



## INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

### INTERNATIONAL CONSULTANT – CONFLICT AND STRATEGY ADVISOR

DATE: 08 November 2019

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<b>Office</b>	UNDP Libya
<b>Country</b>	Libya
<b>Type of Appointment</b>	Individual Consultant (International)
<b>Duty Station</b>	Home-based, with two missions to Tunis, Tunisia
<b>Period of Assignment/Service</b>	48 work days
<b>Positions</b>	01
<b>Expected Start Date</b>	<b>22 November 2019</b>

Proposal should be submitted by email to the following email address: [tenders.ly@undp.org](mailto:tenders.ly@undp.org) no later than **15 November 2019**.

Any request for clarification must be sent in writing, or by standard electronic communication to the email address [procurement.ly@undp.org](mailto:procurement.ly@undp.org). UNDP Libya Procurement Unit will respond in writing or by standard electronic mail and will send written copies of the responses, including an explanation of the query without identifying the source of the inquiry, to all candidates who expressed their interest.

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#### 1. BACKGROUND:

UNDP Libya is working rapidly to respond to crises in Libya by undertaking projects to help stabilize the country and instil trust and confidence amongst communities, and between communities and the government. The UNDP Libya Country Office (CO) has made strong commitments to international donors and its Libyan counterparts to help restore and improve public services; enhance the effectiveness and reach of existing public institutions; expand civic engagement and participation in political and development processes; increase economic opportunities in a more diversified economy; strengthen social cohesion, reconciliation and transitional justice initiatives; and contribute to stability throughout the country to ensure development gains.

In many areas of Libya, the level of destruction is overwhelming. Aerial bombardments of 2011, artillery bombardments from the continued fighting as well as deterioration of infrastructure from neglect left many areas barely habitable. Schools, hospitals, roads, bridges, public buildings and homes are contaminated by unexploded ordnance and IEDs.

UNDP Libya has worked across the country to help the Government and communities progress towards peace and stability. The Facility works with Ministries in Tripoli (notably the Ministry of Planning), municipal councils, civil society and other local leaders, to establish priorities for infrastructure, government capacity support and conflict mediation activities. Work is carefully sequenced to ensure that what needs to be done first, is done first.

Under the direct management of the Resident Representative (RR), the Conflict and Strategy Advisor will work to maximise impact of UNDP Libya's resources. (S)he will also support the RR and DRR in strategizing UNDP's regional approach in Libya.

The consultancy will be home based with travel every 2 months to Tunis (with possible missions to Libya) for up to 2 weeks.



## **2. DUTIES AND RESPONSIBILITIES:**

The Conflict and Strategy Advisor will be responsible for the following duties:

- Provide high-level advisory service to the RR and DRR on Libya-specific historical, social, economic, political and security issues.
- Follow up on the on political dynamics and developments in Libya and advise RR and DRR accordingly on positioning UNDP strategically
- Provide a continuous conflict analysis of the regions in Libya and advise RR and DRR with a view to identifying appropriate 'entry points' and recommending appropriate strategic responses for UNDP

## **3. KEY TASKS AND DELIVERABLES:**

Payment will be made upon submission and approval of reports on:

- Political dynamics in Libya;
- Conflict analysis in Libya;
- Historical, socio-economical and relevant security analysis in Libya.

## **4. REQUIRED SKILLS AND EXPERIENCE**

### **Education:**

- Advanced university degree (Master's or equivalent) in political, social, economic, business management, law, statistics, or other related social science field is required.

### **Experience:**

- A minimum of 10 years of relevant experience at policy analysis, programme design, coordination and community engagement.
- A minimum of 5 years of extensive working experience in Conflict Analysis: analytical tools, methodologies, theory and practice; political economy analysis (power relations, political systems, formal and informal institutions, etc.); institutional appraisal and analysis.
- A minimum of 5 years working experience of similar nature with International organisations in Libya.
- Knowledge and practical work experience in Libya.

### **Language Requirements:**

- Fluency and excellent analytical writing skills in English required;

## **5. DURATION OF WORK AND DUTY STATION**

- Home-based, with two missions to Tunis, Tunisia
- 48 work days assignment over a period of 4 months (approx. 12 work days each month);
- 38 work days Home Based and 10 work days in Tunis, Tunisia/Libya with 2 missions.



## 6. COMPETENCIES

### Core competencies:

- Demonstrate intellectual capacity to provide high-level coordination of policy development.
- Demonstrated ability to provide advice in the design and implementation of change strategies/processes, and to manage implementation effectively at the team/unit level.
- Proven ability to advise and develop strategic and operational solutions with clients; anticipates constraints in the delivery of services and identifies solutions.
- Proven ability to coordinate and support formulation and development of policies, procedures and guidance, employing effective facilitation and consensus-building skills.

Good understanding of UN common system, UNDP, and relevant international development partners and stakeholders at global, regional and country levels

### Technical competencies:

- Ability to use a deep understanding of post conflict stabilisation and development and related concepts
- Ability to analyse the conflict and political dynamics in Libya
- Strong technical editing and writing skills.

## 7. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS

Interested individual consultants must submit the following documents/information to demonstrate their qualifications:

- Technical Proposal;
- Explaining why they are the most suitable for the work;
- Financial proposal;
- Personal CV including past experience in similar projects and at least 3 contactable references.

## 8. FINANCIAL PROPOSAL

### **Lump sum contract**

The financial proposal shall specify a total lump sum amount, and payment terms around specific and measurable (qualitative and quantitative) deliverables (i.e. whether payments fall in installments or upon completion of the entire contract). Payments are based upon output, i.e. upon delivery of the services specified in the TOR. In order to assist the requesting unit in the comparison of financial proposals, the financial proposal will include a breakdown of this lump sum amount (including number of anticipated working days).

### **Travel**

As per the TOR.



## 9. EVALUATION

<b>Criteria</b>	<b>Weight</b>	<b>Max. Point</b>
<u>Technical</u>	70	
Advanced university degree (Master's or equivalent) in political, social, economic, business management, law, statistics, or other related social science field is required	10	
A minimum of 10 years of relevant experience at policy analysis, programme design, coordination and community engagement	20	
A minimum of 5 years of extensive working experience in Conflict Analysis: analytical tools, methodologies, theory and practice; political economy analysis (power relations, political systems, formal and informal institutions, etc.); institutional appraisal and analysis	15	
A minimum of 5 years working experience of similar nature with International organisations in Libya.	20	
Fluency in English	05	
<b><u>Financial (Lower Offer/Offer*100)</u></b>	<b>30</b>	
<b><u>Total Score</u></b>	<b>Technical score 70 + 30</b>	<b>Financial</b>

### Note:

- Applications without i) financial offer and ii) CV will NOT be considered for evaluation;
- Financial proposal should be on provided format (i.e Annex 3- OFFEROR'S LETTER TO UNDP);
- Incomplete proposals will not be considered

### ANNEX'S:

**ANNEX 1** - TERMS OF REFERENCE;

**ANNEX 2** - INDIVIDUAL CONSULTANT GENERAL TERMS AND CONDITIONS;

**ANNEX 3** - PROPOSAL SUBMISSION FORM.