

*Accelerating the Transformational Shift to a Low-Carbon Economy in the Republic of Mauritius  
(Project ID: 00106328/Award ID: 00105006)*

***Pre Bid Meeting***

***4<sup>th</sup> April 2019***



<input type="checkbox"/> Project Scope	3
<input type="checkbox"/> To-Be Functional Architecture	6
<input type="checkbox"/> Proposed Implementation Schedule	7
<input type="checkbox"/> Implementation Milestones	8
<input type="checkbox"/> Implementation Deliverables	9
<input type="checkbox"/> Questions	10

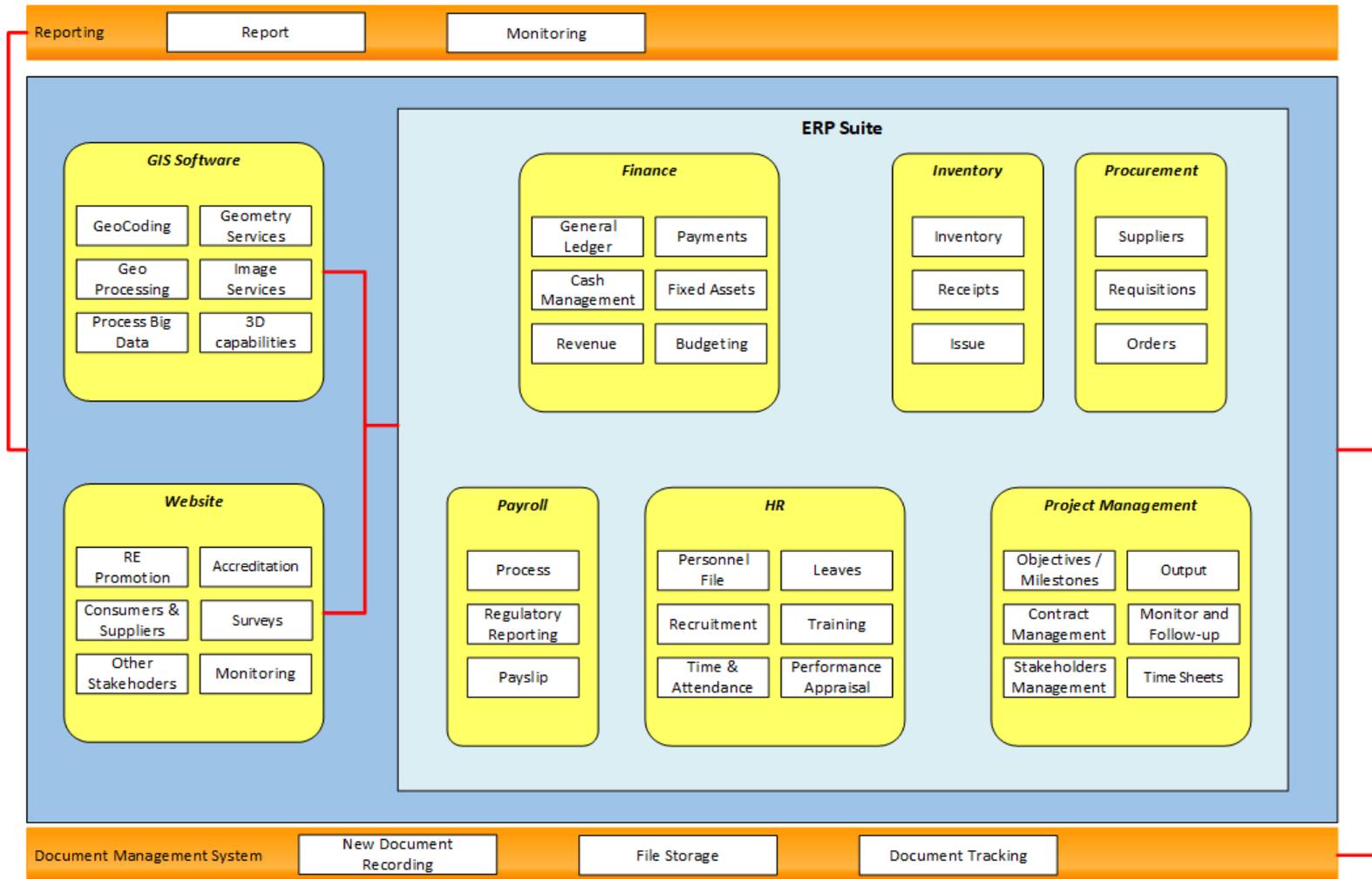
- **The main objective of this project is to supply and implement a Cloud-based Enterprise Resource Planning with the following features:**
  - General Ledger including Budget
  - Account Receivables
  - Account Payables
  - Fixed Assets
  - Cash Management
  - Purchasing
  - Inventory
  
- Standard functionalities as much as possible.
  
- Number of user licences - 5

## ☐ For information ONLY:

- Phase II of the project will include:
  - Human Resource
  - Payroll
  - Project Management
  - Document Management System

## □ Additional Requirements:

- Workflow with email integration
  - Alert with email notifications
  - Easy Application Navigation
  - Operations Reporting
  - Executive Dashboard
  - Financial Reporting
  - Attachment Functionality
  - User Management
  - Audit trails
  - Data Import/ Export Management
- Data Migration:
- GL Opening Balances
  - Master Data - CoA, Customers, Suppliers, Fixed Assets



10-May	17-May	24-May	31-May	07-Jun	14-Jun	21-Jun	28-Jun	05-Jul	12-Jul	19-Jul	26-Jul	02-Aug	09-Aug	16-Aug	23-Aug	30-Aug	06-Sep	13-Sep	20-Sep	27-Sep	04-Oct	11-Oct	18-Oct
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**ERP Implementation Schedule**

**Implementation Kickoff**

Confirm User Requirements

Configure and Build

End-user Training

User Acceptance Test

Migration

Deployment

**Go-Live**

Post-Implementation Support

*Completion of assignment*



ERP Implementation Milestones		
SN	Milestone	Time Schedule
1	Kick-Off Meeting	06/05/2019
2	Confirm User Requirements	31/05/2019
3	Configure and Build	19/07/2019
4	End-user Training	16/08/2019
5	User Acceptance Test	06/09/2019
6	Migration	30/09/2019
7	Deployment	30/09/2019
8	Go-Live	01/10/2019
9	Post-Implementation Support	11/10/2019

ERP Implementation Deliverables		
SN	Activity	Deliverable
1	Project Management	<ul style="list-style-type: none"> <li>- Project Charter document</li> <li>- Project Planning</li> <li>- Progress Report</li> </ul>
2	Kick-Off	<ul style="list-style-type: none"> <li>- Kick Off Presentation</li> <li>- Key users interview schedule</li> </ul>
3	Confirm User Requirements	<ul style="list-style-type: none"> <li>- Solution Blueprint Sign-off</li> </ul>
4	End-user Training	<ul style="list-style-type: none"> <li>- Training Plan</li> <li>- Training Manuals for users and administrators</li> <li>- Training Sign-off</li> </ul>
5	User Acceptance Test	<ul style="list-style-type: none"> <li>- UAT Sign-off</li> </ul>
6	Migration	<ul style="list-style-type: none"> <li>- Data Conversion Sign-off</li> </ul>
7	Go-Live	<ul style="list-style-type: none"> <li>- Fully Operational system</li> </ul>
8	Post-Implementation Support	<ul style="list-style-type: none"> <li>- Post Go-Live Sign-off</li> <li>- Project Sign-off</li> </ul>



<input type="checkbox"/> Project Scope	12
<input type="checkbox"/> To-Be Functional Architecture	16
<input type="checkbox"/> Proposed Implementation Schedule	17
<input type="checkbox"/> Implementation Milestones	19
<input type="checkbox"/> Implementation Deliverables	21
<input type="checkbox"/> Questions	23

- ❑ **The main objective of this project is to supply and implement an On-Premise Enterprise Resource Planning and Design, Development and Hosting of a Website.**
  
- ❑ **Requirements for ERP:**
  - General Ledger including Budget
  - Account Receivables
  - Account Payables
  - Fixed Assets
  - Cash Management
  - Purchasing
  - Inventory
  - Licensing Management
  - Compliance Management
  - Complaints Management
  - Standard functionalities as much as possible;
  - Number of user licences - 6

## □ Features of the Website :

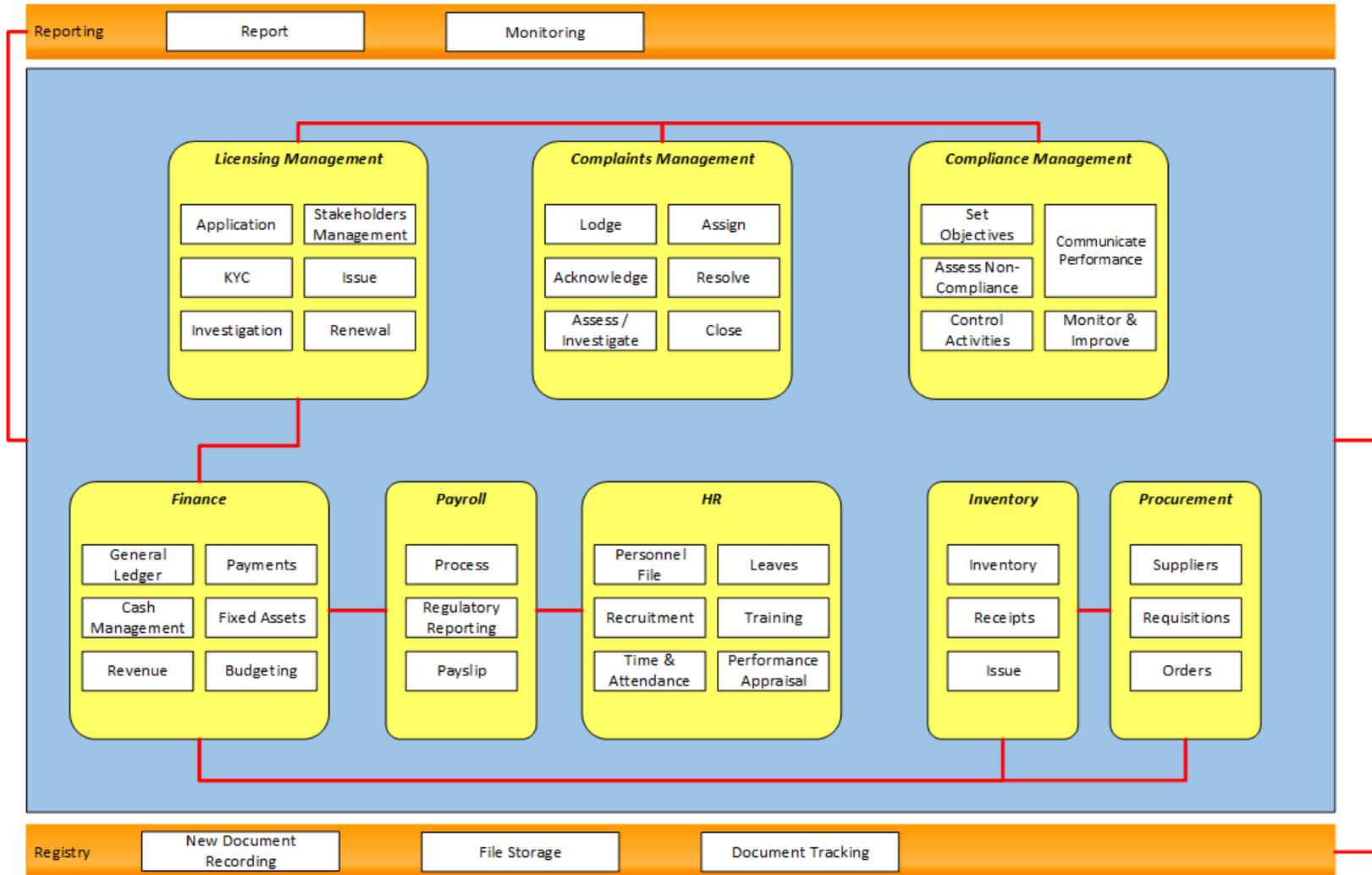
- To explain to any website visitor, who URA is, what URA does
- To ease the licensing application process of Independent Power Producers (IPP) by accessing online forms
- To log complaints through the website
- To be easy to use, well laid out and have a mobile optimised design that is easy to navigate

## For information ONLY:

- Phase II of the project will include:
  - Human Resource
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  - Document Management System

## □ Additional Requirements:

- Workflow with email integration
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  - Easy Application Navigation
  - Operations Reporting
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- Data Migration:
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# Proposed Implementation Schedule

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## ERP Implementation Schedule

### Implementation Kickoff

Confirm User Requirements

Configure and Build

End-user Training

User Acceptance Test

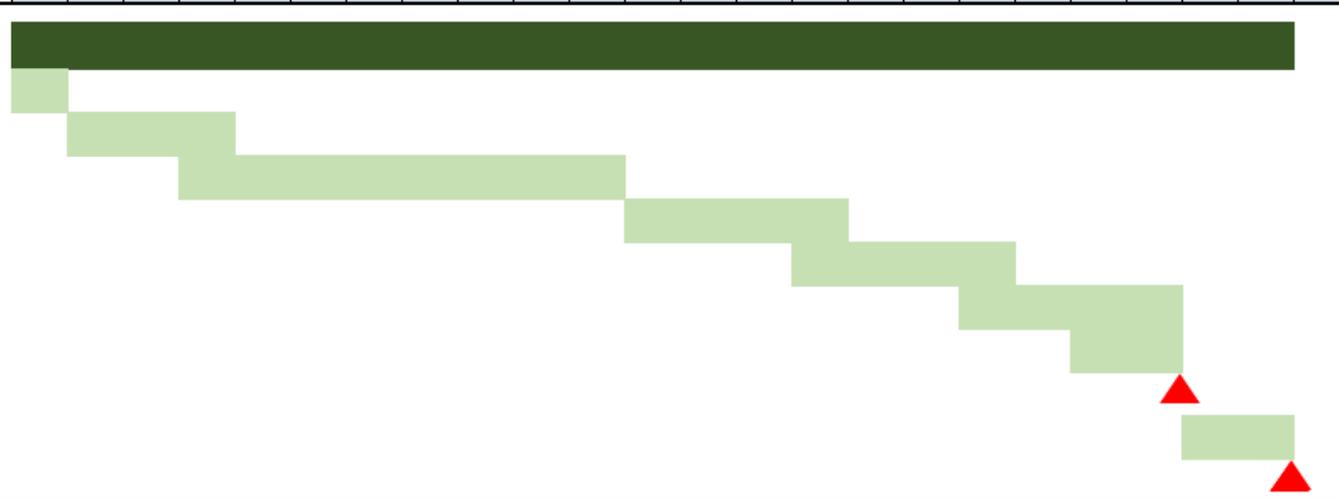
Migration

Deployment

### Go-Live

Post-Implementation Support

*Completion of assignment*



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## Website Design, Development and Hosting schedule

### Implementation Kickoff

Confirm User Requirements

Configure and Build

End-user Training

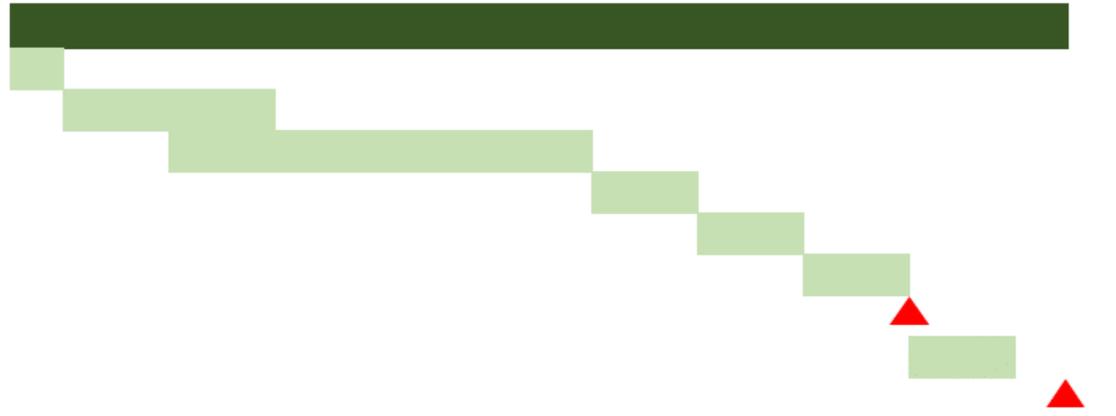
User Acceptance Test

Deployment

### Go-Live

Post-Implementation Support

*Completion of assignment*



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9	Post-Implementation Support	11/10/2019

Website Design, Development and Hosting Milestones		
SN	Milestone	Time Schedule
1	Kick-Off Meeting	31/05/2019
2	Confirm User Requirements	28/06/2019
3	Configure and Build	09/08/2019
4	End-user Training	23/08/2019
5	User Acceptance Test	06/09/2019
6	Deployment	20/09/2019
7	Go-Live	20/09/2019
8	Post-Implementation Support	04/10/2019

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# Questions

