



**INDIVIDUAL CONSULTANT PROCUREMENT NOTICE**

**2<sup>nd</sup> RE-ADVERTISEMENT**

2019/UNDP-MMR/PN/147

Date: 16 January 2020

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<b>Country:</b>	<b>Myanmar</b>
<b>Description of the assignment:</b>	<b>Environmental Statistics Advisor</b>
<b>Type of Contract:</b>	<b>Individual Contract (International, senior level)</b>
<b>Duty Station:</b>	<b>home-based and Nay Pyi taw, with travel to Yangon, Myanmar</b>
<b>Period of assignment/services:</b>	<b>1 December 2019 – 15 June 2020 (65 fee days)</b>

Proposal should be submitted to (either [bids.mm@undp.org](mailto:bids.mm@undp.org) or UNDP Jobs site <http://jobs.undp.org>) no later than **5 February 2020, 24:00 hr (COB, YANGON)**. Email submission should state procurement notice number (**2019/UNDP-MMR/PN/147**) in the subject line.

Any request for clarification must be sent in writing, or by standard electronic communication to the address or e-mail to [mmr.procurement@undp.org](mailto:mmr.procurement@undp.org) . Procurement Unit will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of inquiry, to all consultants.

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**BACKGROUND**

Myanmar is at a historic stage in its development. After the adoption of a new constitution in 2008 and the first election in 2010, a number of reforms have already been taken focusing on: good governance, human rights, socio-economic development and cease-fire agreements in a number of conflict areas. Myanmar’s vision is to become a modern, developed and democratic federal Union by 2030.

In August 2018, the Government of Myanmar has launched the Myanmar Sustainable Development Plan (MSDP), as its overarching strategy for sustainable development in Myanmar in line with the Sustainable Development Goals (SDGs) and the 2030 agenda. The MSDP aims to provide a “long-term vision (2030) of a peaceful, prosperous and democratic country and is founded upon the objective of giving coherence to the policies and institutions necessary to achieve genuine, inclusive and transformational economic growth”. The MSDP document highlights the critical need for a coherent and consistent government-wide

monitoring and evaluation framework for its implementation.

However, the lack of reliable, up-to-date and sufficiently disaggregated data continues to be a major source of concern for government and development partners, as is the case in many other Least Developed Countries. In addition, there is little experience and few established processes for using the available data to feed into policy-making. In order to address this, the Government of Myanmar has initiated efforts to strengthen the collection and use of statistics. Key initiatives include a new statistics law and the elaboration of a National Strategy for the Development of Statistics (NSDS).

The NSDS, covering five years period 2019/20 – 2023/24, is envisioned to strengthen the statistical capacity across the national statistical system (NSS). To support effective implementation of NSDS action plans, the government has formed ten statistics clusters, including the Environment Statistics Cluster is one of them. Environmental Conservation Department of the Ministry of Natural Resources and Environmental Conservation is leading the Environment Statistics Cluster.

Under the current term of NSDS, there are four areas of focus for environmental statistics which are a) core environmental indicators, b) land accounts, c) forest accounts, and d) water accounts. Recently, Environmental Conservation Department and other departments involving in the Environment Statistics Cluster have identified 100 core environmental indicators. The Cluster has identified that development of these core environmental indicators is the entry point for the development of environmental statistics in the medium term.

#### UNDP support to MSDP and NSDS implementation

Against this background, UNDP has been supporting the government in the implementation of the MSDP and the NSDS. UNDP has been supporting the Ministry of Planning and Finance in developing the monitoring and evaluation framework for the MSDP, the National Indicator Framework (NIF), which is the first comprehensive indicator framework of Myanmar, aiming to monitor against the 28 strategies of the MSDP. Among the NIF indicators, environmental indicators are included as cross-across all 28 MSDP strategies.

In September 2019, process of metadata development for the NIF indicators was launched and it is expected to complete in early 2020. The metadata will describe for each indicator essential information regarding data production, analysis and reporting responsibilities. It is envisioned that NSDS clusters will be involved in ensuring the timely production of data for the NIF indicators.

Recently, UNDP has been received request from the government to support the implementation of NSDS action plan on development of environmental statistics, which is fully complied with UNDP's ongoing activities in Myanmar. UNDP's approach will be to prioritize the development of metadata and build capacities data collection for those environmental indicators that have been defined under the NIF. Based on these first results, further support



will be provided to the government in strengthening capacity to produce the 100 core environment indicators identified by the Government.

To support this work, UNDP is seeking the services of an experienced Senior Environmental Statistics Advisor to provide technical support the Government in producing environmental indicators under the NIF and in line implementation of NSDS action plan on the development of environmental statistics.

## 2. SCOPE OF WORK, RESPONSIBILITIES AND DESCRIPTION OF THE PROPOSED ANALYTICAL WORK

For detailed information, please see Terms of Reference.

## 3. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS

For detailed information, please see Terms of Reference.

## 4. DOCUMENTS TO BE INCLUDED WHEN SUBMITTING THE PROPOSALS.

Candidates should present their offer to UNDP in the following form:

- **Duly accomplished Letter of Confirmation of Interest and Availability** using the template provided by UNDP;
- **A Cover Letter**, outlining the suitability of the candidate for the assignment;
- **Personal CV or P11**, indicating all past experience from similar projects, as well as the contact details (email and telephone number) of the Candidate and at least three (3) professional references;
- **Financial Proposal** that indicates the all-inclusive fixed total contract price, supported by a breakdown of costs, as per template provided. If an Offeror is employed by an organization/company/institution, and he/she expects his/her employer to charge a management fee in the process of releasing him/her to UNDP under Reimbursable Loan Agreement (RLA), the Offeror must indicate at this point, and ensure that all such costs are duly incorporated in the financial proposal submitted to UNDP.



## 5. FINANCIAL PROPOSAL

### Fees

**Financial Proposal** that indicates the all-inclusive fixed total contract price, supported by a breakdown of costs, as per template provided. If an Offeror is employed by an organization/company/institution, and he/she expects his/her employer to charge a management fee in the process of releasing him/her to UNDP under Reimbursable Loan Agreement (RLA), the Offeror must indicate at this point, and ensure that all such costs are duly incorporated in the financial proposal submitted to UNDP.

### Travels

All envisaged travel costs must be included in the financial proposal. This includes all travel to join duty station/repatriation travel. In general, UNDP will not accept travel costs exceeding those of an economy class ticket. In the case of unforeseeable travel, payment of travel costs including tickets, lodging and terminal expenses will be agreed upon, between the respective business unit and Individual Consultant, prior to travel and will be reimbursed. (Please see Template attached at Annex- 4)

## 6. EVALUATION

The consultant will be selected through a competitive process based on the qualifications and the competitiveness of the financial proposal.

The contract price is a fixed output-based price regardless of extension of the herein specific duration. Payments will be made on a monthly basis, against successful delivery of outputs in accordance with the delivery schedule.

Offers will be evaluated based on the combined scoring methods, whereby the qualifications of the applicants and the quality of the cover letter will be weighted 70% and the financial proposal will be weighted 30%. The formula for scoring will be as follows.

Technical Evaluation (70 points):

- A minimum of 15 years relevant working experience in environmental statistics or related area; (10 points)
- Proven experience in providing technical assistance in support of developing national



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<p>environmental statistics in a developing country; (20 points)</p> <ul style="list-style-type: none"><li>• Proven experience in process facilitation and training design and delivery; (15 points)</li><li>• Experience working on data in the context of the 2030 agenda and the SDGs; (10 points)</li><li>• Experience working with senior public officials; (5 points)</li><li>• Experience working on the area of statistics in Myanmar or South East Asia is an asset; (10 points)</li></ul>
<p><u>Rating the Technical Proposal (TP):</u> <b>TP Rating</b> = (Total Score Obtained by the Offer / Max. Obtainable Score for qualifications) x 100</p> <p><u>Rating the Financial Proposal (FP):</u> <b>FP Rating</b> = (Lowest Priced Offer / Price of the Offer Being Reviewed) x 100</p> <p><u>Total Combined Score:</u></p> <p>(Qualifications Rating) x (Weight of Qualifications, 70%)</p> <p>+ (FP Rating) x (Weight of FP, 30%)</p> <hr/> <p><b>Total Combined and Final Rating of the Proposal</b></p>