

## **Invitation to Bid (ITB)**

### **For Office Renovation for UNDP Cambodia Office**

#### **The Clarification Note to Bidder's queries**

##### **Process 6150**

Reference to the above ITB, UNDP has received the below queries from bidder and we would like to share the clarification as below:

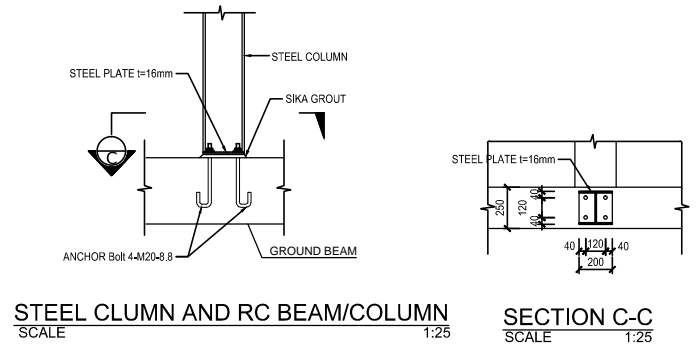
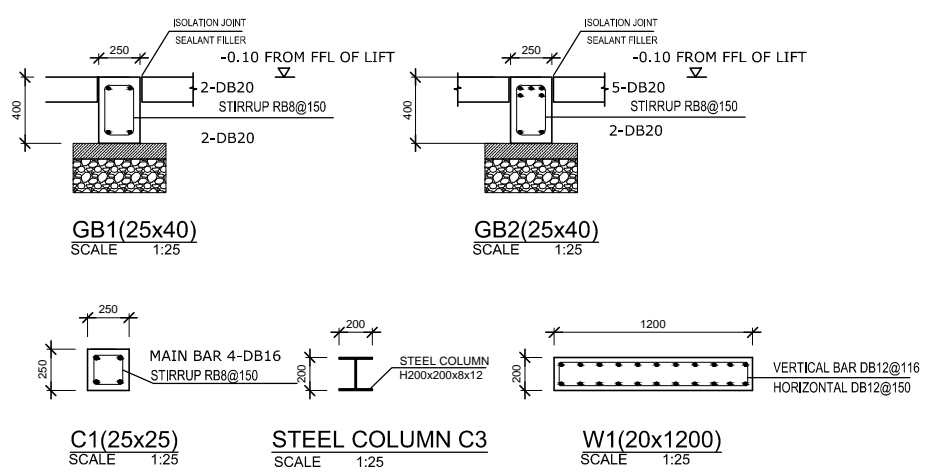
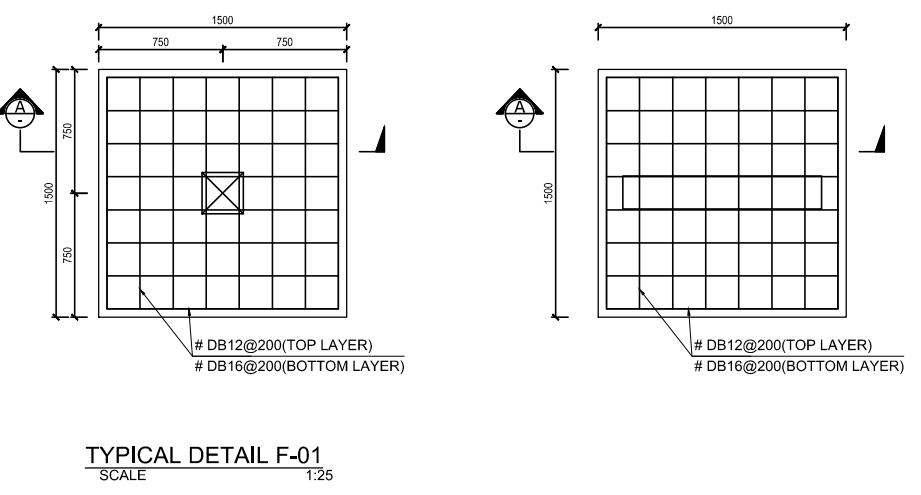
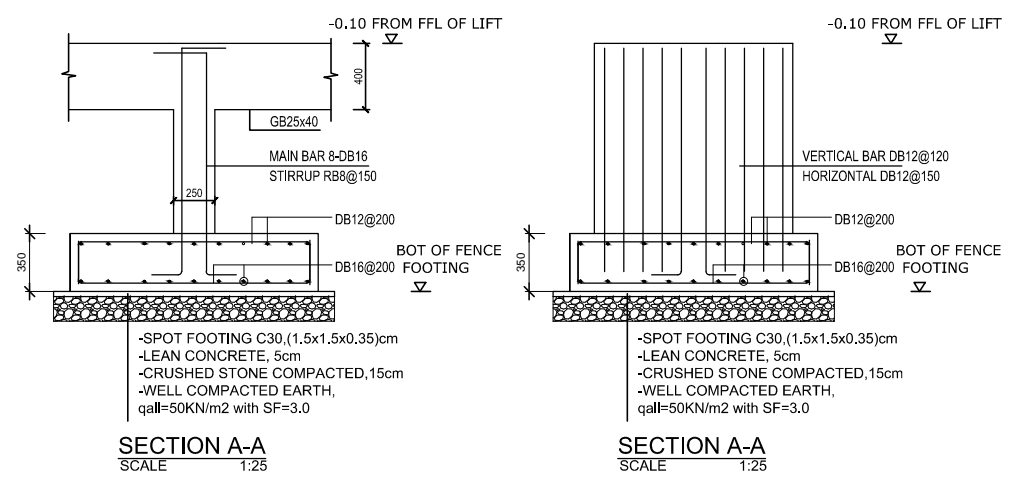
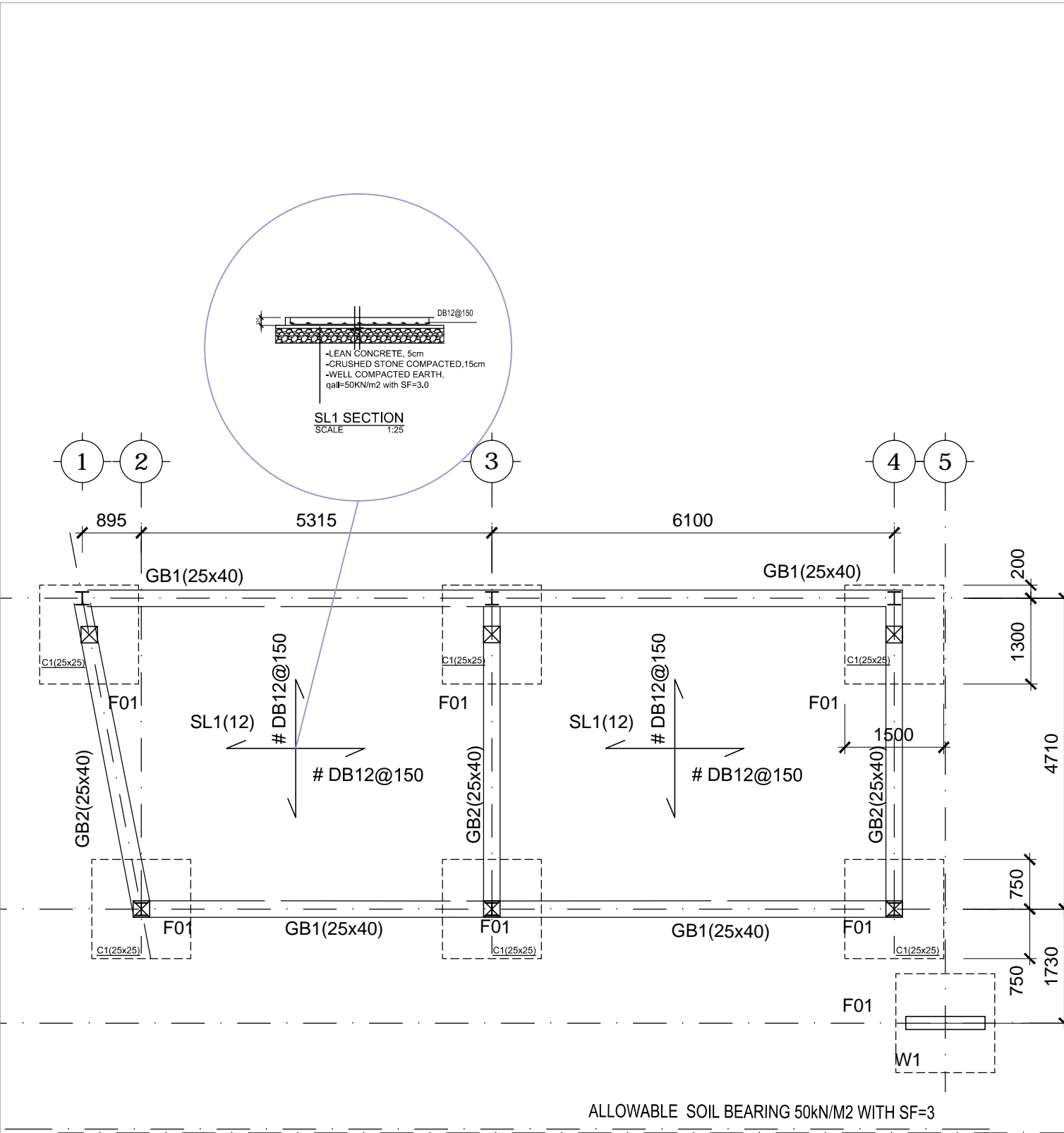
<b>No.</b>	<b>Questions</b>	<b>Answers</b>
1	Please provide all drawings in CAD files.	Since the AutoCAD file is big, the bidder can contact procurement unit of UNDP to request for AutoCAD by email: (1) <a href="mailto:dalis.heng@undp.org">dalis.heng@undp.org</a> (2) <a href="mailto:Procurement.kh@undp.org">Procurement.kh@undp.org</a>  The Auto CAD file will be shared to bidder through OneDrive.
2	Please provide the detailed design of emergency Staircase. For instance, decking profile, I beam section, concrete strength, rebar...	Please see attached documents.
3	Please provide the complete set of MEP drawing in CAD files.	Since the AutoCAD file is big, the bidder can contact procurement unit of UNDP to request for AutoCAD by email: (3) <a href="mailto:dalis.heng@undp.org">dalis.heng@undp.org</a> (4) <a href="mailto:Procurement.kh@undp.org">Procurement.kh@undp.org</a>  The Auto CAD file will be shared to bidder through OneDrive.
4	In BOQ file, there are some remarks "OUT OF CONTRACTORS SCOPE OF" in column "Remarks". It means that we do not include these items in our offer? Please advise.	Yes, correct.
5	We would like to ask for extension of time till 25 <sup>th</sup> May 2018. The invitation was received on Friday, May 4 <sup>th</sup> , leaving only 5-6 working days for review, evaluation and proposal. Plus we still do not have all information and drawings in hand. The tender falls on many public holidays during this month. Need more time for proper estimation and better proposal	The submission deadline has been extended to 24 May 2018 at 12:00 pm, Cambodia time.
6	In BOQ file, there are some remarks "Provisional" in column "Required Brand by UNDP". What it means this "Provisional"? It is out of the scope of work? Please advise.	Provisional means the bidder can propose any brand of product/material to be used for renovation work. However, bidders are required to submit sample or product catalogue of the those items.

No.	Questions	Answers
7	In bill FF&E, there are items "To be provided by UNDP" in column "Remarks". So it means that these existing furniture will be relocated (to out of site) before construction starts and will be reinstalled after construction complete by client? Please advise.	The bidders are responsible on the labour cost to relocate the existing furniture before and after renovation work.
8	Please provide a set of structural drawings of extension building: <ul style="list-style-type: none"> <li>- Concrete Column, Stump Column, Footing and Ground Beam</li> <li>- Structure Layout of Roof (Beam, Rafter, Purlin)</li> <li>- Connection detail (Steel Column to Footing, Steel beam to steel Column, New roof to Existing Building)</li> </ul>	The structure drawing is attached.
9	Please provide us new furniture detailed drawing or specification : <ul style="list-style-type: none"> <li>- N.FM.03</li> <li>- N.FM.03a</li> <li>- N.FM.04</li> <li>- N.FM.04a</li> <li>- N.FM.06</li> <li>- N.FM.07</li> <li>- N.FM.08</li> <li>- N.FM.11</li> <li>- N.FM.13</li> <li>- N.FM.15</li> </ul>	N.FM.03: item was removed from BoQ N.FM.03a: item was removed from BoQ N.FM.04: refer to boQ items 4.03. (buying item) N.FM.04a: item was removed from BoQ N.FM.06: item was removed from BoQ N.FM.07: item was removed from BoQ N.FM.08: see drawing dwg: KHATP-0221_MD_09_translation counter detail(see attached file) N.FM.11: refer to boq items 5.01. (buying item) N.FM.13: item was removed from BoQ N.FM.15: item was removed from BoQ
10	Please provide the Wall Finish Layout (interior) of each floor.	Wall finish layout can be found in the main layout dwg: KHATP-0221_101A-101C_UNDP OFFICE
11	UNDP requires bidders to submit the Latest Financial statement (Income Statement and Balance sheet) for last two years. Since the audited financial statement of 2017 is under processing, bidder would like to submit the audited financial statement of 2015 and 2016. Is it acceptable to UNDP?	Yes. Please note that the bidders are not required to submit the audited financial statement. In this case, the bidder can submit the unaudited financial statement for the last two years.



LEGEND : FURNISHING MATERIALS	
CODE	DESCRIPTION
FM.01	SAIL WHITE MDF PAINTED, AL25816
FM.02	LIGHT OAK LAMINATE, 8844NT AGED ASH CROWN
FM.03	BLACK MARBLE
FM.04	BLUE LAMINATE, 4171UN ELECTRIC
FM.05	WHITE TORNADO, GM-750
FM.06a	BLUE ACRYLIC, DG-4136
FM.06b	CLEAR ACRYLIC, DG-4136
FM.07	GLASS PAINTED LIGHT BLUE AT THE BACK
FM.08	LIGHT GREY FABRIC, BOLT-25-SKY
FM.09	BLACK PAINTED
FM.10	WHITE PAINT (STEEL)
FM.11	BLUE PAINT (STEEL)





PROJECT OWNER  
UNDP

**THE ROOM**  
DESIGN STUDIO BY MURAYA

Architecture | Interior Design

Tel: 023 993 620  
www.theroomds.com

កំណត់សម្គាល់:

- មិនត្រូវប្រើប្រាស់ផ្ទៃនេះសម្រាប់ការសាងសង់ ឬការកែសម្រួល បើក្រៅពីការអនុញ្ញាត
- អ្នកកសាងត្រូវតែអនុវត្តតាមការបង្ហាញ និងការបញ្ជាក់ផ្សេងៗ
- បើមានការកែសម្រួលណាមួយ ត្រូវបានអនុញ្ញាត ត្រូវតែមានការអនុញ្ញាតពីអ្នករៀបចំ
- មិនអនុញ្ញាតឱ្យមានការកែសម្រួលណាមួយ ដែលអាចបង្កគ្រោះថ្នាក់ដល់សុវត្ថិភាពបាន
- ប្រសិនបើមានការកែសម្រួលណាមួយ ត្រូវតែមានការអនុញ្ញាតពីអ្នករៀបចំ
- ការអនុញ្ញាតត្រូវបានផ្តល់ឱ្យអ្នករៀបចំ ដោយល្មើសលែង

WARNING

- This drawing shall not be used for construction unless certified.
- Contractor to verify all dimensions of existing works on site before commencing any work or preparing shop drawings.
- Do not scale drawings, use written dimensions only.
- All measurements in millimeters.
- All levels in meters.
- This drawing is to be read in conjunction with the specifications and conditions of contract.
- This drawing and design are copyright and no portion may be produced without the permission of The Room Design Studio By Muraya.

REVISIONS:	
H	
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B	
A	
REF.	កំណត់សម្គាល់/Remarks
	Date

លេខគម្រោង/Project Title:  
UNDP

ឈ្មោះអ្នករៀបចំ/Drawing Title:  
UNDP FOUNDATION

ស្ថានភាពគម្រោង/Phase:

☐ មេរៀន/CONCEPT DESIGN

☒ មូលដ្ឋាន/DETAILED DESIGN

អ្នកប្រតិបត្តិ/POSITION	ឈ្មោះ/NAME
អគ្គនាយក/Director:	P.J
ប្រធានក្រុមការងារ/Project Manager:	P.J
ត្រួតពិនិត្យ/Checked by:	K.Y
រៀបចំ/Drawn by:	K.Y
អនុញ្ញាត/Issued for:	

កាលបរិច្ឆេទ/Issued Date:  
09 APRIL 2018

មាត្រដ្ឋាន/Scale:  
AS SHOWN (A3)

លេខគម្រោង/Drawing No:

