REQUEST FOR PROPOSAL (RFP)

NAME & ADDRESS OF FIRM	DATE: November 26, 2019
	REFERENCE: UNDP-RFP-2019-459 JTN: 12700 ORPS: 2301

Dear Sir / Madam:

We kindly request you to submit your Proposal for Conducting **"Hiring of Firm/Organization for Planning and Organizing Hackathons in Peshawar, Karachi & Lahore"** Please be guided by the form attached hereto as Annex 2, in preparing your Proposal.

Your proposal should be submitted through e-Tendering online system by or before the deadline of **Monday, 09th December 2019 12:30 PM PST OR 2:30 AM EST** indicated in https://etendering.partneragencies.org.

Detailed instructions on how to register, submit, modify or cancel a bid in the e-Tendering system are provided in the eTendering system Bidder User Guide and Instructional videos available on this link: http://www.undp.org/content/undp/en/home/operations/procurement/business/procurement-notices/resources/

Your Proposal must be expressed in the English, and valid for a minimum period of 90 days.

You are kindly requested to indicate whether your company intends to submit a Proposal by clicking on "Accept Invitation" button no later than **06th December 2019 [12:30 PM Pakistan Standard Time OR 2:30 AM EDT].** If that is not the case, UNDP would appreciate your indicating the reason, for our records.

In the course of preparing your Proposal, it shall remain your responsibility to ensure that it is submitted through the e-Tendering system on or before the deadline. Proposals that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If there is requirement of any clarification related to this RFP, kindly send queries to pakistan.procurement.info@undp.org.

Services proposed shall be reviewed and evaluated based on completeness and compliance of the Proposal and responsiveness with the requirements of the RFP and all other annexes providing details of UNDP requirements.

The Proposal that complies with all of the requirements, meets all the evaluation criteria and offers the best value for money shall be selected and awarded the contract. Any offer that does not meet the requirements shall be rejected.

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Any discrepancy between the unit price and the total price shall be re-computed by UNDP, and the unit price shall prevail and the total price shall be corrected. If the Service Provider does not accept the final price based on UNDP's re-computation and correction of errors, its Proposal will be rejected.

No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the Proposal. At the time of Award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum twenty five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Contract or Purchase Order that will be issued as a result of this RFP shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a Proposal implies that the Service Provider accepts without question the General Terms and Conditions of UNDP, herein attached as Annex 4.

Please be advised that UNDP is not bound to accept any Proposal, nor award a contract or Purchase Order, nor be responsible for any costs associated with a Service Providers preparation and submission of a Proposal, regardless of the outcome or the manner of conducting the selection process.

UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a Purchase Order or Contract in a competitive procurement process. In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:
http://www.undp.org/content/undp/en/home/operations/procurement/protestandsanctions/

UNDP encourages every prospective Service Provider to prevent and avoid conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, cost estimates, and other information used in this RFP.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to preventing, identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its Service Providers to adhere to the UN Supplier Code of Conduct found in this link: http://www.un.org/depts/ptd/pdf/conduct_english.pdf

Thank you and we look forward to receiving your Proposal.

Sincerely yours,

Ignacio Artaza
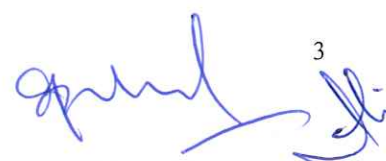**Resident Representative (a.i.)**

Description of Requirements

Context of the Requirement	Hiring Firm/Organization for Planning and Organizing Three Hackathons to generate Ideas for Public Private Partnership for Disaster Risk Reduction, in Peshawar, Karachi, and Lahore
Brief Description of the Required Services	**Background:** Pakistan is highly vulnerable to disasters caused by natural hazards. The country ranks 8th on the Global Climate Risk Index of countries most affected by climate change. Climate change and variability in weather patterns mean that weather-related disasters will become more frequent, intense and unpredictable. From a national development perspective, it is therefore imperative to reduce disaster risk and increase the resilience of people and systems. To support this area, UNDP has been working in Disaster Risk Reduction (DRR) and Disaster Risk Management (DRM) in accordance with its mandate and core competencies. The project *Building Disaster Resilience in Pakistan-II* aims to enhance the government's capacity to reduce disaster risk at the national, provincial and district levels, support resilience building for at-risk communities, and promote DRR/DRM practices and technologies to enhance resilience. A key output of UNDP's DRR project is to encourage public-private partnership on reducing disaster risk. Under this output, the project plans to carry out three provincial hackathons to encourage creative brainstorming and rapid prototyping to develop small and medium projects to address DRR challenges through public-private partnerships. These projects will aim to create risk-resilient societies by energizing the private sector in collaboration with the public sector and other stakeholders to achieve the outcome and goal of the Sendai Framework in a transparent and inclusive way that will deliver local and measurable impact. Cooperation and collaboration within private businesses, governments and other stakeholders is fundamental to the effort to build resilient communities, economies and nations. Engagement of the private sector beyond relief activities will be useful not only in making communities resilient, but also in improving businesses. Currently, the private sector, government and DRR/humanitarian agencies carry out little knowledge sharing and collaboration. This UNDP project is striving to unite all these actors to address key challenges related to DRR, ultimately leading to increased benefits for the 'most vulnerable.' Furthermore, the private sector is eager to work with the government and further strengthen investments in resilience, particularly where they form the missing link to rural consumers and rural supply markets. This is particularly true for bigger companies which can contribute to DRR as part of their Corporate Social Responsibility (CSR) programmes. **Scope of Work:** Hackathons are one way to generate ideas and prototypes that can be scaled up through public-private partnerships. This activity is in line with how UNDP Pakistan takes steps to mainstream innovation into its projects and programmes, especially by involving youth. The UNDP experience has shown that the innovation and entrepreneurship ecosystem is dominated by young people. There is significant demand for hackathons as there are many startups led by young people and aspiring students who are looking for a chance to use their expertise. Recent experiences have shown rooms full of students eager to 'hack the new challenge'.

	To carry out a successful hackathon requires careful management, as it entails well-composed teams working over the course of a few days to come up with viable ideas that they can then carry out focused work on with mentors during the hackathon event itself. Planning and coordination activities are thus required before, during, and after the hackathon so that it is a productive exercise. Prior to the event, extensive coordination is required to develop challenge statements, source experts from different sectors, and orient potential participants. The hackathon itself is an immersive event that takes place over more than one day and entails mentorship and teamwork. After the event, a plan needs to be developed to scale up the best and most relevant ideas generated. To carry out all these activities, UNDP requires the services of a firm/organization with relevant experience and expertise to make sure that the events are a success. **Hackathon Event Arrangements:** The venues for the hackathons are likely to be existing innovation spaces such as incubation centers, or Universities. Each hackathons should invite 50 participants including students, professionals and industry experts. There will be a two days event for each hakathon at Peshawar, Lahore & Karachi respectively.
List and Description of Expected Outputs to be Delivered	**Expected Outputs and Deliverables** **Outcome:** Three well-organized hackathons that will encourage young people to come up with innovative ideas for disaster, which can be scaled up and implemented for the benefit of communities through public-private partnerships risk reduction.

Deliverables/ Outputs	Action Required	Estimated Timelines
Inception Report and Workplan for Hackathons	Develop and submit a detailed inception report and workplan for hackathons in all three provinces, with a breakdown of all activities including budget re quired for approval to UNDP	December 2019
Completion Report of First Hackathon	Upon requisite approval from UNDP, carry out hackathon and produce a report following completion, detailing activities, outcomes, and challenges of the specific hackathon	December 2019
Completion Report of second hackathon	Carry out hackathon and produce a report following completion, detailing activities, outcomes, and challenges of the specific hackathon	February 2020
Completion Report of third hackathon	Carry out hackathon and produce a report following completion, detailing activities, outcomes, and challenges of the specific hackathon	April 2020

Person to Supervise the Work/Performance of the Service Provider	National Project Coordinator - Building Disaster Resilience Project in Pakistan UNDP
Frequency of Reporting	As per Deliverables
Progress Reporting Requirements	Deliverables based.
Location of work	☒ Peshawar, Karachi, and Lahore
Expected duration of work	06 Months
Target start date	20 December 2019
Latest completion date	19 June 2020
Travels Expected	Yes, Peshawar, Karachi, and Lahore
Special Security Requirements	**Note:** UNDP will not be liable to provide the security to the selected firm and it is the responsibility of the selected firm to arrange the security of its employees.
Facilities to be Provided by UNDP (i.e., must be excluded from Price Proposal)	Not Applicable
Implementation Schedule indicating breakdown and timing of activities/sub-activities	☒ Required
Names and curriculum vitae of individuals who will be involved in completing the services	☒ Required
Currency of Proposal	☒ Local Currency **[PAK RUPEES]**
Value Added Tax on Price Proposal	☒ must be inclusive of VAT and other applicable indirect taxes (the invoice submitted should indicate the price and tax portion separately). Further, United Nations, including its subsidiary organs, is exempt from all direct taxes, except charges for public utility services, and is exempt from customs duties and charges of a similar nature in respect of articles imported or exported for its official use. In the event any governmental authority refuses to recognize the United Nations exemption from such taxes, duties or charges, the Contractor shall immediately consult with the UNDP to determine a mutually acceptable procedure.

| Validity Period of Proposals *(Counting for the last day of submission of quotes)* | ☒ 90 days

In exceptional circumstances, UNDP may request the Proposer to extend the validity of the Proposal beyond what has been initially indicated in this RFP. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Proposal. |
|---|---|
| Partial Quotes | ☒ Not permitted |
| Payment Terms | **Deliverables and Payment Schedule** |

Deliverable	Payment Plan	Conditions for Payment Release
1. Inception Report and Workplan for Hackathons	25%	Within Thirty (30) days from the date of meeting the following conditions:
2. Completion Report of First Hackathon	25%	a) UNODC's written acceptance (i.e., not mere receipt) of the **quality of the outputs;** and
3. Completion Report of Second Hackathon	25%	
4. Completion Report of Third Hackathon	25%	
Total	**100 %**	b) Receipt of invoice from the Service Provider.

Note: In case of delays due to unforeseen circumstances the contract could be extended without cost upon mutual understanding.

Person(s) to review/inspect/ approve outputs/completed services and authorize the disbursement of payment	National Project Coordinator - Building Disaster Resilience Project in Pakistan UNDP
Type of Contract to be Signed	☒ Purchase Order ☒ Contract for Institutional Services
Criteria for Contract Award	☒ Highest Combined Score (based on the 70% technical offer and 30% price weight distribution) Where the minimum passing score of technical proposal is 70%. ☒ Full acceptance of the UNDP Contract General Terms and Conditions (GTC). This is a mandatory criterion and cannot be deleted regardless of the nature of services required. Non-acceptance of the GTC may be grounds for the rejection of the Proposal.
Criteria for the Assessment of Proposal	**Technical Proposal (70%)** ☒ Expertise of the Firm **30% with 210 Marks out of 700** ☒ Methodology, Its Appropriateness to the Condition and Timeliness of the Implementation Plan **45% with 315 marks out of 700** ☒ Management Structure and Qualification of Key Personnel **25% with 175 marks out of 700** **Financial Proposal (30%)** To be computed as a ratio of the Proposal's offer to the lowest price among the proposals received by UNDP. (***Financial Score= (Lowest Offer/Offer*100)***

Summary of Technical Proposal Evaluation	Score Weight	Points Obtainable

1.	Firm/organization/company eligibility and qualifications	30%	210
2.	Proposed Methodology, Approach and Implementation Plan	45%	315
3.	Management Structure and Key Personnel	25%	175
		Total	**700**

Form 1: Technical Proposal Evaluation		Points Obtainable
Expertise of Firm / organization		
1.1	Reputation of Organization and Staff / Credibility / Reliability / Industry Standing.	30
1.2	Provide three Satisfactory Performance certificate along with duration of each assignment (each certificate carries 10 marks)	30
1.3	Experience and Links/Networks: Demonstrated experience of Five (5) years of in hackathon and/or innovation acitivity planning and management (each year carries 10 marks)	50
1.4	4 years experience in Social media Outreach through multiple platforms and soliciting online applications from participants. (each year carries 10 marks)	40
1.5	**Financial Stability:** Financial stability (Last two years Audited Account (2016-2017 and 2017-2018) Current Ratio should be more than 1. (15 marks for each Audited statement). **(30 Marks)**	30
1.6	Relevant Experience: Minimum three relevant Contracts with National/Multinational Organizations (Provide proof of service with name of the organization and amount of contract 10 marks for each contract.)	30
	Total Part 1	210

Form 2: Technical Proposal Evaluation		Points Obtainable
Proposed Work Plan and Approach		
2.1	Have the important aspects of the task been addressed in sufficient detail and do they correspond to the Terms of Reference?	100
2.2	Proposed Methodology & Approach, including work plan, demonstrating knowledge of the importance of public private partnerships for innovative DRR and experience of	100

	2.3	planning and organizing hackathons or similar events in Pakistan		
	2.3	Comprehensive knowledge of Pakistan's innovation, technology and entrepreneurship ecosystem, including relevant incubation centres; major entrepreneurship and innovation focused events; and government and non-government entities working to promote the same.		60
	2.4	Is the proposal well defined and in line with UNDP's mandate to promote innovation in public-private partnerships for DRR by way of hackathons? (Clear and concise approach)		55
		Total Part 2		**315**

Form 3: Key Personnel Profile (Names and curriculum vitae of individuals who will be involved in completing the services)	**Points Obtainable**

Management Structure and Key Personnel			
3.1	**Lead Coordinator**		70
	General qualification: Should have a Bachelors Degree in social sciences, science, project management, or any other related field	30	
	Suitability for the Project		
	Past experience working on similar projects: 3 years experience in arranging hackathons and similar events/activities (10 Marks for each year)	30	
	- Knowledge of the Region	5	
	- Language Qualifications	5	
		70	
3.2	**Communication Specialist**		70
	General Qualification Bachelor's Degree Holder in Social sciences/mass communication/sciences or any other related field	25	
	3 years experience in developing and implementing similar projects (5 Marks for each year)	15	

		- Outreach and social media management experience of 2 years (10 Marks for each Year)	20	
		- Knowledge of the subject	5	
		- Language Qualifications	5	
			70	
	3.3	**Support team**		35
		General Qualification Educational Qualifications - Bachelor's degree in social sciences/management/sciences or any other related field	15	
		At least 2 staff members to undertake outreach activities, logistical arrangements, technical support, event management, and any other relevant tasks (5 marks each)	10	
		Professional Experience in the area of specialization (5 marks each)	10	
		Sub Total	35	
		Total Part 3		**175**

UNDP will award the contract to:	☒ One and only one Service Provider
Annexes to this RFP	☒ Form for Submission of Proposal (Annex 2) ☒ Form for Submission of Financial Proposal (Annex 3) ☒ General Terms and Conditions / Special Conditions (Annex 4) ☒ Detailed TOR [Annex-5]
Contact Person for Inquiries (Written inquiries only)	pakistan.procurement.info@undp.org; Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.

Minimum Eligibility Criteria	1. Three relevant Contracts with National/Multinational Organizations (please attach copies of contracts). 2. Profile of the company/firm along with details of employee, CVs of key professionals and available facilities/expertise. 3. Three satisfactory performance certificates along with duration of each assignment 4. Proof of financial stability such as Audited Financial Statements along with the auditor's report for the last two years (2016-17 & 2017-18) along with Bank statements/certificates indicating financial standing. 5. Firm's valid registration with Income Tax/Sales Tax Department. 6. An affidavit on stamp paper that the company/firm has never been black listed by any institution / department / agency and that it has not been involved in litigation with any of its clients. 7. Copy of business registration certificate along with the articles and memorandum of association.
Deadline for Submission	**Monday, 9th December 2019** (12:30 PM Pakistan standard Time or 2:30 AM EST) **Please note:** 1. Date and time visible on the main screen of event (on e-tendering portal) will be final and prevail over any other closing time indicated elsewhere, in case they are different. Please also note that the bid closing time shown in the PDF file generated by the system is not accurate due to a technical glitch that we will resolve soon. The correct bid closing time is as indicated in the e-tendering portal and system will not accept any bid after that time. It is the responsibility of the bidder to make sure bids are submitted within this deadline. UNDP will not accept any bid that is not submitted directly in the system. 2. Try to submit your bid a day prior or well before the closing time. Do not wait until last minute. If you face any issue in submitting your bid at the last minute, UNDP may not be able to assist.

Electronic submission (eTendering) requirements	- Technical and financial proposals should be submitted in separate PDF files - File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. - All files must be free of viruses and not corrupted. - Password for financial proposal must not be provided to UNDP until requested by UNDP (see notes below) Important Notes for financial proposal: - The proposer is required to prepare and submit the financial proposal in a password protected PDF file separate from the rest of the proposal submission as indicated in the instructions to proposers. - Password for financial proposal must not be provided to UNDP until it is formally requested by UNDP focal point indicated below: ali.saeed@undp.org - While entering financial proposal in the e-tendering system, **always mention your bid price as PKR 1.** Please **do not mention the value of your financial proposal in the e-tendering system**. It should only be mentioned in the password protected file/ attachment of financial proposal. The proposals of those organizations who would reveal their financial proposal value in the e-tendering system will be considered as disqualified.
Pre-proposal conference	N/A

FORM FOR SUBMITTING SERVICE PROVIDER'S PROPOSAL

(This Form must be submitted only using the Service Provider's Official Letterhead/Stationery)

[insert: *Location*].
[insert: *Date*]

To: [*insert: Name and Address of UNDP focal point*]

Dear Sir/Madam:

We, the undersigned, hereby offer to render the following services to UNDP in conformity with the requirements defined in the RFP dated *[specify date]* , and all of its attachments, as well as the provisions of the UNDP General Contract Terms and Conditions :

A.   Qualifications of the Service Provider

The Service Provider must describe and explain how and why they are the best entity that can deliver the requirements of UNDP by indicating the following :

a) Profile – describing the nature of business, field of expertise, licenses, certifications, accreditations;
b) Business Licenses – Registration Papers, Tax Payment Certification, etc.
c) Latest Audited Financial Statement – income statement and balance sheet to indicate Its financial stability, liquidity, credit standing, and market reputation, etc. ;
d) Track Record – list of clients for similar services as those required by UNDP, indicating description of contract scope, contract duration, contract value, contact references;
e) Certificates and Accreditation – including Quality Certificates, Patent Registrations, Environmental Sustainability Certificates, etc.
f) Written Self-Declaration that the company is not in the UN Security Council 1267/1989 List, UN Procurement Division List or Other UN Ineligibility List.
g) Include all the documents mentioned in the **Minimum Eligibility Criteria** mentioned in Annex 1.

B.   Proposed Methodology for the Completion of Services

The Service Provider must describe how it will address/deliver the demands of the RFP; providing a detailed description of the essential performance characteristics, reporting conditions and quality assurance mechanisms that will be put in place, while demonstrating that the proposed methodology will be appropriate to the local conditions and context of the work.

C. **Qualifications of Key Personnel**

If required by the RFP, the Service Provider must provide :

a) Names and qualifications of the key personnel that will perform the services indicating who is Team Leader, who are supporting, etc.;
b) CVs demonstrating qualifications must be submitted if required by the RFP; and
c) Written confirmation from each personnel that they are available for the entire duration of the contract.

[Name and Signature of the Service Provider's Authorized Person]
[Designation]
[Date]

FORM FOR SUBMITTING SERVICE PROVIDER'S FINANCIAL PROPOSAL
(This Form must be submitted only using the Service Provider's Official Letterhead/Stationery)

A. Cost Breakdown per Deliverable*

Sr. No	Deliverable	Payment Plan	Total Amount (PKR)
1	Inception Report and Workplan for Hackathons	25%	
2	Completion Report of First Hackathon	25%	
3	Completion Report of Second Hackathon	25%	
4	Completion Report of Third Hackathon	25%	
	GRAND TOTAL (PKR)	**100%**	

This shall be the basis of the payment tranches

Description of Activity	Remuneration per Unit of Time in Rs.	Total Period of Engagement	No. of Personnel	Total Price in Rs.
I. Personnel Services				
1. Team Leader			1	
2. Communication Specialist			1	
3. Support Staff			02	
II. Activity Cost				
Organize venues for hackathons on public private partnership for DRR in three provincial capitals i.e. Peshawar, Lahore, and Karachi				
Printing of promotional and informational material for three hackathons, as well as arrangement of giveaways for all three events (50 Participants)				
Logistics and food arrangements for three hackathons - Lunch + Tea (50 Participants)				
Branding (videography, social media, and photography) for three hackathon events				
III. Out of Pocket Expenses				
1. Travel Costs				
2. Daily Allowance				
3. Communications				

5. Equipment Lease				
6. Others				
III. Other Related Costs				

[Name and Signature of the Service Provider's Authorized Person]
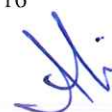[Designation]
[Date]

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General Terms and Conditions for Services
Separately attached

Terms of Reference (TOR)

Hiring Firm/Organization for Planning and Organizing Three Hackathons to generate Ideas for Public Private Partnership for Disaster Risk Reduction, in Peshawar, Karachi, and Lahore

Background:

Pakistan is highly vulnerable to disasters caused by natural hazards. The country ranks 8th on the Global Climate Risk Index of countries most affected by climate change. Climate change and variability in weather patterns mean that weather-related disasters will become more frequent, intense and unpredictable. From a national development perspective, it is therefore imperative to reduce disaster risk and increase the resilience of people and systems. To support this area, UNDP has been working in Disaster Risk Reduction (DRR) and Disaster Risk Management (DRM) in accordance with its mandate and core competencies. The project *Building Disaster Resilience in Pakistan-II* aims to enhance the government's capacity to reduce disaster risk at the national, provincial and district levels, support resilience building for at-risk communities, and promote DRR/DRM practices and technologies to enhance resilience.

A key output of UNDP's DRR project is to encourage public-private partnership on reducing disaster risk. Under this output, the project plans to carry out three provincial hackathons to encourage creative brainstorming and rapid prototyping to develop small and medium projects to address DRR challenges through public-private partnerships. These projects will aim to create risk-resilient societies by energizing the private sector in collaboration with the public sector and other stakeholders to achieve the outcome and goal of the Sendai Framework in a transparent and inclusive way that will deliver local and measurable impact.

Cooperation and collaboration within private businesses, governments and other stakeholders is fundamental to the effort to build resilient communities, economies and nations. Engagement of the private sector beyond relief activities will be useful not only in making communities resilient, but also in improving businesses. Currently, the private sector, government and DRR/humanitarian agencies carry out little knowledge sharing and collaboration. This UNDP project is striving to unite all these actors to address key challenges related to DRR, ultimately leading to increased benefits for the 'most vulnerable.' Furthermore, the private sector is eager to work with the government and further strengthen investments in resilience, particularly where they form the missing link to rural consumers and rural supply markets. This is particularly true for bigger companies which can contribute to DRR as part of their Corporate Social Responsibility (CSR) programmes.

Scope of Work:

Hackathons are one way to generate ideas and prototypes that can be scaled up through public-private partnerships. This activity is in line with how UNDP Pakistan takes steps to mainstream innovation into its projects and programmes, especially by involving youth. The UNDP experience has shown that the innovation and entrepreneurship ecosystem is dominated by young people. There is significant demand for hackathons as there are many startups led by young people and aspiring students who are looking for a chance to use their expertise. Recent experiences have shown rooms full of students eager to 'hack the new challenge'.

To carry out a successful hackathon requires careful management, as it entails well-composed teams working over the course of a few days to come up with viable ideas that they can then carry out focused work on with mentors during the hackathon event itself. Planning and coordination activities are thus required before, during, and after the hackathon so that it is a productive exercise. Prior to the event, extensive coordination is required to develop challenge statements, source experts from different sectors, and orient potential participants. The hackathon itself is an immersive event that takes place over more than one day and entails mentorship and teamwork. After the event, a plan needs to be developed to scale up the best and most relevant ideas generated. To carry out all these activities, UNDP requires the services of a firm/organization with relevant experience and expertise to make sure that the events are a success.

Hackathon Event Arrangements:

The venues for the hackathons are likely to be existing innovation spaces such as incubation centers, or Universities. Each hackathons should invite 50 participants including students, professionals and industry experts. There will be a two days event for each hakathon at Peshawar, Lahore & Karachi respectively.

ExpExpected Outputs and Deliverables

Outcome: Three well-organized hackathons that will encourage young people to come up with innovative ideas for disaster, which can be scaled up and implemented for the benefit of communities through public-private partnerships risk reduction.

Deliverables/ Outputs	Action Required	Estimated Timelines
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