
<td>Beneficiary Country</td>
<td>Denmark</td>
</tr>
</tbody>
</table>

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Sincerely,

UNDP GF-HIST/PSU
Copenhagen

1.2 Tender Timeline

<table>
<thead>
<tr>
<th>Rule</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suppliers are allowed to respond to selected lines</td>
<td></td>
</tr>
<tr>
<td>Suppliers are allowed to revise their submitted response</td>
<td></td>
</tr>
</tbody>
</table>

1.3 Response Rules

This negotiation is governed by all the rules displayed below.

1.4 Terms

<table>
<thead>
<tr>
<th>Rule</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Negotiation Currency</td>
<td>USD ()</td>
</tr>
</tbody>
</table>

1.5 Attachments

<table>
<thead>
<tr>
<th>Rule</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>SECTION 7_FORM FOR PERFORMANCE SECURITY</td>
<td>File</td>
</tr>
</tbody>
</table>
## File Name or URL

<table>
<thead>
<tr>
<th>File Name or URL</th>
<th>Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Form F_Price Schedule Form GPH3870000 ITB</td>
<td>File</td>
<td>Form F_Price Schedule Form GPH3870000 ITB</td>
</tr>
<tr>
<td>Form E_Technical Bid Form GPH3870000 ITB</td>
<td>File</td>
<td>Form E_Technical Bid Form GPH3870000 ITB</td>
</tr>
<tr>
<td>Annex 1_Product List GPH387000</td>
<td>File</td>
<td>Annex 1_Product List GPH387000 ITB</td>
</tr>
</tbody>
</table>
2 Requirements

*Response is required
The requirement section of this document includes general instructions and information for suppliers as well as requirements and sections that suppliers need to respond. Please review this section carefully and provide responses in the manner and format required by uploading required forms and when required also keying in the information directly in the system.

2.1 Section 1. General Provisions

1. General Instructions to Bidders
This solicitation process is governed by the General Instructions to Suppliers attached herewith and Bid Data Sheet and other information listed herewith. By submitting a bid response to this tender supplier confirms to have read, understood, and accepted such provisions.

Attachments:

<table>
<thead>
<tr>
<th>File Name or URL</th>
<th>Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Section 2_General instructions to Bidders</td>
<td>File</td>
<td>Section 2_General instructions to Bidders</td>
</tr>
</tbody>
</table>

2. Bid Data Sheet
Bid Data sheet contains information and instructions specific to this Tender. By submitting a bid you confirm to have read, understood, and accepted the provisions herewith attached.

Attachments:

<table>
<thead>
<tr>
<th>File Name or URL</th>
<th>Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Section 3_Bid Data Sheet ITB 387</td>
<td>File</td>
<td>Section 3_Bid Data Sheet ITB GPH3870000</td>
</tr>
</tbody>
</table>

2.2 Section 2. Evaluation Criteria - Preliminary Examination

*1. General Conditions of Contract
Do you accept the General Conditions of Contract (GTCs) as specified herewith.
Target: Confirm acceptance of GTCs

*2. Proposal Validity
Do you accept that your bid is valid as required in General Instructions and Bid Data Sheet?
Target: Confirm Bid Validity as required

*3. Form A: Bid Submission Form
Have you attached Form A using the template herewith attached?

Attachments:
## Invitation to Bid UNDP-PSU-00022

<table>
<thead>
<tr>
<th>File Name or URL</th>
<th>Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>FORM A_BID SUBMISSION FORM.doc</td>
<td>File</td>
<td>FORM A_BID SUBMISSION FORM</td>
</tr>
</tbody>
</table>

*Target: Yes*

### 4. Form B: Bidder Information Form
Have you attached form B using template herewith attached?

<table>
<thead>
<tr>
<th>File Name or URL</th>
<th>Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>FORM B_BIDDER INFORMATION FORM.doc</td>
<td>File</td>
<td>FORM B_BIDDER INFORMATION FORM</td>
</tr>
</tbody>
</table>

*Target: Yes*

### 5. Form C: Joint Venture/Consortium/Association Information Form
Have you provided information on Joint Venture/Consortium/Association Information using the template and instructions attached?
Choose the applicable answer from options below.

<table>
<thead>
<tr>
<th>File Name or URL</th>
<th>Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>FORM C_JOINT VENTURE or CONSORTIUM or ASSOCIATION INFORMATION FORM.doc</td>
<td>File</td>
<td>FORM C_JOINT VENTURE or CONSORTIUM or ASSOCIATION INFORMATION FORM</td>
</tr>
</tbody>
</table>

### 6. Form D: Eligibility and Qualification Form
Have you attached form D using template herewith attached?

<table>
<thead>
<tr>
<th>File Name or URL</th>
<th>Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>FORM D_ELIGIBILITY AND QUALIFICATION FORM.doc</td>
<td>File</td>
<td>FORM D_ELIGIBILITY AND QUALIFICATION FORM</td>
</tr>
</tbody>
</table>

### 7. Form E - Technical Bid Form
Have you attached form E with information on the bidder using template herewith attached?

<table>
<thead>
<tr>
<th>File Name or URL</th>
<th>Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>FORM E_TECHNICAL BID FORM.doc</td>
<td>File</td>
<td>FORM E_TECHNICAL BID FORM</td>
</tr>
</tbody>
</table>

*Target: Yes*

### 8. Form F: Price Schedule Form
Have you attached form F using template herewith attached?
Form F with the Price Schedule shall be provided both in Excel and PDF format (signed version).

<table>
<thead>
<tr>
<th>File Name or URL</th>
<th>Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>FORM F_PRICE SCHEDULE FORM.doc</td>
<td>File</td>
<td>FORM F_PRICE SCHEDULE FORM</td>
</tr>
</tbody>
</table>

### 9. Section 5a - Other Related Requirements
Please confirm the acceptance of other related requirements as per form attached.

<table>
<thead>
<tr>
<th>File Name or URL</th>
<th>Type</th>
<th>Description</th>
</tr>
</thead>
</table>
10. **Section 6. Returnable Bidding Forms / Checklist and Evaluation Criteria**

Please complete the returnable bidding forms in accordance with instructions and attach them as part of your bid response in the system. No alteration to the format of the forms shall be permitted and no substitution shall be accepted.

Please provide the checklist filled with reflection of forms submitted.

**Attachments:**

<table>
<thead>
<tr>
<th>File Name or URL</th>
<th>Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>SECTION 6. RETURNABLE BIDDING FORMS_CHECKLIST AND EVALUATION CRITERIA</td>
<td>File</td>
<td>SECTION 6. RETURNABLE BIDDING FORMS_CHECKLIST AND EVALUATION CRITERIA</td>
</tr>
</tbody>
</table>

**I-1. Overall Assessment of Preliminary examination**

This is an internal criteria for evaluation team to assess and determine if the offer meets overall the criteria for this section based on information provided in their offer and any subsequent clarifications sought.

Insert 1 for "Pass" and 0 for "Fail"

### 2.3 Section 3. Evaluation Criteria - Minimum eligibility

**1. Legal Registration**

Bidder is a legally registered entity and all relevant information is provided.

Upload scanned copies of legal registration documents according to options listed below and any other relevant document.

**2. Sanctions List**

Vendor is not suspended, nor otherwise identified as ineligible by any UN Organization, the World Bank Group or any other International Organisation in accordance with Section 2 Article 4.

*Target: Not suspended or ineligible*

**3. Conflict of Interest**

No conflicts of interest in accordance with Clause 4 of Instructions to Bidders.

**4. Bankruptcy**

Do you confirm that you have not declared bankruptcy or not involved in bankruptcy or receivership proceedings and there is no judgment or pending legal action against the company that could impair operations in the foreseeable future.

**5. Certificates and Licences**

Have you provided required certificate and licences.

Select any of the options below as applicable and supporting documents.

- Duly authorized to act as Agent on behalf of the Manufacturer, or Power of Attorney, if bidder is not a
manufacturer.
- Official appointment as local representative, if bidder is submitting a bid on behalf of an entity located outside the country.
- Patent Registration Certificates, if any of technologies submitted in the bid is patented by the bidder.
- Export/Import Licenses, if applicable.

I-1. Overall Assessment of eligibility
This is an internal criteria for evaluation team to assess overall whether the offer meets the eligibility criteria. Insert 1 for "Pass" and 0 for "Fail"

2.4 Section 4. Evaluation Criteria - Qualifications

*1. History of non-performing contracts
Provide history of non-performing contracts that did not occur as a result of contractor default within the last 3 years.
Non-performance, as decided by UNDP, shall include all contracts where (a) non-performance was not challenged by the contractor, including through referral to the dispute resolution mechanism under the respective contract, and (b) contracts that were so challenged but fully settled against the contractor. Non-performance shall not include contracts where Employer's decision was overruled by the dispute resolution mechanism.

*2. Litigations
No consistent history of court/arbitral award decisions against the bidder for the last 3 years.

*3. Relevant Experience
Indicate the number of years of relevant experience of the Company.
The company must have at least 3 years of relevant experience.
Response attachments are optional.

*4. Recent Experience
Minimum 3 or more contracts/POs with cumulative value at least:

USD 80,000 for the supply of Irinotecan
USD 350,000 for the supply of Triptorelin
USD 160,000 for the supply of Bortezomib implemented over the last 3 years.

(For JV/Consortium/Association, all Parties cumulatively should meet requirement).
Response attachments are required.

*5. Financial standing
Bidder must demonstrate the current soundness of its financial standing and indicate its prospective long-term profitability.
(For JV/Consortium/Association, all Parties cumulatively should meet requirement).
Response attachments are required.

*6. Satisfactory Performance
The Statements of Satisfactory Performance from the Top 3 (three) Clients or more.
Response attachments are required.

I-1. Overall Qualifications Criteria
This is an internal criteria for evaluation team to asses and determine whether bidder meets overall the qualifications criteria.
Insert 1 for "Pass" and 0 for "Fail"

2.5 Section 5. Technical Evaluation Criteria

*1. Technical offer and specifications
Goods offered in the bid are substantially compliant and do not contain any material deviation(s) from the minimum required as included in Section 4: Schedule of Requirements and Technical Specifications

Attachments:

<table>
<thead>
<tr>
<th>File Name or URL</th>
<th>Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>SECTION 4. SCHEDULE OF REQUIREMENTS</td>
<td>File</td>
<td>SECTION 4. SCHEDULE OF REQUIREMENTS AND TECHNICAL SPECIFICATIONS</td>
</tr>
<tr>
<td>AND TECHNICAL SPECIFICATIONS</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Response attachments are optional.

*2. Delivery Requirements
The bid is substantially compliant with the minimum Delivery Requirements included in Section 4: Schedule of Requirements and Technical Specifications and do not contain any material deviation(s).

Response attachments are optional.

I-1. Overall assessment of technical offer
This is an internal criteria for evaluation team to assess and determine whether bidder meets the overall technical requirements.

2.6 Section 6. Financial Evaluation

1. Financial Evaluation
Detailed analysis of the price schedule based on requirements listed in Section 5 and quoted for by the bidders in Form F.

For immediate demand from UNDP, Kazakhstan the DAP price shall be based on the landed price, including transportation, insurance and the total cost of ownership (including spare parts, consumption, installation, commissioning, training, special packaging, etc., where applicable). For future demand for Kazakhstan and any other countries, FCA price will be compared. Comparison with budget/internal estimates or with market prices.
3 Lines

Instructions: Please provide the bids for the lots below:

### 3.1 Line Information

<table>
<thead>
<tr>
<th>Line</th>
<th>Category Name</th>
<th>Item</th>
<th>UOM</th>
<th>Estimated Quantity</th>
<th>Unit Price</th>
<th>Total Price</th>
<th>Additional Attributes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-Lot 1. Irinotecan concentrate for solution for infusion</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.1-Irinotecan concentrate for solution for infusion, 100mg/5ml, injectable, vial</td>
<td>Medical nasal cannulas</td>
<td>Ea</td>
<td>Ea</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2-Lot 2. Triptorelin lyophilisate for suspension for intramuscular injection</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.1-Triptorelin lyophilisate for suspension for intramuscular injection, 3.75 mg/vial, injectable, vial</td>
<td>Medical nasal cannulas</td>
<td>Ea</td>
<td>Ea</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3-Lot 3. Bortezomib lyophilisate for solution for intravenous injection</td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>3.1-Bortezomib lyophilisate for solution for intravenous injection, 1 mg/vial, injectable, vial</td>
<td>Medical nasal cannulas</td>
<td>Ea</td>
<td>Ea</td>
<td></td>
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<td></td>
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</tbody>
</table>