**Annex 5 / Приложение 5**

**TEMPLATE**

**Contract for Goods and/or Services**

**Between the United Nations Development Programme and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |
| --- | --- |
| 1. **Country Where Goods Will be Delivered and/or Services Will be Provided**: Kyrgyzstan | |
| 2. **UNDP** [ ]Request for Quotation[X]Request for Proposal[ ]Invitation to Bid [ ] direct contracting  **Number and Date:** RFP #SDG 19/009 (re-announcement) dd.13/09/2019 | |
| 3. **Contract Reference (e.g. Contract Award Number)**: | |
| 4. **Long Term Agreement**: No | |
| 5. **Subject Matter of the Contract**: [ ] goods [X] services [ ] goods *and* services | |
| 6. **Type of Services:** | |
| 7. **Contract Starting Date**: | 8. **Contract Ending Date**: |
| 9. **Total Contract Amount**:  9a. **Advance Payment**: not applicable | |
| 10. **Total Value of Goods and/or Services**:  [ ] **below US$50,000 (Services only)** – UNDP General Terms and Conditions for Institutional (de minimis) Contracts apply  [ ] **below US$50,000 (Goods *or* Goods and Services)***–* UNDP General Terms and Conditions for Contracts apply  [ ] **equal to or** **above US$50,000 (Goods *and/or* Services)** *–* UNDP General Terms and Conditions for Contracts apply | |
| 11. **Payment Method:** [X] fixed price [ ] cost reimbursement | |
| 1. **Contractor’s Name**:   **Country of incorporation**:  **Website:** | |
| 1. **Contractor’s Contact Person’s Name**:   **Title**:  **Address:**  **Telephone number:**  **Fax:**  **Email:** | |
| 1. **UNDP Contact Person’s Name**:   **Title**:  **Address:**  **Telephone number:**  **Fax:**  **Email:** | |
| 15. **Contractor’s Bank Account to which payments will be transferred**:  **Beneficiary:** “  **Account name:**  **Account number:**  **Bank name:**  **Bank address:**  **Bank SWIFT Code:**  **Bank Code:**  **Routing instructions for payments:** | |

This Contract consists of the following documents, which in case of conflict shall take precedence over one another in the following order:

1. This face sheet (“Face Sheet”).
2. UNDP General Terms and Conditions for Institutional (de minimis) Contracts
3. Terms of Reference (TORs) and Schedule of Payments, incorporating the description of services, deliverables and performance targets, time frames, schedule of payments, and total contract amount.
4. The Contractor’s Technical Proposal and Financial Proposal, dated \_\_\_\_\_\_\_\_\_\_\_\_, as clarified by the agreed minutes of the negotiations meeting, dated [not applicable]; these documents not attached hereto but known to and in the possession of the Parties, and forming an integral part of this Contract.

All the above, hereby incorporated by reference, shall form the entire agreement between the Parties (the “Contract”), superseding the contents of any other negotiations and/or agreements, whether oral or in writing, pertaining to the subject of this Contract.

This Contract shall enter into force on the date of the last signature of the Face Sheet by the duly authorized representatives of the Parties, and terminate on the Contract Ending Date indicated on the Face Sheet. This Contract may be amended only by written agreement between the duly authorized representatives of the Parties.

**IN WITNESS WHEREOF,** the undersigned, being duly authorized thereto, have on behalf of the Parties hereto signed this Contract at the place and on the day set forth below.

|  |  |  |  |
| --- | --- | --- | --- |
| **For the Contractor** | | **For UNDP** | |
| Signature: |  | Signature: |  |
| Name: |  | Name: |  |
| Title: |  | Title: |  |
| Date: |  | Date: |  |