



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

2019/UNDP-MMR/PN/002

Date: 10 January 2019

Country:	Myanmar
Description of the assignment:	National Consultant on Comparison of Union Government and EAO Forest Policy Documents
Duty Station:	Home based, with travel to Naypyitaw and other locations as required
Period of assignment/services:	45 working days

Proposal should be submitted to the Procurement Unit, UNDP Myanmar, No. 6 Natmauk Road, Tamwe, Yangon or by email to bids.mm@undp.org; no later than **17:00 PM, Friday, 25 January 2019**.

Any request for clarification must be sent in writing, or by standard electronic communication to the address or e-mail indicated above. Procurement Unit will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

BACKGROUND

Ethnic Armed Organizations (EAO's) are key stakeholders in the Myanmar REDD+ Programme, since the decision has been made that REDD+ will be implemented at the national scale, and significant areas of forests are under the control of EAO's. Engagement with EAO's, by its very nature, is complex and involves multiple challenges.

There are three basic categories of EAOs:

- Those which have signed the National Ceasefire Agreement (10, as of the end of 2018)
- Those which have not signed, but which have bilateral ceasefire agreements
- Those which are active combatants

Ceasefires break down, so EAO's may change categories. Some EAO's act as a *de facto* government in the areas they control, whereas others act more in the way of promoting self-interest.

From the perspective of REDD+, there is little justification to engage with EAO's holding no, or only insignificant amounts of territory, and similarly there is little point in trying to engage with those which are not interested in governing their territory. Therefore, the UN-REDD Programme has prioritized engagement with EAOs that have signed the NCA, control

“significant” amounts of territory, and have internal governance structures related to forest management.

Article 25 of the NCA calls for cooperation between the Union Government and NCA signatories in a number of areas, including environmental conservation. The Pyidaungsu Accord also established a number of agreements related to the land and environment sector, including:

- A countrywide land policy that is balanced and supports people centered long-term sustainable development
- Based on justice and appropriateness
- A policy that reduces central control
- Policy on land matters should be transparent and clear
- In setting up policy for land development, the desire of the local people is a priority

In initial engagements between the UN-REDD Programme and priority EAO’s, the issue of policies and regulations guiding REDD+ implementation was raised. Some EAO’s have their own Forest Policy, or other environmental regulations, which may differ from those of the Union Government. However, no analysis has been conducted of the extent to which such documents may differ in substance.

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

For detailed information, please refer to Annex-1

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

Please see Terms of Reference

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS.

Interested individual Consultant must submit the following documents/information to demonstrate their qualifications:

- a) Duly accomplished **Letter of Confirmation of Interest and Availability** using the template provided by UNDP; (Please see Template attached at Annex- 3)
- b) **Personal CV or P11**, indicating the past experience relevant to the assignment, as well as the contact details (email and telephone number) of the Candidate and at least three (3) professional references; (Please see Template attached at Annex- 4)
- c) **Brief description** of why the individual considers him/herself as the most suitable for the assignment, and a methodology, if applicable, on how he/she will approach and complete the assignment;



Financial Proposal

** Consultant/Contractor whose assignment require travel and who are over 62 years of age are required, at their own expense, to undergo a full medical examination, including x-rays after they are selected.

5. FINANCIAL PROPOSAL

Fees

Financial Proposal that indicates the all-inclusive fixed total contract price, supported by a breakdown of costs, as per template provided. If an Offeror is employed by an organization/company/institution, and he/she expects his/her employer to charge a management fee in the process of releasing him/her to UNDP under Reimbursable Loan Agreement (RLA), the Offeror must indicate at this point, and ensure that all such costs are duly incorporated in the financial proposal submitted to UNDP.

Travels

All envisaged travel costs must be included in the financial proposal. This includes all travel to join duty station/repatriation travel. In general, UNDP will not accept travel costs exceeding those of an economy class ticket.

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses will be agreed upon, between the respective business unit and Individual Consultant, prior to travel and will be reimbursed. (Please see Template attached at Annex- 4)

6. EVALUATION

Individual consultants will be evaluated based on the cumulative analysis of the technical evaluation 70 and financial criteria 30. Only candidates obtaining a minimum of 70% of 70 points from the technical evaluation would be considered for the financial evaluation.

Education – 10 points

- Master's degree in natural resource management, economics, social science, or other closely related fields;

Experience – 50 points

- At least 6 years of experience related to sustainable development;
- Demonstrated knowledge of climate change, sustainable development and environmental management issues;



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Language Requirements – 10 points

- Fluency in written and spoken Burmese and English;
- Knowledge of one or more ethnic languages is an asset.

Financial Evaluation of Proposals:

The financial proposals of all the applicants who pass the technical evaluation will be scored. The maximum 30 points will be allotted to the lowest financial bid, and all other bids shall receive points in inverse proportion to the lowest fee e.g. [30 Points] x [USD lowest] / [USD other] = points for other proposer's fees

The contract shall be awarded to the applicant who receives the highest cumulative score.

ANNEX

ANNEX 1- TERMS OF REFERENCES (TOR)

ANNEX 2 -GENERAL CONDITIONS OF CONTRACT

ANNEX 3 - P 11 for ICs

**ANNEX 4 - OFFEROR'S LETTER TO UNDP CONFIRMING INTEREST AND AVAILABILITY FOR THE
INDIVIDUAL CONTRACTOR (IC) ASSIGNMENT**