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**ACCELERATING THE TRANSFORMATIONAL SHIFT
TO A LOW-CARBON ECONOMY IN THE REPUBLIC
OF MAURITIUS (COMPONENT 1)**



Notes of the site visit for RFQMUS2019-007 (Supply, Installation and Commissioning of Servers and ICT Equipment, including the setting-up of a Server Room at the Utility Regulatory Authority (URA))

Date and time: Friday 30 August 2019 at 14 00 hrs

Venue: Utility Regulatory Authority, 8th floor, 1 Cybercity, Ebène

Were Present:

SN	Name	Designation	Organisation
1	Mr P. Chen	Business Development Executive	Megabyte
2	Mr R. Mungur	Manager	
3	Mr S. Virasami	Pre-sales Engineer	
4	Mr K. Chen	Business Development Manager	Rogers Capital
5	Mr N. Mauntah	Sales Manager	
6	Mr R. Coonlic	Tech Sales	Birger
7	Mr V. Moothoosamy	IT Officer	URA
8	Mr A. Bakurally	Consultant	BDO IT Consulting Ltd
9	Mrs V. Purdassee	Project Manager – GCF Project Component 1	UNDP
10	Ms A. Aumeeruddy (Secretary)	Project Assistant – GCF Project Component 1	

1.0 Opening

The potential bidders were given an overview of the requirements of RFQMUS2019-007 (Supply, Installation and Commissioning of Servers and ICT Equipment, including the setting-up of a Server Room at the Utility Regulatory Authority (URA)) by Mr Bakurally and Mrs Purdassee.

2.0 Discussions

Following the overview, the potential bidders were invited to raise any query they might have. The following questions were addressed:-

Query No.	Query	Response from URA/UNDP
1	Is cabling already present?	Separate cabling would have to be included for the scope of works, as well as trunking.
2	Regarding the servers – cluster or single point of failure?	To be proposed by bidders

Query No.	Query	Response from URA/UNDP
3	Are operations critical?	Yes, and data being processed by the URA is sensitive.
4	Should we quote for backup?	This is not included in the current exercise.
5	Should the server room include raised flooring?	Bidders should quote for at least minimum standards for the server room.
6	Are racks present?	No
7	What do you mean by redundant power distribution?	There should be a second power source for the server room.
8	Should there be a parallel UPS?	Yes, of load 3 kVA
9	Can an extension for the deadline of bid submission be provided, given that a survey for the cabling would be required and sub-contractors contacted?	This will be considered and communicated in due course.
10	For how many users should licences be quoted for?	55
11	There is no mention of switches in the RFQ	Bidder to propose if deemed necessary.
12	Will the URA expand in terms of staff?	Yes, it was expected that there would be 25 staff members by the end of 2019 and 55 by the end of 2020.
13	Can the proposal be submitted partially?	No. the proposal would have to be submitted in 1 lot and completely.

3.0 Additional information provided

- Bidders were informed that they could provide alternatives for requirements, provided they gave justifications.
- Bidders were requested to provide configurations which could be upgraded if required in the future.
- Time slots for the cabling survey would be communicated in due course.
- Bidders were informed that date and time for carrying out the survey of the server room would be communicated shortly.
- URA was requested to seek the following information from the landlord:
 - Office space layout
 - Whether service providers could work after working hours for the civil works
 - The appropriate location for water draining from the air-conditioning in the proposed server room.

4.0 Closing

The site visit ended at 15 00 hrs.