



INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

2019/UNDP-MMR/PN/064

Date: 14 August 2019

Country:	Myanmar
Description of the assignment:	Consultant, Solid Waste Management
Type of Contract:	Individual contract
Duty Station:	Sittwe, Rakhine State with travels to selected townships in Rakhine State
Period of assignment/services:	1st October 2019 – 31st October 2019

Proposal should be submitted to (either bids.mm@undp.org or UNDP Jobs site <http://jobs.undp.org>) no later than **24 August 2019**. Email submission should state procurement notice number (**2019/UNDP-MMR/PN/064**) in the subject line.

Any request for clarification must be sent in writing, or by standard electronic communication to the address or e-mail to mmr.procurement@undp.org . Procurement Unit will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

Please kindly see all more information at the following link:

http://procurement-notices.undp.org/view_notice.cfm?notice_id=58360

BACKGROUND

The 2008 Constitution and the 2015 National Ceasefire Agreement marked the beginning of the decentralization process in Myanmar and the 2015 Myanmar general election has paved the way for Myanmar's first civilian government. As the democratic transition in Myanmar progresses, pressures on government at all levels to effectively address the needs of the population, in line with the Sustainable Development Goals, have become greater. At subnational level, the state/region governments are responsible for addressing these needs through formulating development visions and five-year strategic plans as well as annual development plans.



UNDP Myanmar's Support to Effective and Responsive Institutions Project (SERIP) aims to strengthen the effectiveness of state executive and legislative institutions in understanding the needs and aspirations of the Myanmar people, in all their diversity but also growing inequalities, and in formulating, implementing and evaluating policies as well as in appropriating public resources in a way that provides effective, timely and equitable responses to these aspirations. Output 4 of SERIP is related to Subnational Governance, helping address the critical interface between the formulation of public policies and the actual delivery of public goods and services to citizens.

UNDP's Township Democratic Local Governance (TDLG) Project, situated under SERIP, addresses the institutional challenges in Myanmar's local governance structures. TDLG aims to support the adoption of more efficient and evidence-based business processes in the delivery of a range of public services. It is designed along four work streams, including strengthening the capacities of township administrations to meet local needs for public services. TDLG is a critical output in SERIP to demonstrate to the public an increase in the state's effectiveness and responsiveness in meeting their aspirations.

TDLG engages in the following five townships of Rakhine State: Ponnagyun, Ramree, Toungup, Thandwe and Gwa. Through supporting participatory and inclusive planning and budgeting processes at township level, and extensive engagement with State-level Government and Departments, a key service delivery priority identified is to improve solid waste management. Currently, solid waste collection and disposal is a strain on the environment and human health, as well as the economy, in the State.

Rakhine state has seen vast infrastructure expansion of roads, bridges, telecommunications and public utility services. At the same time, rural to urban migration has resulted in large population centers with vastly different consumption demands than before. As such, SWM practices – regulation, collection, and disposal – are also undeveloped. Often unregulated, personal, industrial, chemical, and hospital waste is collected by private entities and disposed in undesignated spaces close to population centers, and without accounting for public safety.

Rakhine state lacks modern and efficient infrastructure for collection and disposal and it is common to see heaps of garbage both in urban and rural areas set on fire or polluting water sources. Ultimately, these risky practices are a result of insufficient services and regulation, as well as an uninformed citizenry.

These shortfalls in services represent an opportunity for improvement, investment and economic growth. Reducing landfill waste is an environmental and public health necessity, but also an opportunity to provide jobs in reprocessing some of the materials for industrial use. As part of the effort to boost economic growth taking advantage of existing resources, an assessment is needed to evaluate the potential of getting systems for SWM in place.



The SWM sector is one that can operate and provide income opportunities regardless of the economic situation. An assessment that identifies market linkages, as well as market gaps, is needed for improvement of the system of waste collection and disposal, and to provide opportunities for the recovery of the local economy at the same time. There is a need to map out the value chains and potential for increased efficiency in this sector. Beyond the regulated establishment of safe landfills, collection of waste, and safe disposal of different kinds of waste (industrial, hospital, etc.), information is needed on the potential for employment and private sector opportunities to recycle and reuse the waste.

Against the above background, UNDP has initiated a consultancy in 2018 covering Mon State. Building on the outcomes of the work in Mon, UNDP will contract an experienced consultant to provide sound technical advice and capacity development support to Rakhine State Government on SWM, and the Department for Development Affairs in particular.

2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

For detailed information, please see Terms of Reference.

3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

For detailed information, please see Terms of Reference.

4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS.

Interested individual Consultant must submit the following documents/information to demonstrate their qualifications:

Duly accomplished **Letter of Confirmation of Interest and Availability** using the template provided by UNDP; (Please see Template attached at Annex- 3)

- a) **Personal CV or P11**, indicating the past experience relevant to the assignment, as well as the contact details (email and telephone number) of the Candidate and at least three (3) professional references; (Please see Template attached at Annex- 4)
- b) **Brief description** of why the individual considers him/herself as the most suitable for the assignment, and a methodology, if applicable, on how he/she will approach and complete the assignment;



Empowered lives.
Resilient nations.

Financial Proposal

** Consultant/Contractor whose assignment require travel and who are over 62 years of age are required, at their own expense, to undergo a full medical examination, including x-rays after they are selected.

5. FINANCIAL PROPOSAL

Fees

Financial Proposal that indicates the all-inclusive fixed total contract price, supported by a breakdown of costs, as per template provided. If an Offeror is employed by an organization/company/institution, and he/she expects his/her employer to charge a management fee in the process of releasing him/her to UNDP under Reimbursable Loan Agreement (RLA), the Offeror must indicate at this point, and ensure that all such costs are duly incorporated in the financial proposal submitted to UNDP.

Travels

All envisaged travel costs must be included in the financial proposal. This includes all travel to join duty station/repatriation travel. In general, UNDP will not accept travel costs exceeding those of an economy class ticket.

In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses will be agreed upon, between the respective business unit and Individual Consultant, prior to travel and will be reimbursed. (Please see Template attached at Annex- 4)

6. EVALUATION

Selection Criteria Individual consultants will be evaluated based on the cumulative analysis of the technical evaluation (weight: 70%) and financial criteria (weight: 30%). Only candidates obtaining a minimum of 70 point from the technical evaluation would be considered for the financial evaluation.

Criteria	Total points
<u>Technical</u>	<u>100</u>
Minimum 15 years of relevant experience in the SWM field	30
Previous experience in working with government facilitating dialogue, building networks and other partnerships to achieve	25



*Empowered lives.
Resilient nations.*

results in the SWM field	
Experience of engagement with government of developing and/or transition countries	25
Previous experience in South East Asia; experience in Myanmar is a strong advantage	20
<u>Financial</u>	<u>100</u>
Total	200

ANNEX

ANNEX 1- TERMS OF REFERENCES (TOR)

ANNEX 2 -GENERAL CONDITIONS OF CONTRACT

ANNEX 3 - P 11 for ICs

**ANNEX 4 - OFFEROR'S LETTER TO UNDP CONFIRMING INTEREST AND AVAILABILITY FOR THE
INDIVIDUAL CONTRACTOR (IC) ASSIGNMENT**