

RFP no 2019/UNDP/GAM/OPS/108 - BIDDERS' QUESTIONS AND CORRESPONDING ANSWERS

Page	Clause	Clarification required
#23	Duration of the contract: Not exceeding six (6) months up to 31 December 2019	We assume that this clause will be changed according to the actual date of contract signed. Answer : <i>The execution period will be effective from the date of the contract signature by both parties</i>
#25 Scope of work	<i>While the methodology in the technical proposal should be extended to all 3 countries, two financial proposals are expected: 1) for Gambia alone and 2) for Liberia and Sierra Leone together</i>	Does it mean there will be two different teams which will perform the studies separately and we need to furnish two separate teams? Please clarify Answer: <i>That is the choice of the bidder provided that the study result will be available six months later after signature of the contract.</i> If costs are combined for Liberia and Sierra Leone together, then should we have two teams working in parallel or the same team will do it in sequence? Pl clarify as this has a commercial implication. Answer: <i>It's up to the bidder to propose the best combination in his/her methodology ensuring the cost effectiveness.</i>
#25 Scope of work	Conduct a desk review of critical documents (project documents, periodical reports, etc.) and possibly visit ongoing PUDC projects in Togo and Senegal to inquire/analyse the PUDC's concept.	Should we visit both countries Togo & Senegal and review their respective PUDC projects or one will do? Answer: <i>Although the visit of existing PUDC programme is mandatory, the choice of the site/country to visit is bidder's responsibility. Bidder may visit both countries or one.</i>
#25	Inception report,	Whether these reports will be specific to each of the

Scope of work	Feasibility study report	three countries being studied or a consolidated report? <u>Answer:</u> These report will be specific to each country.
#25 Scope of work	Validation workshops	Whether there will be one workshop organized covering all three country representatives or there will be three such workshops in the respective countries? <u>Answer:</u> There will be a validation workshop per country. Each country will have its own study result/conclusion based on its reality and specificity.
#44 Form G	Financial Proposal form, Table 2	We assume that the Professional fee for in-country includes both host countries ie Liberia & Sierra Leone. Please clarify. <u>Answer:</u> Exactly, there costs related to the each country, for example, the fee for national experts or accommodation cost for international experts deployed in the country.
#17 BDS	Deadline for Submission of Proposal	Deadline as per the RFP is stated as 29th July 2019 whereas as per the UNDP Procurement portal, it is stated as 28th July 2019. <u>Answer:</u> The bids submission deadline is 29th July 2019. This is the date stated in all adverts supports.
#18 BDS	Time period is stated as 6 months	Should we consider all three countries to be studied in parallel so as to complete the three reports within the time period? Also, we assume that the approved methodology / sample questionnaire will be common for all three countries. <u>Answer:</u> The study result is expected six months later after the date of the contract signature for all the three country. Sample questionnaire can be common for all three countries, however the question can be adapted to the host country context should need be.

#19	Submission deadline extension	<p>Can the proposal submission deadline be extended for week or two?</p> <p>Answer: For the time being, bids are expected by 29th July 2019. However, this request is noted and you will be updated should the change occur.</p>
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