**ANNEX 2**

**FORM FOR SUBMISSION OF VENDOR’S QUOTATION[[1]](#footnote-1)**

***(This Form must be submitted only using the Vendor’s Official Letterhead/Stationery[[2]](#footnote-2))***

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. RFQ/045/19:

**TABLE 1: Offer to Supply Goods Compliant with Technical Specifications and Requirements**

**LOT 1 - Biolaboratory**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Item No.** | **Description/Specification of Goods[[3]](#footnote-3)** | **Quantity** | **Latest Delivery Date** | **Unit Price (specify currency)** | **Total Price per Item (specify currency)** | |
| 1 | **Trichogramma Mechanized Breeding Line** | 1 set | Not more than 60 calendar days:  - from the date of receipt of 15% prepayment, for local companies;  - from the date of signing the contract by both parties, for foreign companies. |  |  | |
| 2 | **Lacewings Mechanized Breeding Line** | 1 set |  |  | |
|  | **Total Prices of Goods[[4]](#footnote-4)** | | | | |  | |
|  | Add: Cost of Transportation to the installation site: Burchmulla State Forestry, Burchmulla village, Bostanlik district, Tashkent region. | | | | |  | |
|  | Add: Cost of installation and commissioning of equipment | | | | |  | |
|  | Add: Cost of training workers in production lines, and primary uterine material | | | | |  | |
|  | Add: Other Charges (if any, pls. specify) | | | | |  | |
|  | **Total Final and All-Inclusive Price Quotation for LOT 1** | | | | |  | |

Name and signature of authorized person]  
[Position]  
[Date]  
[Stamp of the company]

**LOT 2 - Equipment for biolaboratory**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Item No.** | **Description/Specification of Goods[[5]](#footnote-5)** | **Quantity** | **Latest Delivery Date** | **Unit Price (specify currency)** | **Total Price per Item (specify currency)** | |
| 1 | **Steam Sterilizer VK-75-01**or equivalent | 1 piece | Not more than 45 calendar days:  - from the date of receipt of 15% prepayment, for local companies;  - from the date of signing the contract by both parties, for foreign companies. |  |  | |
| 2 | **Microscope binocular MIKMED - 5**or equivalent | 2 pcs |  |  | |
| 3 | **Electronic microscope NIKON ECLIPSE E200**or equivalent | 3 pcs |  |  | |
| 4 | **Bactericidal irradiator** | 3 pcs |  |  | |
| 5 | **Dry-air thermostat (TC 1/80)**or equivalent | 1 piece |  |  | |
| 6 | **Laboratory cabinet** | 4 pcs |  |  | |
| 7 | **Drying cabinet SHS 80 01 SPU** or equivalent | 2 pcs |  |  | |
|  | **Total Prices of Goods[[6]](#footnote-6)** | | | | |  | |
|  | Add: Cost of Transportation | | | | |  | |
|  | Add: Other Charges (if any, pls. specify) | | | | |  | |
|  | **Total Final and All-Inclusive Price Quotation for LOT 2** | | | | |  | |

Name and signature of authorized person]  
[Position]  
[Date]  
[Stamp of the company]

**LOT 3 - Tools for a veterinary point**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Item No.** | **Description/Specification of Goods[[7]](#footnote-7)** | **Quantity** | **Latest Delivery Date** | **Unit Price (specify currency)** | **Total Price per Item (specify currency)** | |
| 1 | **Dewar vessel 35 liter** | 4 pcs | Not more than 45 calendar days:  - from the date of receipt of 15% prepayment, for local companies;  - from the date of signing the contract by both parties, for foreign companies. |  |  | |
| 2 | **Dewar vessel 10 liter** | 4 pcs |  |  | |
| 3 | **Veterinary bag with a set of tools (complete)** | 4 pcs |  |  | |
| 4 | **Syringe catheters** | 8000 pcs |  |  | |
| 5 | **Sundress gloves** | 8000 pcs |  |  | |
| 6 | **Milk composition tester** | 2 pcs |  |  | |
| 7 | **Non-contact infrared thermometer** | 8 pcs |  |  | |
| 8 | **Tag for cattle** | 10000 pcs |  |  | |
| 9 | **Tag for small cattle** | 30000 pcs |  |  | |
| 10 | **Hoof Trimmer** | 20 pcs |  |  | |
|  | **Total Prices of Goods[[8]](#footnote-8)** | | | | |  | |
|  | Add: Cost of Transportation | | | | |  | |
|  | Add: Other Charges (if any, pls. specify) | | | | |  | |
|  | **Total Final and All-Inclusive Price Quotation for LOT 3** | | | | |  | |

Name and signature of authorized person]  
[Position]  
[Date]  
[Stamp of the company]

**LOT 4 - Scales**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Item No.** | **Description/Specification of Goods[[9]](#footnote-9)** | **Quantity** | **Latest Delivery Date** | **Unit Price (specify currency)** | **Total Price per Item (specify currency)** | |
| 1 | **Scale for weighing large animals "SS4-J1500" with a platform**or equivalent | 2 pcs | Not more than 45 calendar days:  - from the date of receipt of 15% prepayment, for local companies;  - from the date of signing the contract by both parties, for foreign companies. |  |  | |
| 2 | **Electronic scale (VLTE-1100)**or equivalent | 1 piece |  |  | |
| 3 | **Small electronic scale** | 2 pcs |  |  | |
|  | **Total Prices of Goods[[10]](#footnote-10)** | | | | |  | |
|  | Add: Cost of Transportation | | | | |  | |
|  | Add: Other Charges (if any, pls. specify) | | | | |  | |
|  | **Total Final and All-Inclusive Price Quotation for LOT 4** | | | | |  | |

Name and signature of authorized person]  
[Position]  
[Date]  
[Stamp of the company]

**TABLE 2: Offer to Comply with Other Conditions and Related Requirements**

|  |  |  |  |
| --- | --- | --- | --- |
| **Other Information pertaining to our Quotation are as follows:** | **Your Responses** | | |
| ***Yes, we will comply*** | ***No, we cannot comply*** | ***If you cannot comply, pls. indicate counter proposal*** |
| Delivery Lead Time:  For **LOT-1**: as soon as possible, but not more than 60 calendar days:  - from the date of receipt of 15% prepayment, for local companies;  - from the date of signing the contract by both parties, for foreign companies.  For **LOT-2, 3 and 4:** as soon as possible, but not more than 45 calendar days:  - from the date of receipt of 15% prepayment, for local companies;  - from the date of signing the contract by both parties, for foreign companies. |  |  |  |
| Country/ies of Origin[[11]](#footnote-11): |  |  |  |
| Validity of Quotation  (60 calendar days upon Bid Opening date) |  |  |  |
| Payment Terms:  Payment to local Vendors (legal address in Uzbekistan):  🗹 in UZS: 15% advance payment after signing the contract by both parties and 85% final payment upon delivery and acceptance of goods by UNDP.  For foreign Vendors, in US Dollars (registered outside of Uzbekistan):  🗹 100% payment after delivery and acceptance of goods by UNDP. |  |  |  |
| All Provisions of the UNDP General Terms and Conditions |  |  |  |
| All offered imported goods must have the necessary certificates and permits (registration of goods) for import into Uzbekistan if they require mandatory certification or registration with state organizations of Uzbekistan |  |  |  |
| Warranty and After-Sales Requirements: Minimum one (1) year warranty |  |  |  |

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

We declare that we are not in the UN Security Council 1267/1989 List, UN Procurement Division List or other UN Ineligibility List.

Name and signature of authorized person]  
[Position]  
[Date]  
[Stamp of the company]

**Part 2: DECLARATION OF INTEREST**

Dear Sir/Madam,

We/I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name and Title), as Director/Founder of \_\_\_\_\_\_\_\_ Company, declare that:

(a) Have no financial and other interests in, association or relationship with, are not employed and do not have relatives (i.e. spouse, parents, children or siblings) employed by the United Nations Development Programme (UNDP) or the Government of Uzbekistan that announced the tender; and do not have access to information about, or influence on the selection process for this tender;

(b) Have no common controlling partner, director, shareholder, legal representative for the purposes of this tender with any other entity submitting its Quotation under this tender; are not subcontracting or are subcontractors to other entities for the purposes of this tender; and that the experts proposed in the team do not participate in more than one Quotation for this tender;

(c) Are not involved in activities that could have an impact on the objectivity and independence of the Contractor’s team in carrying out its duties under the contract or can affect the image of the United Nations and the Government of Uzbekistan.

We certify that the information stated is true, correct and complete to the best of our knowledge and belief. We are obliged to comply with all requests for additional information, documentation, clarification and/or verification concerning the Declaration of Interest statement.

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the tender.

We declare that we are not in the UN Security Council 1267/1989 List, UN Procurement Division List or other UN Ineligibility List.

Name and signature of authorized person]  
[Position]  
[Date]  
Stamp of the company]

**Part 3: COMPANY PROFILE**

|  |  |  |
| --- | --- | --- |
| 1. Offeror’s Legal Name [insert Offeror’s legal name] | | |
| 2. In case of Joint Venture (JV), legal name of each party: [insert legal name of each party in JV] | | |
| 3. Actual or intended Country/ies of Registration/Operation: [insert actual or intended Country of Registration] | | |
| 4. Year of Registration in its Location: [insert Offeror’s year of registration] | | |
| 5. Countries of Operation | 6. No. of permanent staff in each Country | 7. Years of Operation in each Country |
| 8. Legal Address/es in Country/ies of Registration/Operation: [insert Offeror’s legal address in country of registration] | | |  |
| 9. Value and Description of Top two (2) Biggest Contracts for the past three (3) years | | |  |
| 10. Latest Credit Rating (Score and Source, if any) | | |  |
| 11. Brief description of litigation history (disputes, arbitration, claims, etc.), indicating current status and outcomes, if already resolved. | | |
| 12. Offeror’s Authorized Representative Information  Name: [insert Authorized Representative’s name]  Address: [insert Authorized Representative’s Address]  Telephone/Fax numbers: [insert Authorized Representative’s telephone/fax numbers]  Email Address: [insert Authorized Representative’s email address] | | |
| 13. Are you in the UNPD List 1267.1989 or UN Ineligibility List? □ YES or □ NO | | |

Name and signature of authorized person]  
[Position]  
[Date]  
[Stamp of the company]

**PART 4: PERFORMANCE OF SIMILAR CONTRACTS**. **\***

|  |  |  |  |
| --- | --- | --- | --- |
| Name of delivered goods | Terms of the contract (year, month) | Cost of work | Customer (Company name, full name of the contact person, telephone) |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

\*Requires at least two similar contracts during last 3 years on supply of similar goods.

Name and signature of authorized person]  
[Position]  
[Date]  
[Stamp of the company]

1. *This serves as a guide to the Vendor in preparing the quotation and price schedule.* [↑](#footnote-ref-1)
2. *Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes*  [↑](#footnote-ref-2)
3. *The Offeror must indicate model and technical specification of offered product that must meet minimum characteristics described in Annex 1* [↑](#footnote-ref-3)
4. *Pricing of goods should be consistent with the INCO Terms indicated in the RFQ* [↑](#footnote-ref-4)
5. *The Offeror must indicate model and technical specification of offered product that must meet minimum characteristics described in Annex 1* [↑](#footnote-ref-5)
6. *Pricing of goods should be consistent with the INCO Terms indicated in the RFQ* [↑](#footnote-ref-6)
7. *The Offeror must indicate model and technical specification of offered product that must meet minimum characteristics described in Annex 1* [↑](#footnote-ref-7)
8. *Pricing of goods should be consistent with the INCO Terms indicated in the RFQ* [↑](#footnote-ref-8)
9. *The Offeror must indicate model and technical specification of offered product that must meet minimum characteristics described in Annex 1* [↑](#footnote-ref-9)
10. *Pricing of goods should be consistent with the INCO Terms indicated in the RFQ* [↑](#footnote-ref-10)
11. *If the country of origin requires Export License for the goods being procured, or other relevant documents that the country of destination may require, the supplier must submit them to UNDP if awarded the PO/contract.* [↑](#footnote-ref-11)