

## Terms of Reference



Empowered lives.  
Resilient nations.

### GENERAL INFORMATION

**Title:** Senior Specialist on Anti-Corruption

**Project Name:** BRH ACP – Anti-Corruption

**Reports to:** Technical Officer Anti-Corruption, Business and Human Rights

**Duty Station:** Jakarta, Indonesia

**Expected Places of Travel (if applicable):** N/A

**Duration of Assignment:** 30 working days within 3 months

### REQUIRED DOCUMENT FROM HIRING UNIT

	TERMS OF REFERENCE
4	<b>CONFIRMATION OF CATEGORY OF LOCAL CONSULTANT, please select:</b>
	(1) Junior Consultant
	(2) Support Consultant
	(3) Support Specialist
	<b>(4) Senior Specialist</b>
	(5) Expert/ Advisor
	<b>CATEGORY OF INTERNATIONAL CONSULTANT, please select:</b>
	(6) Junior Specialist
(7) Specialist	
(8) Senior Specialist	
	APPROVED e-requisition

### REQUIRED DOCUMENTATION FROM CONSULTANT

<input checked="" type="checkbox"/>	P11
<input checked="" type="checkbox"/>	Copy of education certificate
<input checked="" type="checkbox"/>	Completed financial proposal
<input checked="" type="checkbox"/>	Completed technical proposal (if applicable)

#### **Need for presence of IC consultant in office:**

- partial  
 intermittent (explain)  
 full time/office based

#### **Provision of Support Services:**

Office space:  Yes  No

Equipment (laptop etc):  Yes  No

Secretarial Services  Yes  No

If yes has been checked, indicate here who will be responsible for providing the support services:

Name: Herni Sri Nurbayanti

Title: Technical Officer Anti-Corruption, Business and Human Rights - DGPRU

Signature: \_\_\_\_\_

## I. BACKGROUND

### *Project Description*

Indonesia has continued its efforts to prevent and eliminate corruption and to build effective institutions to ensure transparent governance and achieve Sustainable Development Goals (SDGs). Based on Corruption Perception Index (CPI) released by Transparency International 2018, Indonesia has been going in the right direction. Over the span of five years, Indonesia has moved up five points from rank 118 in 2012 to rank 96 in 2017,<sup>1</sup> making Indonesia on par with Thailand among the ASEAN countries, below Singapore and Malaysia, but above Vietnam and the Philippines. Moreover, Indonesia's commitment and effort in preventing and mitigating corruption have been seen through the work of Indonesia's Corruption eradication Commission (KPK), which has investigated over 1,000 cases and prosecuted 669 cases since 2004.<sup>2</sup>

Despite the progress, the country still faces challenges in combating corruption, which in particular are influenced by the lack of synergy among ministries, institutions, local governments and other relevant stakeholders. To address this issue, the Government of Indonesia (GOI) started the process of formulating a National Strategy on Corruption Prevention ("NSCP") in 2018. This year in July 2018, Indonesia issued the national strategy on corruption prevention through Presidential Regulation No. 54 of 2018, with three focus areas of 1) licensing and trade orders, 2) state finance management, and 3) law enforcement and bureaucratic reform. Subsequently, to implement the strategy, the Corruption Prevention Act was issued in November 2018.

UNDP Indonesia has initiated a collaboration with the GOI to support the implementation of the NSCP. Through the project *Supporting Prevention and Elimination of Corruption in Indonesia (SPEC)*, UNDP aims to support GOI in (1) assuring a solid policy and regulatory basis for its anti-corruption programme; (2) ensuring clear and effective institutional arrangements to implement the policy; (3) establishing a monitoring and reporting framework to guide the implementation of the new strategy. The project is in line with UNDP's comparative advantage that aims to promote development through supporting good governance and good public management. It complements and cooperates with UNODC as a UN agency engaged in addressing corruption, as well as with other development partners (DPs).

## II. SCOPE OF WORK, ACTIVITIES, AND DELIVERABLES

### **Scope of Work**

Under the guidance and direct supervision of the Technical Officer of DGPRU, the consultant is responsible for providing technical assistance for implementing *Supporting Prevention and Elimination of Corruption in Indonesia (SPEC)* project, particularly technical assistance to the Joint Secretariat to strengthen the organisation and staffing of the Secretariat based on the provisions of the Strategic Plan. A capacity assessment will be undertaken to look at the existing capacity and identify any gaps that would require a set of capacity building measures. The consultant also provide technical assistance in designing the coordination mechanism through a series of consultations with key stakeholders. S/he will also help formulate guidelines, SOPs and templates for organisations involved in implementing the program. The guidelines and SOPs will be developed to ensure that mandate, functions and structure provide clear reference for the coordination among entities involved in implementing the new policy. Particular attention will be given to guidelines for teams working in entities and for joint teams where more than one entity is involved in an initiative of the

<sup>1</sup> Corruption Perception Index 2018 Data by Transparency International:

2012: 32 / 118th

2013: 32 / 114th

2014: 34 / 107th

2015: 36 / 88th

2016: 37 / 90th

2017: 37 / 96th (out of 180 countries)

<sup>2</sup> <https://acch.kpk.go.id/id/statistik/tindak-pidana-korupsi>

Strategic Plan. It is expected that the secretariat will have clear structure, function, and jobs descriptions.

**Expected Outputs and deliverables**

The specific outputs/deliverables expected from the Support Consultant for Project Implementation and Closure are the following:

<b>Deliverables/ Outputs</b>	<b>Estimated number of working days</b>	<b>Completion deadline</b>	<b>Review and Approvals Required</b> <i>(Indicate designation of person who will review output and confirm acceptance)</i>
Submission of #3 Thematic Paper on Public Procurement of Good and Service	10 Working Days	February 2020	Technical Officer
Submission of SOP Draft	10 Working Days	March 2020	Technical Officer
Submission of #2 Thematic Paper on the Implementation of OneMap Policy	10 Working Days	April 2020	Technical Officer

**III. WORKING ARRANGEMENTS**

**Institutional Arrangement**

The IC will be reporting to Technical Officer in seeking approval and acceptance of the above-mentioned outputs, upon securing endorsements from Technical Officer. The IC is expected to be in regular contact with the Technical Officer and update and report on his/her progress on a month basis.

**Duration of the Work**

Expected duration of work is from February – April 2020.

**Duty Station**

The IC will be based at Jakarta.

**Travel Plan**

Travel will be arranged by Hiring Unit which refers to UNDP rules and regulations if Consultant is requested to travel outside Jakarta and there may be unforeseen travel that will come up during the execution of the contract which will be agreed on ad-hoc basis.

**IV. REQUIREMENTS FOR EXPERIENCE AND QUALIFICATIONS**

Academic Qualifications:

Minimum 6 years experiences with a Bachelor or 2 years with a Masters in in Law, political science, social science, development studies or other relevant fields

Minimum experience requirement:

- Relevant experience in anti-corruption programme, particularly on the national strategy on corruption prevention;
- Relevant experience in conducting a research or study in law reforms, particularly on anti-corruption issues;
- Relevant experience in preparing material and assisting the administrative activities;
- Demonstrated ability to work in harmony with person of different ethnicity and cultural background;
- Strong reporting, communication and interpersonal skills; and
- Ability to work under pressure and handle multi-tasking situations.
- Proficient in English and Bahasa languages, spoken and written.

Language Requirements:

Skills in English and Bahasa through demonstrated experiences in CV

Competencies and special skills requirement:

- Has excellent oral communication skills and conflict resolution competency to mediate inter-group dynamics and mediate conflict of interest
- Ability to work in a team

- Strong analytical skills

## V. EVALUATION METHOD AND CRITERIA

### 2. Cumulative analysis

When using this weighted scoring method, the award of the contract should be made to the individual consultant whose offer has been evaluated and determined as:

a) responsive/compliant/acceptable, and

b) Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

\* Technical Criteria weight; 70

\* Financial Criteria weight; 30

Only candidates obtaining a minimum of 70 point would be considered for the Financial Evaluation

<b>Criteria</b>	<b>Weight</b>	<b>Maximum Point</b>
<u>Technical</u>	70	100
Criteria A: Qualification Requirements as per TOR:		80
1. Minimum 6 years experiences with a Bachelor or 2 years with a Masters in in Law, political science, social science, development studies or other relevant fields		16
2. Relevant experience in anti-corruption programme, particularly on the national strategy on corruption prevention;		16
3. Relevant experience in conducting a research or study in law reforms, particularly on anti-corruption issues;		16
4. Experience in collecting, analyzing, and drafting monitoring report;		16
5. Experience in preparing material and assisting the administrative activities;		16
Criteria B: Brief Description of Approach to Assignment:		20
1. Explaining why you are the most suitable for the work		10
2. Provide a brief methodology on how you will approach and conduct the work		10