

## **Section 1. Letter of Invitation**

Date: 12<sup>th</sup> July 2018

**RFP for: RFPMAR2018/007 for Consultancy services for the Design, Testing and Commissioning of a Management Information System (MIS) for the Mauritius Renewable Energy Agency (MARENA - Lot1) and Utility Regulatory Authority (URA - Lot2) of Project ID: 00106328 & Award ID: 00105006**

- **Lot 1 - Consultancy services for the Design, Testing and Commissioning of a Management Information System (MIS) for the Mauritius Renewable Energy Agency (MARENA)**
- **Lot 2 - Consultancy services for the Design, Testing and Commissioning of a Management Information System (MIS) for the Utility Regulatory Authority (URA)**

Dear Sir/Madam

The United Nations Development Programme (UNDP) hereby invites you to submit a Proposal to this Request for Proposal (RFP) for the above-referenced subject.

This RFP includes the following documents:

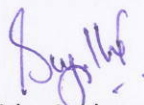
- Section 1 – This Letter of Invitation
- Section 2 – Instructions to Proposers (including Data Sheet)
- Section 3a – Terms of Reference – Lot 1
- Section 3b – Terms of Reference – Lot 2
- Section 4 – Proposal Submission Form
- Section 5 – Documents Establishing the Eligibility and Qualifications of the Proposer
- Section 6 – Technical Proposal Form
- Section 7 – Financial Proposal Form
- Section 8 – Model Contract
- Section 9 – Contract for Goods and/or Services, Including General Terms and Conditions for Contracts

Your offer, comprising a Technical and Financial Proposal, in separate sealed envelopes, should be submitted in accordance with Section 2. Please note that UNDP condition of contract contained in this offer will not be modifiable pre or post to award of tender. Negotiation **will not be allowed**.

Should you require further clarifications, kindly communicate with the contact person identified in the attached Data Sheet as the focal person for queries on this RFP.

UNDP looks forward to receiving your Proposal and thanks you in advance for your interest in UNDP procurement opportunities.

Yours sincerely,



Sujitha Sekharan  
International Operations Manager  
United Nations Development Programme