***Questions and clarifications 2 ( 3 Jan 2020)***

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| **Questions** | **Answers** |
| 1. Re Table 1, Form G: could you clarify what the figures in column D represent? Are these representing the number of weeks of engagement per team or do they represent the number of missions? In the case the figures represent the number of missions, what is the average duration of a mission. | Assignments indicates number of missions and are only indicative. Please read the ToR for further assignment periods, can be one week or month but can go up to six months, depending on the needs. |
| 1. Could you indicate if the type of assignments (section 5) correspond to the different size of teams? For example, does Type 1 assignments correspond to a Small Team, Type 2 to a Full Team and Type 3 to an Extended Team? | No. Full team can have Type one assignment, or Small team can have longer time period. Assignment type was only presented as example. |
| 1. We assume that the figures in column D represent the number of assignments over the period of 3 years. Could you confirm? | Yes, number of assignment for three year period (indicative only). See also answer, what we mean with assignment, and how long they may be. |
| 1. Should we want to propose study visits for Kuwaiti nationals, who bears the costs of such study tours (travel costs and per diem)? | You shall prepare proposal for manpower only (consultancy teams). For the study tour etc, UNDP will bear the costs or it will be determined with the LTA holder in the secondary competition. |
| 1. Unfortunately we were not able to participate on the pre-proposal conference. We would like to receive the minutes of the conference, and also list of questions that were asked and respective answers. | Please note that all documents are also uploaded in the UNDP Kuwait procurement Link below. Click on the link and go to the specific activity and download the documents:  <https://www.kw.undp.org/content/kuwait/en/home/procurement.html>  I have also attached the questions clarification 1 (pre-bid conference) |
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| 1. After careful analysis of the RFP, we are not entirely sure about the differences between the SLT Senior Members and the SLT Specialists in section 5, Team Structures and Team Members. Could you explain the difference between “… substantive inputs to delivery of assignments …” and “ … thematic expert advice …”? | Thematic Scope relates the services lines, areas required, Section 5, ToR, Type of Service required. Substantive input in delivery of assignments is the actual service/work of the team member that he/she will do. It correlates with thematic expert advice.SLT Snr Member and SLT Specialist, has also lead role in sub component category, while the SLT specialist, is more related to the task and less or no supervision role. The difference is also in years of experience. |
| 1. We are not sure about what you consider to be equivalent to a Master degree? Could you please clarify? | Advanced Degree related to Master Degree. |
| 1. Furthermore, in Section 5, the objectives and scope are described, however, could you clarify if the services are aimed to support one or more government agencies? Could you indicate which ones are selected? | Yes, related to the various ministries and agencies, public but also private-public partnerships. Mat include central government, MoD, MoI, MOFA, Statistics Ministry, Sport , Health , almost all government components etc. |
| 1. As you know, Company XXX is very interested in bidding for the above two framework contracts and we are proposing to join a consortium led by another partner.  We are in discussion with several potential lead firms.  Is it permissible for us to join more than one consortium, or does UNDP require firms to bid with just one consortium? | Yes, absolutely. However the documents required shall be submitted for all companies in the joint venture, documents, financial statements, experience of the companies to be elaborate for all. |
| 1. Available Documents | All documents RFPS are available in the Etendering platform or UNDP Kuwait procurement Notices (link answer 5) , or UNDP Global Procurement notices (find Kuwait). Also on UNGM and UN DB (same information’s).  The proposal can only be submitted to the tendering platform. |