



**REQUEST FOR QUOTATION (RFQ)
434-2019-UNDP-UKR-RFQ-RPP**

All Interested	DATE: January 2, 2020
	REFERENCE: 4 434-2019-UNDP-UKR-RFQ

Dear Sir / Madam:

We kindly request you to submit your quotation for **Purchasing the technical equipment for Mobile and Main TsNAP - computer equipment and electronic devices.**

When preparing your quotation, please be guided by the form attached hereto as Annex 2.

Quotations may be submitted on or before **23:59 (Kyiv time) January 16, 2020** and via *e-mail* to the address below:

**United Nations Development Programme
tenders.ua@undp.org**

Quotations submitted by email must be limited to a maximum **of 25 MB**, virus-free and no more than 5 email transmissions. *Files larger than 30 MB will not be delivered and therefore the quotation will not be considered.* They must be free from any form of virus or corrupted contents, or the quotations shall be rejected.

It shall remain your responsibility to ensure that your quotation will reach the address above on or before the deadline. *Please ensure that you received an autoreply from above-mentioned e-mail address indicating that the message was received.* Quotations that are received by UNDP after the deadline indicated above, for whatever reason, shall not be considered for evaluation. If you are submitting your quotation by email, kindly ensure that they are signed and in the .pdf format, and free from any virus or corrupted files.

Please take note of the following requirements and conditions pertaining to the supply of the abovementioned services:

Delivery Terms [INCOTERMS 2010]	DDP
Customs clearance, if needed, shall be done by:	Supplier

Exact Address/es of Delivery Location/s (identify all, if multiple)	The supplier shall deliver all required equipment to: Ukraine, Kramatorsk, 1, Aeroclubna.	
Latest Expected Delivery Date and Time (if delivery time exceeds this, quote may be rejected by UNDP)	Delivery must be made within 45 calendar days from the date of signing the contract. Shorter delivery terms are highly desirable.	
Delivery Schedule	<input checked="" type="checkbox"/> Required <input type="checkbox"/> Not Required	
Packing Requirements	Packaging must comply with the rules for the safe transport of goods offered.	
Mode of Transport	<input type="checkbox"/> AIR	<input checked="" type="checkbox"/> LAND
	<input type="checkbox"/> SEA	<input type="checkbox"/> OTHER [pls. specify]
Preferred Currency of Quotation	<input checked="" type="checkbox"/> United States Dollars. Due to fluctuations in the national currency, it is recommended to indicate the price in dollars as risk mitigation measure. <input type="checkbox"/> Euro <input checked="" type="checkbox"/> Local Currency: UAH	
Value Added Tax on Price Quotation	<input checked="" type="checkbox"/> Must be inclusive of VAT and other applicable indirect taxes (VAT amount should be clearly indicated in a separate line) <input type="checkbox"/> Must be exclusive of VAT and other applicable indirect taxes	
After-sales services required	<input checked="" type="checkbox"/> Warranty period: Not less than 1 year of full official manufacturer warranty <input checked="" type="checkbox"/> Official manufacturer warranty <input checked="" type="checkbox"/> Availability of warranty service in Ukraine	
Deadline for the Submission of Quotation	23:59, Thursday, January 16, 2020 Kyiv time	
All documentations, including catalogs, instructions and operating manuals, shall be in this language	<input checked="" type="checkbox"/> English and / or <input checked="" type="checkbox"/> Russian and / or <input checked="" type="checkbox"/> Ukrainian	
Documents to be submitted	<input checked="" type="checkbox"/> Duly Accomplished Form as provided in Annex 2 (Tables 1, 2, 3, 4) and in accordance with the list of requirements in Annex 1; <input checked="" type="checkbox"/> Quality certificates (ISO, etc.) if available <input checked="" type="checkbox"/> Copy of Latest Business Registration Certificate <input checked="" type="checkbox"/> Tax Registration certificate (not mandatory on submission stage but will be required if Offeror is selected for contract award); <input checked="" type="checkbox"/> Authorization to represent manufacturer/developer: all main manufacturers' authorizations in relation to items listed in Section 1 should be included. Bidder must be an authorized seller/reseller/service provider for the products/services offered, and shall expressly warrant its status in the Offer. Supplier should provide the authorization letter from manufacturer's if not its own product, for each offered product in the proposal – will be an advantage ; <input checked="" type="checkbox"/> At least 3 Reference Letters from previous clients;	
	<input checked="" type="checkbox"/> 60 days In exceptional circumstances, UNDP may request the Vendor to extend the validity of the Quotation beyond what has been initially indicated in this	

Period of Validity of Quotes starting the Submission Date	RFQ. The Proposal shall then confirm the extension in writing, without any modification whatsoever on the Quotation.
Partial Quotes	<input checked="" type="checkbox"/> Not permitted <input type="checkbox"/> Permitted
Payment Terms	<input checked="" type="checkbox"/> 100% upon complete delivery <input type="checkbox"/> Others
Evaluation Criteria	<input checked="" type="checkbox"/> Technical responsiveness/Full compliance with requirements and lowest price ¹ . Completeness of after-sales service. Administrative Requirements: <ul style="list-style-type: none"> ✓ Offers must be submitted within the stipulated deadline ✓ Offers must meet required Offer Validity ✓ Offers have been signed by the proper authority ✓ Offers include requested company/organization documentation as mentioned above in «Documents to be submitted section» Technical requirements: <ul style="list-style-type: none"> a) Officially registered company/organization; b) At least 2 years of professional experience in the field of supply of similar products; c) Acceptance of Warranty and After-Sales Requirements; d) Implementation/Delivery time – as per specification. e) Technical responsiveness to stipulated requirements in specification/terms of reference f) The company is a manufacturer or the official representative of the manufacturer (distributor, dealer or partner) of the necessary products – will be an advantage. <input checked="" type="checkbox"/> Full acceptance of the Contract General Terms and Conditions http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html
UNDP will award to:	<input checked="" type="checkbox"/> One supplier
Type of Contract to be Signed	<input checked="" type="checkbox"/> Purchase Order <input checked="" type="checkbox"/> Contract for Goods and/or Services
Special conditions of Contract	<input checked="" type="checkbox"/> Cancellation of PO/Contract if the delivery/completion is delayed by 30 days <input checked="" type="checkbox"/> Others Liquidated damages: up to 0.1% of total contract amount per each day of delay may be applied on discretion of UNDP.
Conditions for Release of Payment	<input checked="" type="checkbox"/> Mutual Written Acceptance of Goods/Services based on full compliance with RFQ requirements. Upon provision of originals of invoice, act of acceptance and tax invoice (if applicable).

¹ UNDP reserves the right not to award the contract to the lowest priced offer, if the second lowest price among the responsive offer is found to be significantly more superior, and the price is higher than the lowest priced compliant offer by not more than 10%, and the budget can sufficiently cover the price difference. The term “more superior” as used in this provision shall refer to offers that have exceeded the pre-determined requirements established in the specifications.

Annexes to this RFQ	<input checked="" type="checkbox"/> Term of References (Annex 1) <input checked="" type="checkbox"/> Form for Submission of Quotation (Annex 2) <input checked="" type="checkbox"/> General Terms and Conditions (Annex 3) / Special Conditions - Available through the Link: https://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html Non-acceptance of the terms of the General Terms and Conditions (GTC) shall be grounds for disqualification from this procurement process. <input checked="" type="checkbox"/> Contract for goods and/or services (Annex 4)
Contact Person for Inquiries (Written inquiries only)	<i>Procurement Unit</i> <i>UNDP Ukraine</i> <i>procurement.ua@undp.org, +38 044 2539363</i> Any delay in UNDP's response shall be not used as a reason for extending the deadline for submission, unless UNDP determines that such an extension is necessary and communicates a new deadline to the Proposers.

Goods/services offered shall be reviewed based on completeness and compliance of the quotation with the minimum specifications described above and any other annexes providing details of UNDP requirements.

The quotation that complies with all of the specifications, requirements and offers the lowest price, as well as all other evaluation criteria indicated, shall be selected. Any offer that does not meet the requirements shall be rejected.

Any discrepancy between the unit price and the total price (obtained by multiplying the unit price and quantity) shall be re-computed by UNDP. The unit price shall prevail and the total price shall be corrected. If the supplier does not accept the final price based on UNDP's re-computation and correction of errors, its quotation will be rejected.

After UNDP has identified the lowest price offer, UNDP reserves the right to award the contract based only on the prices of the goods/services in the event that the transportation cost (freight and insurance) is found to be higher than UNDP's own estimated cost if sourced from its own freight forwarder and insurance provider.

At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by UNDP after it has received the quotation. At the time of award of Contract or Purchase Order, UNDP reserves the right to vary (increase or decrease) the quantity of services and/or goods/services, by up to a maximum twenty five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.

Any Purchase Order/Contract that will be issued as a result of this RFQ shall be subject to the General Terms and Conditions attached hereto. The mere act of submission of a quotation implies that the vendor accepts without question the General Terms and Conditions of UNDP herein attached as Annex 3. Available following the link:

<http://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html>.

UNDP is not bound to accept any quotation, nor award a contract/Purchase Order, nor be responsible for any costs associated with a Supplier's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.

Please be advised that UNDP's vendor protest procedure is intended to afford an opportunity to appeal for persons or firms not awarded a purchase order or contract in a competitive procurement

process. In the event that you believe you have not been fairly treated, you can find detailed information about vendor protest procedures in the following link:

<http://www.undp.org/content/undp/en/home/procurement/business/protest-and-sanctions.html>.

UNDP encourages every prospective Vendor to avoid and prevent conflicts of interest, by disclosing to UNDP if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ.

UNDP implements a zero tolerance on fraud and other proscribed practices, and is committed to identifying and addressing all such acts and practices against UNDP, as well as third parties involved in UNDP activities. UNDP expects its suppliers to adhere to the UN Supplier Code of Conduct found in this link:

https://popp.undp.org/UNDP_POPP_DOCUMENT_LIBRARY/Public/AC_AntiFraud_UN%20Supplier%20Code%20of%20Conduct_english.pdf#search=code%20of%20conduct

Thank you and we look forward to receiving your quotation.

Sincerely yours,

Sukhrob Kakharov

Mr. Sukhrob Kakharov
UNDP Operations Manager

January 2, 2020

SPECIFICATION
on the technical equipment for Mobile and Main TsNAP - computer equipment
and electronic devices

1. Context

The ongoing conflict in eastern Ukraine has had a direct and highly negative impact on social cohesion, resilience, livelihoods, community security, and the rule of law. Recognizing the need to urgently address reconstruction, economic recovery and peacebuilding needs in areas affected both directly and indirectly by the conflict, in late 2014 the Government of Ukraine requested technical assistance and financial support from the international community to assess priority recovery needs. In late 2014, the United Nations (UN), the World Bank (WB) and the European Union (EU) conducted a Recovery and Peacebuilding Assessment, which was endorsed by the Cabinet of Ministers in mid-2015.

The United Nations Development Programme (UNDP) has been active and present in eastern Ukraine for the past decade, prior to the conflict, with a focus on community development, civil society development, and environmental protection. Work on addressing the specific conflict-related development challenges discussed above built on this earlier engagement, established partnerships, and started in 2015 through the UN Recovery and Peacebuilding Programme (UN RPP). The UN RPP is a multi-donor funded framework programme formulated and led by the UNDP in collaboration with the Government of Ukraine and in cooperation with a number of partnering UN agencies (UN Women, FAO, UNFPA).

The UN RPP was designed to respond to, and mitigate, the causes and effects of the conflict. It is based on findings of the Recovery and Peacebuilding Assessment (RPA) and is aligned to the State Target Programme for Recovery as well as to the two oblast development strategies up to 2020. It takes into account the opportunities that have arisen from the Minsk Protocol of September 2014 and the renewal of its cease-fire provisions (the latest cease-fire having been agreed in March 2018) and is also fully adjusted to the humanitarian-development nexus. It is an integral component of the UNDP Country Programme and is therefore fully aligned with the United Nations Partnership Framework (UNPF). It is closely interlinked with the Democratic Governance and Reform Programme, operating nationally and in all of Ukraine's regions, and is consistent with the SDGs, in particular SDG 16 (Peace, Justice and Strong institutions).

The Programme's interventions are grouped under the following key Programme components, which reflect the region's priority needs:

- Component 1: Economic Recovery and Restoration of Critical Infrastructure.
- Component 2: Local Governance and Decentralization Reform.
- Component 3: Community Security and Social Cohesion.

The Programme, which operates on the basis of a pooled funding arrangement, follows a multi-sectoral programme-based approach and is implemented using an area-based methodology. It is a unifying interventions framework for 10 projects funded by 11 international partners and is worth about 80 million USD.

In April 2019, UNDP have launched a new project named "Mobile Service Delivery for Conflict Affected Population in Eastern Ukraine", funded by the Government of Canada. The Project will be implemented in the framework of UN RPP.

The Project's overall objective is to alleviate the hardships of conflict affected Ukrainian citizens, mainly women, who have to travel long distances in order to access and be provided administrative and legal aid services as well as information. The Project will further build on the work has already carried out by UNDP in developing a network of modern administration services providers, the Centres for Administrative Services Delivery (further referred to as TsNAPs) in conflict affected Government controlled areas (GCAs) of Donetsk and Luhansk oblasts by:

- developing effective gender-sensitive TsNAPs outreach facilities (through mobile service units) with the focus on providing access to services to the most disadvantaged groups such as: elderly, women with children, female headed households, women and men with disabilities;
- ensuring real-time localisation of these units to the targeted population;

- setting up an intuitive Information Platform (on all relevant administrative and legal aid services) to be accessed easily by targeted groups.

The Project is firmly focused on alleviating the unprecedented pressures and hurdles faced by citizens of this region, mainly women, to carry out their administrative tasks, due to difficult access to and protracted provision of administrative, legal-aid and information services. These challenges also prevent access to basic services, as well as hinder the human rights of the population, in particular, those of women.

It is planned to purchase technical equipment for Mobile and Main TsNAP - computer equipment and electronic devices to provide administrative, social and legal aid services to the population in remote rural communities and those situated close to the contact line.

The requirements of purchased equipment have been established and agreed as a result of a professional expert assessment.

2. Scope of work

- Provision of computer equipment with pre-installed software and electronic devices by the Contractor in accordance with the technical documentation contained in Table 1.
- Delivery of computer equipment and electronic devices to the address: Ukraine, Kramatorsk, 1, Aeroclubna.

3. Technical specification

3.1 Requirements for the computer equipment and electronic devices:

Table 1.

	Requirements of the equipment. The characteristics should not be lower than those listed in the assignment	Number in one Mobile TsNAP	Total number
1	MFU (1) Canon i-SENSYS MF237w TFP (1418C122), or equivalent Deflection characteristics (+/- 10%): Type: MFU Device class: office Technology and palette: laser black and white Paper size: A4 Print resolution, dpi: 600x600 Black & White Speed, ppm: 23 First black and white page output, sec: 6 Maximum print volume, ppm: 15000 Paper density, g / m2: 60 - 163 Cartridge Configuration: Toner Cartridge Number of cartridges: 1 Black Cartridge Resource, p: 2400 Scanner type: Tablet Resolution, dpi: 600x600 Copy Speed Black, ppm: 23 Original document feeder / double feed: +/- Zoom, %: 25 - 400 Number of copies per cycle: 999 Maximum transmit / receive speed, kbps: + (33,6) Internal fax memory, 256 MB (pages). USB: Yes Mobile Print: + (Google Cloud Print, AirPrint, Canon PRINT Business, Mopria) Wi-Fi: Yes Feed capacity, page: 250 + 35 Reception Capacity, page: 100 Power Consumption, W (maximum / expectations): 1120 / 5.1	1	10

2	Additional laser cartridge, must be compatible with proposed MFU Deflection characteristics (+/- 10%): Type: Laser Cartridge Originality: original Color: Black Resource, p: 2400 Number of cartridges included: 1	1	10
3	MFU (2) Canon imageRUNNER iR1435iF TF (9507B004), or equivalent. Deflection characteristics (+/- 10%): Type: MFU Device class: office Technology and palette: laser black and white Paper size: A4 Print resolution, dpi: 600x600 Black & White Print Speed, ppm: 35 First black-and-white page output, sec: 6.9 Duplex: Yes Paper density, g / m2: 60-128 Cartridge Configuration: Toner Cartridge Number of cartridges: 1 Black Cartridge Resource, p: 17600 Scanner type: Tablet Resolution, dpi: 300x600 Copy Speed Black, ppm: 35 Original Feed / Double Sided: None Scaling,%: 25-400 Number of copies per cycle: 1-999 USB: Yes Printing from USB Drives: Yes Mobile Print: No Print from memory cards: no Wi-Fi: Yes , Ethernet: Yes, Feed capacity, page: 600 + (500 option) Reception Capacity, page: 100 Power Consumption, W (maximum / expectations): 1500/15	1	10
4	Additional Toner Cartridge, must be compatible with proposed MFU Deflection characteristics (+/- 10%): Type: Printer Toner Originality: original Color: Black Resource, p: 14600 Quantity of ink included: 1	1	10
5	HP ProBook 470 G5 Notebook (5JJ85EA), or equivalent with - Microsoft Windows 10 Professional 64-bit Ukrainian 1PK DVD (FQC-08978), Features: Type: Notebook Design: Classic Diagonal, inches: 17,3 Matrix type: VA Type of coating: matt Resolution: 1920x1080 Touch: no Chipset: Intel SoC Processor: Intel Core i3-8130U Processor frequency: 2.2-3.4 GHz Number of CPU cores: 2 Chipset: Intel SoC RAM: 8 GB, Memory Type: DDR4 Max. Allowable RAM: 16 GB Memory Type: DDR4 Drive type: SSD, Drive SSD capacity: 256 GB	2	20

	<p>Graphics adapter, memory capacity: NVIDIA GeForce 930, 2GB or equivalent</p> <p>Webcam: yes</p> <p>Numeric keypad: yes</p> <p>Networking: Wi-Fi (802.11 a / b / g / n / ac) / Bluetooth (4.2) / Gigabit Ethernet (10/100/1000)</p> <p>Connectors: 1x USB 2.0 / 1x USB 3.0 / 1x USB 3.1 (Type-C) / HDMI / VGA / Combo Audio</p> <p>Card reader: yes / SD</p> <p>Housing Material: Plastic / Aluminum</p> <p>Battery Power, W * h: 48</p> <p>Battery type: Li-ion</p>		
6	<p>Software - Microsoft Office 2019 Home and Business UKR</p> <p>Features:</p> <p>Manufacturer: Microsoft, Type: Office Package</p> <p>Platform: MS Windows, Mac OS</p> <p>License Type: Initial Purchase / Electronic License</p> <p>license term: permanent</p> <p>User type: for home and business</p> <p>Number of users / PC: 1</p> <p>Interface language is Ukrainian.</p>	3	30
7	<p>Software - ESET Endpoint Security (ESET Endpoint security 1PC 2year), or equivalent.</p> <p>Description: Comprehensive protection for Windows based workstations. Virtualization support + new technology. Supports work on virtual machines, and also provides protection against attacks by hackers and botnets. Built-in data access control. The Web Control module restricts access to various sites, and a two-way personal firewall prevents theft of sensitive information. Minimal consumption of system resources. Provides complete protection, leaving more free system resources</p> <p>Manufacturer: Eset</p> <p>Type: Antivirus</p> <p>Platform: must be compatible with position 5 and 12</p> <p>License Type: Initial Purchase, License Term: 2 year</p> <p>Number of users / PC: 1</p> <p>Product Type: Digital Key</p>	3	30
8	<p>GPS navigator with video recorder function MiXzo MX760DVR + 1 / 16GB DVR / AV / FM / BT / Wi / Fi, or equivalent</p> <p>Features: Display size: 7.0 inches (800x480 resolution)</p> <p>GPS Navigator: Navigate through 32 satellites (Navitel maps, IGO) GPS Radar detector</p> <p>DVR: 5MP, HD1080p, 30fps, H.264 codec, 170 degree viewing angle</p> <p>Memory capacity: 16 Gb + support for microSD flash cards up to 128 Gb</p> <p>Language: Russian, Ukrainian, etc. OS: Android 4.4.2 Processor: MT 8127 4-core, Cortex A7 1300 Hz RAM: 1GB DDR3</p> <p>Battery: Li-ion 1 200 mAh.</p> <p>Additional options: Wi-Fi, FM, Multi Touch Screen</p> <p>Options: Windshield bracket, 12v, USB cable, warranty card, user manual.</p>	1	10
9	<p>64GB microSDXC memory card</p> <p>Features:</p> <p>Type: microSDXC</p> <p>Memory capacity, 64 GB</p> <p>Speed Class: Class 10</p> <p>UHS Speed Class: UHS-I (U1), Video Speed Class: None</p> <p>Application Performance Class: None</p> <p>Maximum read speed, MB / s: 95</p> <p>Maximum write speed, MB / s: 45</p> <p>Video recording in 4K resolution: None</p>	1	10

10	<p>TV Samsung UE32N5000AU or equivalent</p> <p>Features:</p> <p>Product Type - LED Series - Screen Diagonal - 32 "</p> <p>Resolution minimum 1,920 x 1,080</p> <p>Picture Engine Technology - Hyper Real or equivalent</p> <p>Motion Rate Technology - 60 PQI (Picture Quality Index) or equivalent</p> <p>Contrast - Mega Contrast Color - Wide Color Enhancer or equivalent</p> <p>Dolby Digital Plus technology support – Yes or equivalent</p> <p>Audio Output Power - minimum 10W (L: 5W, R: 5W)</p> <p>Digital Broadcasting - DVB-T2 / C / S2 Analog Tuner - Yes</p> <p>HDMI Connector - 2</p> <p>USB Connector - 1</p> <p>Component Input (Y / Pb / Pr) - 1</p> <p>Composite Video Input (AV) - 1 (Paired with Component Input Y)</p> <p>Digital audio output (optical) - 1</p> <p>Antenna input (terrestrial / cable / satellite input) 1/1 (generic terrestrial and cable input) / satellite / TV input</p> <p>Design - Slim Edge Mold or equivalent</p> <p>Picture-in-Picture mode is yes or equivalent</p> <p>Eco Sensor - yes, or equivalent</p> <p>Energy Efficiency Class - minimum A</p> <p>Power supply - 100-240 50/60 48</p> <p>Power Consumption (Maximum) - 66 W</p> <p>Vesa wall bracket support User Manual Yes</p> <p>Power cable - yes</p>	1	10
11	<p>Car GPS tracker Teltonika FMB630 with 2SIM, Bluetooth, RS-485/232 interfaces, built-in battery and remote antennas, or equivalent</p> <p>Type: car gps tracker with 2sim, bluetooth, rs-485/232 interfaces, built-in battery and remote antennas</p> <p>Built-in Bluetooth: +</p> <p>USB / SD Reader: USB, SD</p> <p>Length: 104.1 mm, Width: 76.8 mm, Height: 31.5 mm</p> <p>Memory type: microSD</p> <p>Communication Type: GSM 850/900/1800/1900, GPS / GALILEO / BEIDOU / SBAS / QZSS / DGPS / AGPS</p> <p>CAN module: +, GSM module: +, GPS module: +</p> <p>Sensor (s) included: Accelerometer</p> <p>Lock type: universal outputs</p> <p>Rated voltage: 10V - 30V</p> <p>Internet access: +</p> <p>Color: Black</p>	1	10
12	<p>PC Monoblock Acer Veriton Z4660G (DQ.VS0ME.011), or equivalent with - Microsoft Windows 10 Professional 64-bit Ukrainian 1PK DVD (FQC-08978).</p> <p>Keyboard, mouse and webcam,</p> <p>Features:</p> <p>Type: Monoblock</p> <p>Screen Diagonal: 21.5 "</p> <p>Resolution: 1920x1080</p> <p>Touch: no</p> <p>Chipset: FCLGA1151</p> <p>Processor: Intel Core i3</p> <p>Model: 8100/6 MB SmartCache</p> <p>Number of cores: 4 cores, Number of threads: 4 threads</p> <p>CPU speed: 3.6 GHz</p> <p>Number of RAM slots: 2 pcs</p> <p>RAM: 8 GB</p> <p>Memory Type: DDR4 (2666 MHz)</p> <p>Max. Allowable RAM: 16 GB</p> <p>Drive type: SSD</p> <p>SSD capacity: 256 GB</p> <p>Video card type: integrated</p>	1	10

	<p>Video Card Series: Intel HD Graphics</p> <p>Built-in speakers: yes, Built-in microphone: yes</p> <p>Built-in Web Camera: yes / Integrated 2.0 MP FHD high-sense webcam</p> <p>Networking: Wi-Fi (802.11ac) / Bluetooth / Gigabit Ethernet (10/100/1000)</p> <p>Connectors: VGA / DisplayPort / RJ 45 / COM / USB Type-C / USB 3.1-5 pcs</p> <p>Card reader: yes / SD</p> <p>Slots: PCIe x16 / M.2 for SSD / 1 x M.2 for WLAN</p> <p>Options: wireless keyboard and mouse</p> <p>Power Consumption: 135 watts</p> <p>Manufacturer's Warranty: min 12 months</p>		
--	---	--	--

3.2 Delivery must be made within 45 calendar days from the date of signing the contract.

3.3 The supplier is obligated to deliver all goods in the required quantity to the address: Ukraine, Kramatorsk, 1, Aeroklubna Street.

3.4 Delivery must be accompanied by mandatory warranty certificates. All necessary technical documentation must be provided by the supplier on the day of delivery.

3.5 Delivery should be provided in accordance with the equipment specification, agreed by UNDP.

3.6 Equipment delivery and unloading are required.

4. Additional requirements:

4.1 Delivery will be monitored by UNDP representative.

FORM FOR SUBMITTING SUPPLIER'S QUOTATION²
(This Form must be submitted only using the Supplier's Official Letterhead/Stationery³)

We, the undersigned, hereby accept in full the UNDP General Terms and Conditions, and hereby offer to supply the items listed below in conformity with the specification and requirements of UNDP as per RFQ Reference No 434-2019-UNDP-UKR-RFQ:

TABLE 1: BRIEF COMPANY PROFILE

BRIEF COMPANY PROFILE	
The Supplier must describe and explain how and why they are the best entity that can deliver the requirements of UNDP by indicating the following:	
Full registration name	
Year of foundation	
Legal status	If Consortium, please provide written confirmation from each member
Legal address	
Actual address	
Bank information	
VAT payer status	
Contact person name	
Contact person email	
Contact person phone	
Company's core activities	
Profile – describing the nature of business, field of expertise, licenses, certifications, accreditations (If any);	Please indicate here
Business Licenses – Registration Papers, Tax Payment Certification, etc	
Certificates and Accreditation	Please indicate here applicable including Quality Certificates, Patent Registrations, Environmental Sustainability Certificates, etc.
Please provide contact details of at least 3 previous partners for reference	Please attach the signed reference letters (if any).

² This serves as a guide to the Supplier in preparing the quotation and price schedule.

³ Official Letterhead/Stationery must indicate contact details – addresses, email, phone and fax numbers – for verification purposes

Company is not in the UN Security Council 1267/1989 List, UN Procurement Division List or Other UN Ineligibility List.	Please confirm (Answers: Yes, we are in the list/No, we are not in the list)
--	--

TABLE 2: Conformity to the specification

№	Product name and specification requirements	q-ty	Proposed product name and specification	Conformity (Yes/No)
1	MFU Canon i-SENSYS MF237w TFP (1418C122), or equivalent Deflection characteristics (+/- 10%): Type: MFU Device class: office Technology and palette: laser black and white Paper size: A4 Print resolution, dpi: 600x600 Black & White Speed, ppm: 23 First black and white page output, sec: 6 Maximum print volume, ppm: 15000 Paper density, g / m2: 60 - 163 Cartridge Configuration: Toner Cartridge Number of cartridges: 1 Black Cartridge Resource, p: 2400 Scanner type: Tablet Resolution, dpi: 600x600 Copy Speed Black, ppm: 23 Original document feeder / double feed: +/- Zoom,%: 25 - 400 Number of copies per cycle: 999 Maximum transmit / receive speed, kbps: + (33,6) Internal fax memory, 256 MB (pages). USB: Yes Mobile Print: + (Google Cloud Print, AirPrint, Canon PRINT Business, Mopria) Wi-Fi: Yes Feed capacity, page: 250 + 35 Reception Capacity, page: 100 Power Consumption, W (maximum / expectations): 1120 / 5.1	10		
2	Additional laser cartridge, must be compatible with proposed MFU Deflection characteristics (+/- 10%): Type: Laser Cartridge Originality: original Color: Black Resource, p: 2400 Number of cartridges included: 1	10		
3	MFU Canon imageRUNNER iR1435iF TF (9507B004), or equivalent. Deflection characteristics (+/- 10%): Type: MFU Device class: office Technology and palette: laser black and white Paper size: A4 Print resolution, dpi: 600x600 Black & White Print Speed, ppm: 35 First black-and-white page output, sec: 6.9 Duplex: Yes Paper density, g / m2: 60-128 Cartridge Configuration: Toner Cartridge	10		

	Number of cartridges: 1 Black Cartridge Resource, p: 17600 Scanner type: Tablet Resolution, dpi: 300x600 Copy Speed Black, ppm: 35 Original Feed / Double Sided: None Scaling,%: 25-400 Number of copies per cycle: 1-999 USB: Yes Printing from USB Drives: Yes Mobile Print: No Print from memory cards: no Wi-Fi: Yes , Ethernet: Yes, Feed capacity, page: 600 + (500 option) Reception Capacity, page: 100 Power Consumption, W (maximum / expectations): 1500/15			
4	Additional Toner Cartridge, must be compatible with proposed MFU Deflection characteristics (+/- 10%): Type: Printer Toner Originality: original Color: Black Resource, p: 14600 Quantity of ink included: 1	10		
5	HP Probook 470 G5 Notebook (5JJ85EA), or equivalent with - Microsoft Windows 10 Professional 64-bit Ukrainian 1PK DVD (FQC-08978), Features: Type: Notebook Design: Classic Diagonal, inches: 17,3 Matrix type: VA Type of coating: matt Resolution: 1920x1080 Touch: no Chipset: Intel SoC Processor: Intel Core i3-8130U Processor frequency: 2.2-3.4 GHz Number of CPU cores: 2 Chipset: Intel SoC RAM: 8 GB, Memory Type: DDR4 Max. Allowable RAM: 16 GB Memory Type: DDR4 Drive type: SSD, Drive SSD capacity: 256 GB Graphics adapter, memory capacity: NVIDIA GeForce 930, 2GB or equivalent Webcam: yes Numeric keypad: yes Networking: Wi-Fi (802.11 a / b / g / n / ac) / Bluetooth (4.2) / Gigabit Ethernet (10/100/1000) Connectors: 1x USB 2.0 / 1x USB 3.0 / 1x USB 3.1 (Type-C) / HDMI / VGA / Combo Audio Card reader: yes / SD Housing Material: Plastic / Aluminum Battery Power, W * h: 48 Battery type: Li-ion	20		
6	Software - Microsoft Office 2019 Home and Business UKR Features: Manufacturer: Microsoft, Type: Office Package Platform: MS Windows, Mac OS	30		

	<p>License Type: Initial Purchase / Electronic License license term: permanent User type: for home and business Number of users / PC: 1 Interface language is Ukrainian.</p>			
7	<p>Software - ESET Endpoint Security (ESET Endpoint security 1PC 2year), or equivalent. Description: Comprehensive protection for Windows based workstations. Virtualization support + new technology. Supports work on virtual machines, and also provides protection against attacks by hackers and botnets. Built-in data access control. The Web Control module restricts access to various sites, and a two-way personal firewall prevents theft of sensitive information. Minimal consumption of system resources. Provides complete protection, leaving more free system resources</p> <p>Manufacturer: Eset Type: Antivirus Platform: must be compatible with position 5 and 12 License Type: Initial Purchase, License Term: 2 year Number of users / PC: 1 Product Type: Digital Key</p>	30		
8	<p>GPS navigator with video recorder function MiXzo MX760DVR + 1 / 16GB DVR / AV / FM / BT / Wi / Fi, or equivalent Features: Display size: 7.0 inches (800x480 resolution) GPS Navigator: Navigate through 32 satellites (Navitel maps, IGO) GPS Radar detector DVR: 5MP, HD1080p, 30fps, H.264 codec, 170 degree viewing angle Memory capacity: 16 Gb + support for microSD flash cards up to 128 Gb Language: Russian, Ukrainian, etc. OS: Android 4.4.2 Processor: MT 8127 4-core, Cortex A7 1300 Hz RAM: 1GB DDR3 Battery: Li-ion 1 200 mAh. Additional options: Wi-Fi, FM, Multi Touch Screen Options: Windshield bracket, 12v, USB cable, warranty card, user manual.</p>	10		
9	<p>64GB microSDXC memory card Features: Type: microSDXC Memory capacity, 64 GB Speed Class: Class 10 UHS Speed Class: UHS-I (U1), Video Speed Class: None Application Performance Class: None Maximum read speed, MB / s: 95 Maximum write speed, MB / s: 45 Video recording in 4K resolution: None</p>	10		
10	<p>TV Samsung UE32N5000AU or equivalent Features: Product Type - LED Series - Screen Diagonal - 32 " Resolution minimum 1,920 x 1,080 Picture Engine Technology - Hyper Real or equivalent Motion Rate Technology - 60 PQI (Picture Quality Index) or equivalent</p>	10		

	<p>Contrast - Mega Contrast Color - Wide Color Enhancer or equivalent Dolby Digital Plus technology support – Yes or equivalent Audio Output Power - minimum 10W (L: 5W, R: 5W)</p> <p>Digital Broadcasting - DVB-T2 / C / S2 Analog Tuner - Yes HDMI Connector - 2 USB Connector - 1 Component Input (Y / Pb / Pr) - 1 Composite Video Input (AV) - 1 (Paired with Component Input Y) Digital audio output (optical) - 1 Antenna input (terrestrial / cable / satellite input) 1/1 (generic terrestrial and cable input) / satellite / TV input Design - Slim Edge Mold or equivalent Picture-in-Picture mode is yes or equivalent Eco Sensor - yes, or equivalent Energy Efficiency Class - minimum A Power supply - 100-240 50/60 48 Power Consumption (Maximum) - 66 W Vesa wall bracket support User Manual Yes Power cable - yes</p>			
11	<p>Car GPS tracker Teltonika FMB630 with 2SIM, Bluetooth, RS-485/232 interfaces, built-in battery and remote antennas, or equivalent Type: car gps tracker with 2sim, bluetooth, rs-485/232 interfaces, built-in battery and remote antennas Built-in Bluetooth: + USB / SD Reader: USB, SD Length: 104.1 mm, Width: 76.8 mm, Height: 31.5 mm Memory type: microSD Communication Type: GSM 850/900/1800/1900, GPS / GALILEO / BEIDOU / SBAS / QZSS / DGPS / AGPS CAN module: +, GSM module: +, GPS module: + Sensor (s) included: Accelerometer Lock type: universal outputs Rated voltage: 10V - 30V Internet access: + Color: Black</p>	10		
12	<p>PC Monoblock Acer Veriton Z4660G (DQ.VS0ME.011), or equivalent with - Microsoft Windows 10 Professional 64-bit Ukrainian 1PK DVD (FQC-08978). Keyboard, mouse and webcam, Features: Type: Monoblock Screen Diagonal: 21.5 " Resolution: 1920x1080 Touch: no Chipset: FCLGA1151 Processor: Intel Core i3 Model: 8100/6 MB SmartCache Number of cores: 4 cores, Number of threads: 4 threads CPU speed: 3.6 GHz Number of RAM slots: 2 pcs RAM: 8 GB Memory Type: DDR4 (2666 MHz)</p>	10		

	<div>Max. Allowable RAM: 16 GB</div> <div>Drive type: SSD</div> <div>SSD capacity: 256 GB</div> <div>Video card type: integrated</div> <div>Video Card Series: Intel HD Graphics</div> <div>Built-in speakers: yes, Built-in microphone: yes</div> <div>Built-in Web Camera: yes / Integrated 2.0 MP FHD high-sense webcam</div> <div>Networking: Wi-Fi (802.11ac) / Bluetooth / Gigabit Ethernet (10/100/1000)</div> <div>Connectors: VGA / DisplayPort / RJ 45 / COM / USB Type-C / USB 3.1-5 pcs</div> <div>Card reader: yes / SD</div> <div>Slots: PCIe x16 / M.2 for SSD / 1 x M.2 for WLAN</div> <div>Options: wireless keyboard and mouse</div> <div>Power Consumption: 135 watts</div> <div>Manufacturer's Warranty: min 12 months</div>			
--	--	--	--	--

TABLE 3: Price offer Financial proposal for the supply of goods in accordance with the technical specification and requirements

#	Product name	q-ty	Unit Price, Currency (incl. VAT)	Total Price per Item, Currency (incl. VAT)
1	MFU (1) (please indicate brand and model)	10		
2	Additional laser cartridge, must be compatible with proposed MFU (please indicate brand and model)	10		
3	MFU (2) (please indicate brand and model)	10		
4	Additional Toner Cartridge, must be compatible with proposed MFU (please indicate brand and model)	10		
5	ProBook (please indicate brand and model) - Microsoft Windows 10 Professional 64-bit Ukrainian 1PK DVD (FQC-08978	20		
6	Software - Microsoft Office 2019 Home and Business UKR	30		
7	Програмне Забезпечення - ESET Endpoint Security (ESET Endpoint security 1PC 2year), або аналог	30		
8	GPS navigator with video recorder function (please indicate brand and model)	10		
9	64GB microSDXC memory card (please indicate brand and model)	10		
10	TV (please indicate brand and model)	10		
11	Car GPS tracker with built-in battery and remote antennas ((please indicate brand and model))	10		
12	PC Monoblock with Microsoft Windows 10 Professional 64-bit Ukrainian 1PK DVD (FQC-08978) with keyboard, mouse and webcam a (please indicate brand and model)	10		
Total Prices of Goods incl. VAT				
Cost of transportation				
Total Final and All-Inclusive Price Quotation (indicate currency) incl. VAT				

TABLE 4: Offer to Comply with Other Conditions and Related Requirements

Other Information pertaining to our Quotation are as follows:	Your Responses		
	<i>Yes, we will comply</i>	<i>No, we cannot comply</i>	<i>If you cannot comply, pls. indicate counter proposal</i>
Delivery time (Delivery of equipment must be carried out within 45 days from PO/Contact signature date)			
Technical compliance with the Specification			
The supplier shall deliver all required equipment to: Ukraine, Kramatorsk, 1, Aeroclubna			
The product meets the required quality standards			
Warranty and after sales requirement:			

a) Warranty and After-Sales Requirements: Not less than 1 year of full official manufacturer warranty			
b) Availability of warranty service in Ukraine			
Validity of Quotation (min. 60 days)			
All Provisions of the UNDP General Terms and Conditions. https://www.undp.org/content/undp/en/home/procurement/business/how-we-buy.html			



All other information that we have not provided automatically implies our full compliance with the requirements, terms and conditions of the RFQ.

[Name and Signature of the Supplier's Authorized Person]

[Designation]

[Date]

Model Contract

 <p><i>Empowered lives. Resilient nations.</i></p> <p>Договір на надання Товарів та/або Послуг між Програмою розвитку Організації Об'єднаних Націй та _____</p>	 <p><i>Empowered lives. Resilient nations.</i></p> <p>Contract for Goods and/or Services Between the United Nations Development Programme and _____</p>
1. Країна, у якій будуть постачатись Товари та/або надаватись Послуги: Україна	1. Country Where Goods Will be Delivered and/or Services Will be Provided: Ukraine
2. ПРООН <input type="checkbox"/> Запит цін <input checked="" type="checkbox"/> Запит пропозиції <input type="checkbox"/> Запрошення на участь у конкурсі <input type="checkbox"/> укладення прямих договорів Номер та дата:	2. UNDP <input type="checkbox"/> Request for Quotation <input checked="" type="checkbox"/> Request for Proposal <input type="checkbox"/> Invitation to Bid <input type="checkbox"/> direct contracting Number and Date:
3. Посилання на номер договору (напр., номер присудження договору):	3. Contract Reference (e.g. Contract Award Number):
4. Довгострокова угода: Ні	4. Long Term Agreement: No
5. Предмет Договору: <input type="checkbox"/> товари <input checked="" type="checkbox"/> послуги <input type="checkbox"/> товари та послуги	5. Subject Matter of the Contract: <input type="checkbox"/> goods <input checked="" type="checkbox"/> services <input type="checkbox"/> goods and services
6. Тип Послуг:	6. Type of Services:
7. Дата початку Договору:	7. Contract Starting Date:
8. Дата завершення Договору:	8. Contract Ending Date:
9. Загальна сума Договору:	9. Total Contract Amount:
9a. Передплата: Не застосовується	9a. Advance Payment: Not applicable
10. Загальна вартість Товарів та/або Послуг: <input type="checkbox"/> менше 50 000 дол. США (лише Послуги) – застосовуються Загальні умови ПРООН для базових (незначних) договорів <input type="checkbox"/> менше 50 000 дол. США (Товари або Товари та Послуги) – застосовуються Загальні умови ПРООН для договорів <input type="checkbox"/> 50 000 дол. США або більше (Товари та/або Послуги) – застосовуються Загальні умови ПРООН для договорів	10. Total Value of Goods and/or Services: <input type="checkbox"/> below US\$50,000 (Services only) – UNDP General Terms and Conditions for Institutional (de minimis) Contracts apply <input type="checkbox"/> below US\$50,000 (Goods or Goods and Services) – UNDP General Terms and Conditions for Contracts apply <input type="checkbox"/> equal to or above US\$50,000 (Goods and/or Services) – UNDP General Terms and Conditions for Contracts apply
11. Метод оплати: <input checked="" type="checkbox"/> тверда (фіксована) ціна <input type="checkbox"/> відшкодування витрат	11. Payment Method: <input checked="" type="checkbox"/> fixed price <input type="checkbox"/> cost reimbursement
12. Назва(Ім'я) Підприємця:	12. Contractor's Name:
13. Ім'я контактної особи Підприємця: Посада: керівник Адреса: Номер телефону: Факс:	13. Contractor's Contact Person's Name: Title Address: Telephone number: Fax:

Email:	Email:
14. Ім'я контактної особи ПРООН:	14. UNDP Contact Person's Name:
Посада:	Title:
Адреса:	Address:
Тел.: +380 508002879	Telephone number
Email:	Email:
15. Банківський рахунок Підрядника, на який будуть перераховуватись платежі:	15. Contractor's Bank Account to which payments will be transferred:
Отримувач:	Beneficiary:
Назва рахунку:	Account name:
Номер рахунку:	Account number:
Назва банку:	Bank name:
МФО	Bank address:
ЄДРПОУ	MFO
	EDRPOU
<p>Даний Договір складається з наступних документів, які, у разі виникнення конфлікту між ними, мають перевагу один перед одним у наступному порядку:</p> <ol style="list-style-type: none"> 1. Дана лицьова сторінка («Лицьова сторінка»). 2. Загальні умови ПРООН для договорів – Додаток 1 3. Технічне завдання (ТЗ) - Додаток 2 4. Графік надання послуг, що включають опис послуг, результати надання товарів та/або послуг, планові показники, терміни, графік здійснення платежів, та загальну суму договору – Додаток 3. 5. Технічна та Фінансова пропозиції Підрядника від _____; причому ці документи не додаються, але відомі Сторонам і знаходяться у їх розпорядженні, і є невід'ємною частиною цього Договору. 6. Реалізація даного Контракту відбувається в рамках виконання проекту міжнародної технічної допомоги між Урядом України та відповідними Донорами та Виконавцем та, згідно з умовами пункту 197.11 Податкового Кодексу України, операції звільнені від ПДВ. <p>Все вищезазначене, включене до цього документу за допомогою посилання, містить увесь обсяг домовленостей («Договір») між Сторонами, при цьому усі інші переговори та/або угоди, незалежно від того, виконані вони в усній або ж у письмовій формі, що відносяться до предмету даного Договору, втрачають силу.</p>	<p>This Contract consists of the following documents, which in case of conflict shall take precedence over one another in the following order:</p> <ol style="list-style-type: none"> 1. This face sheet ("Face Sheet"). 2. UNDP General Terms and Conditions for Contracts – Annex 1 3. Terms of Reference (TOR) – Annex 2 4. Schedule of Services provision, incorporating the description of services, deliverables and performance targets, time frames, schedule of payments, and total contract amount – Annex 3 5. The Contractor's Technical Proposal and Financial Proposal, dated _____; these documents not attached hereto but known to and in the possession of the Parties, and forming an integral part of this Contract. 6. This Contract implementation is conducted within the framework of the of international technical assistance project between the Government of Ukraine and the relevant Donors and the Executor and is concluded without VAT, in accordance with paragraph 197.11 of the Tax Code of Ukraine. <p>All the above, hereby incorporated by reference, shall form the entire agreement between the Parties (the "Contract"), superseding the contents of any other negotiations and/or agreements, whether oral or in writing, pertaining to the subject of this Contract.</p> <p>This Contract shall enter into force on the date of the last signature of the Face Sheet by the duly</p>

<p>Даний Договір вступає в силу з дня проставлення належним чином уповноваженими представниками Сторін останнього підпису на Лицьовій сторінці і припиняє свою дію в Дату завершення Договору, яка зазначена на Лицьовій сторінці. Внесення змін та/або доповнень до даного Договору можливе лише у разі оформлення належним чином уповноваженими представниками Сторін письмової угоди.</p> <p>НА ПОСВІДЧЕННЯ ЧОГО, нижчепідписані, належним чином уповноважені на це представники Сторін, підписали цю Угоду від імені Сторін у місці та в день, що вказані нижче</p>		<p>authorized representatives of the Parties, and terminate on the Contract Ending Date indicated on the Face Sheet. This Contract may be amended only by written agreement between the duly authorized representatives of the Parties.</p> <p>IN WITNESS WHEREOF, the undersigned, being duly authorized thereto, have on behalf of the Parties hereto signed this Contract at the place and on the day set forth below.</p>	
Від імені Підрядника / For the Contractor		Від імені ПРООН / For UNDP	
Підпис / Signature:		Підпис / Signature:	
Ім'я / Name:		Ім'я / Name:	
Посада / Title:		Посада / Title:	
Дата / Date:		Дата / Date:	