

OCS & NDMO/EOC - EBEYE			
Room	# persons	Description	Floor Area (sqft)
MAIN STRUCTURE			
OCS Deputy Chief Secretary Office	1	2nd Floor: Enclosed office, with either conference table (4 person) or informal seating, plus pull-up chairs. Furniture: standard or systems type desk. Bullet shaped worksurface, with wrap around desk with undercounter keyboard slide, overhead storage units with task light below, and undercounter pedestal cabinets. Option for bookshelf or credenza. 225-250 sqft minimum.	250
OCS Staff Member Office	1	2nd Floor: Enclosed office, or semi-enclosed workstation. 2 visitor chairs. Furniture: systems type desk. Bullet return worksurface, with wrap around desk with undercounter keyboard slide, overhead storage units with task light below, and undercounter pedestal cabinets. 100-120 sqft.	120
NDMO Representative Office	1	2nd Floor: Enclosed office, or semi-enclosed workstation. 2 visitor chairs. Furniture: systems type desk. Bullet return worksurface, with wrap around desk with undercounter keyboard slide, overhead storage units with task light below, and undercounter pedestal cabinets. 100-120 sqft.	120
Conference Room	Up to 16	2nd Floor: Conference room with central conference table. Projector Screen and white mark boards. Ability to accommodate up to 16 people (extra can stand). Can alternate as an EOC in times of emergency. Column free, 14 ft floor to ceiling height.	400
Pantry/Kitchenette		2nd Floor: Small pantry attached to conference room that has basic sink, food storage, and small microwave. No cooking.	70
File Storage & Server Room		2nd Floor: Continuously airconditioned space with fire door and walls to protect data. Cabinets to store 1 years worth of paperwork and one IT Server rack with monitor and keyboard. 6 A4 4 drawer cabinets minimum.	80
Cleaning Cabinet / Sink		2nd Floor: Cleaners cabinet sized sufficient to store cleaning tools, chemicals, and hygiene products for 7 days. Small floor sink to clean mops.	18
Bathroom		2nd Floor: Handicapped size single facility unisex bathroom with toilet, sink, and handrails in compliance with the RMI Building Code.	57
Hallway		2nd Floor: 5 ft minimum corridor widths sufficient to evacuate the building when at full capacity (Hallway could serve as shelter space).	160
Staircase / Ramp		2nd Floor: Stair and Ramp for disability access.	100
Water Tank & Pump Utility Room		2nd Floor: Minimum of 3000 gallon fresh water tank to last for 7 days continuous for Office personnel & potential persons sheltering. Use roof to collect rain water and topped off by KAJUR Fresh Water System. First flush system. Water Tank Elevated at first floor to minimize requirement for pumping.	180
Clear Space		Ground Floor: Under building clear space.	1195
Generator & Electric Utility Room		Ground Floor: Building elevated above flood height at ground floor. 150 kW Generator Minimum on raised pad with an enclosed electrical panel room. Fuel Tank sufficient to run for 7 days intermittent with walls for spill containment. Manual switching between main and generator power. Additional ducting and board space to accommodate a future roof solar panel system and battery bank system.	360