Annex 1a

Section 8: Contract for Goods and/or Services

THIS IS UNDP'S TEMPLATE FOR CONTRACT FOR THE PROPOSER'S REFERENCE. ADHERENCE TO ALL TERMS AND CONDITIONS IS MANDATORY.

Model Contract for Goods and/or Services

Between the United Nations Development Programme and [insert name of the Contractor]

1. **Country Where Goods Will be Delivered and/or Services Will be Provided**:	
2. **UNDP** [ ] Request for Quotation [ ] Request for Proposal [ ] Invitation to Bid [ ] direct contracting Number and Date:	
3. **Contract Reference (e.g. Contract Award Number)**:	
4. **Long Term Agreement**: [Yes] [No] [indicate as appropriate]	
5. **Subject Matter of the Contract**: [ ] goods [ ] services [ ] goods *and* services	
6. **Type of Services:**	
7. **Contract Starting Date**:	8. **Contract Ending Date**:
9. **Total Contract Amount**: [insert currency and amount in figures and words] 9a. **Advance Payment**: [insert currency and amount in figures and words or indicate "not applicable"]	
10. **Total Value of Goods and/or Services**: [ ] **below US$50,000 (Services only)** – UNDP General Terms and Conditions for Institutional (de minimis) Contracts apply [ ] **below US$50,000 (Goods *or* Goods and Services)** – UNDP General Terms and Conditions for Contracts apply [ ] **equal to or above US$50,000 (Goods *and/or* Services)** – UNDP General Terms and Conditions for Contracts apply	
11. **Payment Method:** [ ] fixed price [ ] cost reimbursement	
12. **Contractor's Name**: Address: Country of incorporation: Website:	
13. **Contractor's Contact Person's Name**: Title: Address: Telephone number: Fax: Email:	
14. **UNDP Contact Person's Name**: Title: Address: Telephone number: Fax: Email:	
15. **Contractor's Bank Account to which payments will be transferred**:	

Beneficiary: Account name: Account number: Bank name: Bank address: Bank SWIFT Code: Bank Code: Routing instructions for payments:

This Contract consists of the following documents, which in case of conflict shall take precedence over one another in the following order:

1. This face sheet ("Face Sheet").

2. UNDP Special Conditions [delete if not applicable].

3. [UNDP General Terms and Conditions for Contracts] [UNDP General Terms and Conditions for Institutional (de minimis) Contracts] [delete if not applicable and remove square brackets].

4. Terms of Reference (TORs) and Schedule of Payments, incorporating the description of services, deliverables and performance targets, time frames, schedule of payments, and total contract amount [delete if not applicable].

5. Technical Specifications for Goods [delete if not applicable].

6. The Contractor's Technical Proposal and Financial Proposal, dated [insert date], as clarified by the agreed minutes of the negotiations meeting, dated [insert date]; these documents not attached hereto but known to and in the possession of the Parties, and forming an integral part of this Contract.

7. Discount Prices [to be used in cases where the Contractor is engaged on the basis of an LTA; delete if not applicable].

All the above, hereby incorporated by reference, shall form the entire agreement between the Parties (the "Contract"), superseding the contents of any other negotiations and/or agreements, whether oral or in writing, pertaining to the subject of this Contract.

This Contract shall enter into force on the date of the last signature of the Face Sheet by the duly authorized representatives of the Parties, and terminate on the Contract Ending Date indicated on the Face Sheet. This Contract may be amended only by written agreement between the duly authorized representatives of the Parties.

IN WITNESS WHEREOF, the undersigned, being duly authorized thereto, have on behalf of the Parties hereto signed this Contract at the place and on the day set forth below.

For the Contractor		**For UNDP**	
Signature:		Signature:	
Name:		Name:	
Title:		Title:	
Date:		Date:	