**Annex 2**

**FORM FOR SUBMITTING SUPPLIER’S QUOTATION[[1]](#footnote-1)**

***(This Form must be submitted only using the Supplier’s Official Letterhead/Stationery[[2]](#footnote-2))***

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No. UNDP-CYP-RFQ-133/2019:

**TABLE 1: Other Technical Specifications and Requirements**

|  |  |
| --- | --- |
| **Description/Specification(s)** | |
| Brand |  |
| Model |  |
| Color |  |
| Stock Availability |  |
| Engine Size (1.5/1.6/2.0) |  |
| Engine type (Petrol/Diesel) |  |
| Electrical Motor Type |  |
| Fuel Consumption/emissions |  |
| Drivetrain (2WD/4WD/AWD) |  |
| Gear Transmission Type |  |
| Air Conditioning (YES/NO) |  |
| Default Tyre Size |  |
| Safety Features |  |
| Additional Comfort Features (parking aid/sensor, Bluetooth, Electric Windows etc) |  |

**TABLE 2: Offer to Supply Goods Compliant with Technical Specifications and Requirements**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item No.** | **Description/Specification of Goods** | **Quantity** | **Unit Price** | **Total Price in EUR** |
| 1 | SUV-Hybrid Vehicles | 1 |  |  |
| Value Added Tax |  |  |
| Other applicable indirect taxes |  |  |

**TABLE 2: Offer to Comply with Other Conditions and Related Requirements**

|  |  |  |  |
| --- | --- | --- | --- |
| **Other Information pertaining to our Quotation are as follows:** | **Your Responses** | | |
| ***Yes, we will comply*** | ***No, we cannot comply*** | ***If you cannot comply, pls. indicate counter proposal*** |
| Delivery Lead Time (2 months after Purchase Order submission) |  |  |  |
| Country/ies Of Origin[[3]](#footnote-3): |  |  |  |
| Minimum three (3) years warranty on both parts and labor |  |  |  |
| Validity of Quotation (60 days) |  |  |  |
| All Provisions of the UNDP General Terms and Conditions |  |  |  |

All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

*[Name and Signature of the Supplier’s Authorized Person]*

*[Designation]*

*[Date]*

1. *This serves as a guide to the Supplier in preparing the quotation and price schedule.*  [↑](#footnote-ref-1)
2. *Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes*  [↑](#footnote-ref-2)
3. *If the country of origin requires Export License for the goods being procured, or other relevant documents that the country of destination may require, the supplier must submit them to UNDP if awarded the PO/contract.* [↑](#footnote-ref-3)