

Section 1. Letter of Invitation

Yangon, Myanmar
October 15, 2019

**UNCDF/Women's Economic and Financial Inclusion Project
Financial Literacy Resource Development
Financial Literacy Toolkit and Training of Trainers (ToT)**

Dear Mr./Ms.: *[indicate name]*

The United Nations Development Programme (UNDP) hereby invites you to submit a Proposal to this Request for Proposal (RFP) 2019/UNDP-MMR/PN/114 for the above-referenced subject.

This RFP includes the following documents:

- Section 1 – This Letter of Invitation
- Section 2 – Instructions to Proposers (including Data Sheet)
- Section 3 – Terms of Reference
- Section 4 – Proposal Submission Form
- Section 5 – Documents Establishing the Eligibility and Qualifications of the Proposer
- Section 6 – Technical Proposal Form
- Section 7 – Financial Proposal Form
- Section 8 – General Terms and Conditions for Contract

Your offer, comprising of a Technical and Financial Proposal, in separate sealed envelopes, should be submitted in accordance with Section 2.

UNDP looks forward to receiving your Proposal and thanks you in advance for your interest in UNDP procurement opportunities.

Yours sincerely,



Krishna Raj Adhikari
Head of Common Services and Transaction
Services
UNDP Myanmar