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AMENDMENT NO.1

Date: 22 August 2019

Subject: Amendment Nr.1 To ITB for “Construction of Leachate Balancing Pond and Balancing Pump/Back Spraying System” within the scope of Turkey Resilience Project in Response to the Syria Crisis; Municipal Service Delivery

Ref: UNDP-TUR-ITB(MC2)-2019/07

Dear Madam/Sir,

Please find attached “Minutes of Pre-Bid Conference and Site Visit” in the context of subject ITB issued on 22 July 2019 for “Construction of Leachate Balancing Pond and Balancing Pump/Back Spraying System” within the scope of Turkey Resilience Project in Response to the Syria Crisis; Municipal Service Delivery.

You are kindly requested to prepare and submit your bids in response to our subject ITB with the consideration of this amendment, with all other clauses of the ITB remaining valid.

Please be sure that your bids are physically submitted on or before the submission deadline on **26 August 2019, 14:00 PM (GMT +3, Local time-Turkey)** via courier or hand delivery.

Attachment-1: Minutes of Pre-Bid Conference and Site Visit

Yours Sincerely,

Sukhrob Khojimatov
Deputy Resident Representative

ATTACHMENT 1- MINUTES OF PRE-BID CONFERENCE AND SITE VISIT

Pre-bid conference was conducted on 20 August 2019, 10:00 am, at the premises of Kilis Waste Water Treatment Plant (Turkey), as stipulated by the Bid Data Sheet. UNDP held the conference with participation of representatives of prospective bidders, final beneficiary Municipality of Kilis.

The prospective bidders were firstly informed that no verbal statement made during the conference shall modify the terms and conditions of the ITB, unless specifically incorporated in this Minutes of the Pre-Bid Conference or issued/posted as an amendment to ITB.

The following provisions of the ITB were emphasized prior to getting questions from the prospective bidders.

- The Bid, as well as any and all related correspondence exchanged by the Bidder and UNDP, shall be written in English.
- Bid validity period shall be minimum 90 days starting from the submission deadline.
- The currency of the bid shall be United States Dollar. The currency of payment is as follows; If the Contractor is registered and operating in Turkey, the payment shall be realized in Turkish Liras (TRY). Otherwise, the payments shall be affected in United States Dollar.
- A Bid Security shall be provided in the amount of USD 3,000 using the template given in Section 6 of ITB without any change from the template. The Bid Security shall be valid for a minimum of thirty (30) days after the final date of validity of the Bid.
- UNDP General Conditions of Contract for Civil Works will be applied, which can be accessed at <http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html>.
- UN and its subsidiary organs are exempt from all taxes. Therefore, bidders shall prepare their Bids excluding Value Added Tax (VAT). It is the Bidder's responsibility to learn from relevant authorities (Ministry of Finance) and/or to review/confirm published procedures and to consult with a certified financial consultant as needed to confirm the scope and procedures of VAT exemption application as per VAT Law, Ministry of Finance's General Communiqués. The Contractor to be selected shall not be entitled to receive any amount over its Bid price in relation to VAT, Special Consumption Tax and any other applicable taxes.
- UNDP's tax exemption is not automatically extendable to its vendors.
- As the minimum qualification criterion, the bidders must have successfully completed, as the prime contractor, minimum one civil works contract, and a minimum value of USD 150,000 over the last three years. If the value of the previous experience is in a different currency than USD, the value of the contract shall be converted to USD through use of UN operational rate of exchange which was effective on the date of contract for the previous experience. UN operational rate of exchange are available at the following website: <https://treasury.un.org/operationalrates/OperationalRates.php#E>
- As the minimum qualification criteria, the bidders shall have minimum average annual turnover of USD 150,000 for the last three years. The prospective bidders were reminded that the USD amount pertaining to each of three years (2016, 2017 and 2018) shall be calculated through use of UN operational rate of exchange which was effective for December of each corresponding year. UN operational rate of exchange are available at the following website: <https://treasury.un.org/operationalrates/OperationalRates.php#E>.
- The precedence of the sections and/or articles under "Section 5A: Schedule of Requirements and Technical Specifications/Bill of Quantities" was emphasized.

- Unless otherwise stipulated in the related sections of technical specifications, the following sections shall take precedence over one another in the following order in terms of technical specifications/requirements;
 - 1) Section 5A.1 Statement of Works/Technical Specifications
 - 2) Section 5A.3 Design Drawings
 - 3) Section 5A.2 Specifications for Items/Pose Definitions
- Bidders shall provide descriptive responses in line with the sections of Form E: Format of Technical Bid, failure to provide the descriptive responses will be viewed as non-responsive.
- The prices inserted in the Bill of Quantities are to be the full inclusive values of the works described under the items, including all costs and expenses which may be required in and for the construction of the works described together with any temporary works and installations which may be necessary, and all general risks, liabilities and obligations set forth or implied in the documents on which the tender is based. It will be assumed that establishment charges, profit and allowances for all obligations are spread evenly over all the unit rates. No specific payment will be made against transportation of materials to the site.

In the second session of the pre-bid conference, the questions of the prospective bidders were responded by representatives of UNDP. Each questions and answer are given below:

Question: Is it mandatory to attend the pre-bid conference?

Answer: Non-attendance will not result in disqualification of an interested Bidder.