

Pre-Bid Meeting Minutes
Ref: UNDP-ITB-2019-453
PROCUREMENT OF BUSINESS DEVELOPMENT KITS (BDKs)
UNDER FATA TRANSITION AND RECOVERY PROGRAMME IN DISTRICTS KHYBER,
SOUTH WAZIRISTAN AND NORTH WAZIRISTAN.

Held on: 27 Nov 2019 at 11 AM
Venue: UNDP Country Office Islamabad

The Pre-bid meeting was organized by UNDP for the subject Invitation to Bid, following members presented UNDP in the Pre-bid meeting:

1. Mr. Salman Ahmed Khan/Enterprises Development Specialist.
2. Mr. Muhammad Tahir ul Islam, Procurement Officer, UNDP-Country Office.
3. Mr. Bilal Azeem, Operations Officer, FTRP CPRU
4. Mr. Israr Ahmad, Admin and Finance Officer, YEP CPRU

During Pre-bid meeting following major Questions were raised by bidders. Point wise reply of these Questions are given below for information of vendors.

Question#01: What packing material should be used by vendors for Package # 01 and can they supply in the original manufacturers' packing?

Ans. The food items namely; Sugar, Rice and Flour (item # 1, 2 & 5 under the package # 1 Grocery shop # 1) should be delivered in original manufacturer packing in form of bags. Daal (item # 3 under the package # 1 Grocery shop # 1) should be packed in plastic bags as per the required weight and type. The other remaining items should be packed in cardboard box with plastic covering to protect it from moisture.

Question#02: The bidders inquired that "Show Case" (Item # 01 under the package # 1 Grocery shop # 1) should be made of pure wood or chip board and lamination? What should be the thickness of the glass to be used and how it should function i.e. open to outside or in sliding position?

Ans. The show case can be made of pure wood or chip board and lamination, but the feet should be wooden in any case. 5mm glass should be used and should be fixed to function in sliding position (preferably). The specifications have been updated and yellow highlighted in the schedule of requirement in the revised version of the ITB.

Question#03: Cricket bat (Item # 02 under the package # 2 Sports shop) required is the one to be used for hard ball or tennis ball?

Ans. The cricket bat is the one to be used for tennis ball. The specifications have been updated and yellow highlighted in the schedule of requirement in the revised version of the ITB.

Question#04: "Quantities per package" required under the package # 03 i.e. Cloth Shop given under the section 5A; "Schedule of Requirements, Technical Specifications and BOQs" DO NOT match with the quantities given under the Form-F; "Price Schedule Form". Further the brands mentioned in the subject package for various items need to be clarified.

Ans. The quantities have been corrected and reflected in the revised version of the ITB. Further the changes made with respect to the required brands have also been updated and yellow highlighted in the revised version of the ITB.



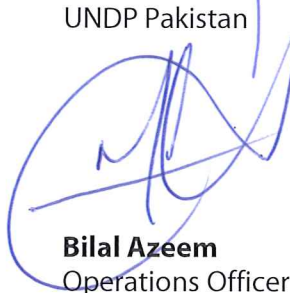
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