



REQUEST FOR QUOTATION FOR LOW-VALUE GOODS

DATE: 06 November 2019

SUBJECT: Request for Quotation for Supply of equipment for a biolaboratory

REF: RFQ/062/19 - Supply of equipment for a biolaboratory.

DEADLINE: 18 November 2019, 18:00 pm, local time (GMT+5, Tashkent)

PAGES: 4

Dear Sir/Madam,

We kindly request you to provide a quotation for the goods described below.

ITEM #	ITEM DESCRIPTION	UNIT OF MEASURE	Q-TY	PRICE IN (CURRENCY ¹) (EXCLUSIVE OF VAT)	
				Unit Price	Total Price
1	Trichogramma Mechanized Breeding Line Designed to produce trichograms used in an integrated system of pest control of crops against eggs of various types of scoops. The line includes: - Shelves for the infection of grains, intended for the infection of barley grain with sitotrog eggs (including 65 pcs. ditch) - 6 pc - Boxing unit, intended for collecting imago of grain moth at the stage of hatching of imago from grain (including 100 pcs. large cassettes) - 5 pcs. - Insect receiver intended to imago of grain moth from boxing unit- 1 piece - A cabinet for 80 cells, intended to collect grain moths when it is contained in small cassettes (including 80 pcs. small cassettes) - 1 pc. - Sorting cabinet - 1 pc. - Ventilation with controller, intended for air cleaning in block boxes and workrooms. Power consumption no more than 1.5 kW. Automatic and manual control mode - 1 set - Shelving - 2 pcs.	Set	1		
2	Lacewings Mechanized Breeding Line Designed to produce lacewings used in an integrated crop protection system from sucking pests.	Set	1		

¹ Please indicate currency of your quote
[Type here]

	<p>The line includes:</p> <ul style="list-style-type: none"> - Shelf for placing hexels, intended for placing hexels in the process of breeding lacewing - 2 pcs. - Hexel, intended for individual cultivation of adults of lacewing. Overall dimensions not less than 600x345x30 mm - 100 pcs. - Dosing feed system, intended for dosing feed and lacewing eggs in hexel cells. Dimensions no more than 1400 x 610 x 1020 mm. - 1 pc - Equipment for lifting cocoons of lacewing - 1 pc. - Air compressor - 1 pc. 				
		Total price of goods			
		Transportation costs			
		Packaging, insurance and other expenses			
		Education / training costs			
		Installation costs			
		Total All-Inclusive Bid Price			

Notes:

1. The bidders must quote genuine, branded products. UNDP may conduct post-delivery inspection at its sole discretions.
2. Price to include delivery, installation/ testing/ commissioning.
3. Brochures and Technical details of the model offered MUST be submitted with the bid offer

The UNDP General Terms and Conditions are an integral part of this RFQ and should be reviewed by all bidders.

<http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html>.

In submitting a quotation, bidders expressly accept to be bound by these General Terms and Conditions.

Any Purchase Order resulting from this process shall incorporate them in full.

Please submit your quotation by completing the right column of the form below:

UNDP Requirements	Bidder's Response
<p>Validity of Offer:</p> <p><input checked="" type="checkbox"/> 60 days</p> <p>In exceptional circumstances, UNDP may request the Offeror to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. In such case the extension shall be confirmed in writing, without any modification whatsoever of the Quotation.</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Please explain in case of "No": _____</p>
<p>Warranty Period Offered:</p> <p><input checked="" type="checkbox"/> Minimum 12 months starting from the date of acceptance of the Goods by UNDP</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Please explain in case of "No": _____</p>
<p>Description of Warranty Coverage:</p> <p>Standard manufacturer's warranty</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Please explain in case of "No": _____</p>
<p>Description of After Sales Service:</p> <p><input checked="" type="checkbox"/> Warranty on Parts and Labor for minimum period of 12 months starting from the date of acceptance of the goods by UNDP</p> <p><input checked="" type="checkbox"/> Technical Support</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>

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<input checked="" type="checkbox"/> Provision of Service Unit when pulled out for maintenance/ repair <input checked="" type="checkbox"/> Others: replacement for a new product for any product, if it is revealed that it is not functional at the time of delivery by the Supplier	<input type="checkbox"/> Please explain in case of "No": _____
Delivery Terms (linked to INCOTERMS 2010): <input checked="" type="checkbox"/> DAP Exact address / addresses of delivery and installation locations: Burchmulla State Forestry, Burchmullo Village, Bostanlik District, Tashkent Region. Customs clearance ² , if needed, shall be done by UNDP for Foreign Suppliers (Company registered outside Uzbekistan)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Payment Terms: To Local Supplier (Company registered in Uzbekistan): <input checked="" type="checkbox"/> 15% advance payment and 85% final payment will be paid in Uzbek Sums (UZS) by bank transfer to the Supplier's account after delivery and acceptance of goods by UNDP; To Foreign Suppliers (Company registered outside Uzbekistan): <input checked="" type="checkbox"/> 100% payment by bank transfer to the Supplier's account after delivery and acceptance of goods by UNDP	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Delivery period: Latest Delivery Date is not more than 30 calendar days: <ul style="list-style-type: none"> - from the date of 15% advance payment receipt (for local companies, registered in Uzbekistan) - from day of signing contract by both parties (for foreign companies, registered outside of Uzbekistan) 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
All documentations, including catalogs, instructions and operating manuals, shall be in: <input checked="" type="checkbox"/> English or Russian	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Please explain in case of "No": _____
Liquidated Damages: <input checked="" type="checkbox"/> Will be imposed under the following conditions: Percentage of contract price per day of delay: 0.5% Up to Max. percentage of contract price: 10% Max. no. of days of delay: 30 calendar days After which UNDP may terminate the contract.	<input type="checkbox"/> Accept <input type="checkbox"/> Does not accept <input type="checkbox"/> Please explain in case of "Does not accept": _____
Please confirm that your company is not included in the UN Security Council 1267/1989 list, UN Procurement Division List or other UN Ineligibility List;	<input type="checkbox"/> Not listed <input type="checkbox"/> Listed <input type="checkbox"/> Please explain in case of "Listed": _____
Please confirm that you accept the UN Supplier Code of Conduct, available at https://www.un.org/Depts/ptd/about-us/un-supplier-code-conduct	<input type="checkbox"/> Accept <input type="checkbox"/> Does not accept <input type="checkbox"/> Please explain in case of "Does not accept": _____

² Must be linked to INCO Terms chosen
[Type here]

We request your duly signed and sealed price quotation in a company letterhead and additional details as outlined, latest by **18:00 (GMT +5)** on or before **18 November 2019**.

You may deliver physically in a sealed envelope to the United Nations Building, 4, Taras Shevchenko street, Tashkent 100029, Uzbekistan.

Alternatively, you may submit it electronically in **.pdf** format to bids.uz@undp.org³. Quotation submitted by e-mail must be limited to a maximum size of 5 MB, virus-free and consist of no more than 3 email transmissions. Otherwise, such quotations will be rejected.

Your bid should contain the following reference either on the envelope or email subject:

RFQ/062/19 – Supply of equipment for a biolaboratory ⁴

Please follow these instructions and be mindful of deadlines. Bids submitted through other means or to other addresses will not be accepted.

UNDP will consider an award to the quotation which complies with all requirements in full and offers the lowest price. UNDP reserves the right to conduct post qualification exercise by requesting additional documents/clarifications/information if deemed necessary.

Any offer that does not meet requirements shall be rejected. UNDP is under no obligation to accept any bid.

Any request for additional information or queries must be sent/addressed to Procurement Unit three business days prior to the deadline in writing to pu.uz@undp.org.

Yours Sincerely,

Procurement Unit

³ Quotations submitted to other e-mail addresses will not be accepted and will be rejected.

⁴ Quotations that do not contain the specified subject or reference to the tender number in the subject line of e-mail message or on the envelope will not be opened and will be rejected.

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