Questions and Answers (set 1)

RFP 001-20 - Development and implementation of the web-portal for National Assembly of Armenia

Question 1:

Terms of Reference, Section 2.1 – Objectives: Please elaborate the significance of different user roles, responsibilities and permissions? How many user roles can we expect?

Answer 1:

The system shall be able to support ten and more user roles. The details of the management module and security shall be clarified and confirmed by the Supplier, UNDP, and National Assembly during the first stage of the project

Question 2:

Terms of Reference, Section 2.1 – Objectives: "Visualize data on the national budget and public expenditures" what kind of visualizations can we expect? Please elaborate?

Answer 2:

User-friendly. Currently, 800-pages manually made PDF document is presented to MPs for discussion. Visualization shall be Interactive, like an e-gov.am. Other options also could be discussed.

Questions 3:

Terms of Reference, Section 2.1 – Objectives: What will be the **approval workflow** for publishing the documents according to user roles? Please elaborate?

Answer: 3

The details of the mentioned flow shall be discussed and agreed with the National Assembly during the initial stage of the contract.

Question 4:

Terms of Reference, Section 2.1 – Objectives: Please elaborate what kind of data UNDP gets through "opinion polls"? Can we get any sample opinion poll format?

Answer 4:

Opinion polls will be aimed at seeking the opinion of the civil society/constituencies on various issues on the legislative agenda. It should contain simple interfaces for setting up the pool and collecting feedback. The details of the feature shall be finalized during the first stage.

Question 5:

Terms of Reference, Section 2.1 – Objectives: "Intranet system for digitalization of internal processes (upon request)" please elaborate significance of this?

Answer 5:

The significance is high, and there is a need to clarify with the UNDP and National Assembly the details of the requirements. No more information is available at this time.

Question 6:

Terms of Reference, Section 2.1 – Objectives: Do you expect to develop e-Learning courses from scratch? Or you want to integrate existing e-Learning courses into new web portal?

Answer 6:

e-Learning is not a part of the portal. Instead, the Supplier shall implement the necessary links and embedded content connecting portal with the e-Learning platform. Currently, the E-Learning platform does not exist but will be implemented in a time of portal implementation as a separate scope not connected with this ToR.

Question 7:

Terms of Reference, Section 4.2 – Interface designs and functions: Is e-Library an integrated system or part of the same application?

Answer 7:

e-Library is not a part of the portal. Instead, the Supplier shall implement the necessary links and embedded content connecting portal with the e-Library platform.

Question 8:

Terms of Reference, General - What are the access rights of editor user role? Please share the screenshots of editor screens?

Answer 8:

Should be clarified during the initial planning and requirement clarification stage.

Question 9:

Terms of Reference, Section 4.2 - Interface designs and functions – Reports: Please specify the details of 'form fields' while submitting the reports

Answer 9:

Should be clarified during the initial planning and requirement clarification stage.

Question 10:

Terms of Reference, Section 4.2 - Interface designs and functions – Reports: Please explain the end to end 'Feedback' mechanism. How will it be submitted and received?

Answer 10:

Should be clarified during the initial planning and requirement clarification stage.

Question 11:

Terms of Reference, Section 4.2 - Interface designs and functions – Reports: What are the form fields of 'Offer Events' page?

Answer 11:

Should be clarified during the initial planning and requirement clarification stage.

Question 12:

Terms of Reference, General: What kind of data/knowledge items can we expect in e-Learning courses?

Answer 12:

Please see the Q/A 6.

Question 13:

Terms of Reference, General: What is volume of data to be migrated? and what will be the types of data format?

Answer 13:

The database contains all the legal documents starting from the beginning of 2000. Thus, the volume of the data could reach up to several gigabytes. The exact size will be available only after selections of the Supplier.

Question 14:

Terms of Reference, Section 2.1 – Objectives: "Digital tools for MPs" Please elaborate?

Answer 14:

As described above, as well as an intranet, digitalization of internal processes. Details will be elaborated further in the first stage of the project.

Question 15:

Terms of Reference, General: Hosting and third-party integrations costs will be UNDP's responsibility? Please confirm?

Answer 15:

The website shall be hosted and installed in the National assembly's premises (data center). UNDP will not pay separately for the hosting.

Question 16:

Terms of Reference, General: What is the current size of the database?

Answer 16:

120GB+, which includes database - 40GB and files of the web site - 88GB.

Question 17:

Terms of Reference, General: Are there any other third-party systems with which the envisaged application will integrate?

Answer 17:

Please see point 14 in the Functional requirements part.

Question 18:

Terms of Reference, General: User registration will be limited to single user registration, please confirm?

Answer 18:

User registration shall follow the best practices in terms of security requirements and, if needed, with the possible two-factor authentication using the email or phone verification.

Question 19:

Terms of Reference, Point 5 – Rebranding Requirements: Does UNDP have branding guidelines in place? If yes can you provide us the link for it?

Answer 19:

There are no special guidelines for the National Assembly's rebranding process required from the UNDP side. The work shall closely be coordinated with the National Assembly.

Question 20:

Terms of Reference, General: How many numbers of users and concurrent users can we expect?

Answer 20:

The number of users of the system could reach up to 500. The concurrent users accessing the system simultaneously could reach up to 30

Question 21:

Terms of Reference, General: What are the current challenges being faced by the end users?

Answer 21:

The question shall be discussed during the planning stage with the National Assembly if there are any.

Question 22:

Terms of Reference, General: Are there any accessibility requirements?

Answer 22:

Yes, the site shall include general accessibility features.

Question 23: Terms of Reference, General: We assume training will be conducted onsite at Armenia. Please confirm.

Answer 23: Yes

Question 24: Terms of Reference, General: Do our team members need to be onsite during UAT?

Answer 24:

Yes, and not only during the UAT. The Supplier shall work closely with the National Assembly and UNDP representatives

Question 25: Terms of Reference, General: What is the preferred ticketing tool?

Answer 25:

Any standard web-based ticketing system will be considered during the evaluation stage and considered accordingly

Question 26:

Terms of Reference, Section 2.1 – Objectives: What kind of modern features are expected? e.g banner sliders, informative videos etc. Please elaborate.

Answer 26:

There is no additional information available at this stage. The Bidder shall propose options that will be considered during the evaluation stage as part of the technical proposal.

Question 27: Terms of Reference, Picture 5 -Reports: "The like/dislike button can be replaced with a 5-point scale for material assessment" how the assessment will be conducted for reports please elaborate?

Answer 27:

Acceptable.