



## INDIVIDUAL CONSULTANT PROCUREMENT NOTICE

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**Title of consultancy:** Individual Consultant (IC) International Project Development Specialist (GEF PPG Team Leader) to develop a Project Document ProDoc for an Access and Benefit-sharing (ABS) Project - Promoting beneficiation and value addition from Botswana's genetic resources through enhanced capacity for research and development and protection of traditional knowledge.

**COUNTRY:** Botswana

**DESCRIPTION OF ASSIGNMENT:** Individual Consultant (IC)- International Project Development Specialist (GEF PPG Team Leader) to develop a Project Document ProDoc for an Access and Benefit-sharing (ABS) Project

**PROJECT NAME:** Environment and Climate Change

**SUPERVISION-** Programme Specialist Environment and Climate

### 1. BACKGROUND

The overall objective of the consultancy is for the Individual Consultant (IC) National Gender and Safeguard Specialist to develop mandatory project Annexes related to gender, stakeholder engagement and application of social and environmental safeguards, and will support adherence to UNDP's SESP and specific requirements, as appropriate for the development of a Prodoc for an Access and Benefit-sharing (ABS) Project - Promoting beneficiation and value addition from Botswana's genetic resources through enhanced capacity for research and development and protection of traditional knowledge. This medium-sized project will be implemented and funded within the context of the Global Environment Facility (GEF) STAR Allocation under the 7<sup>th</sup> replenishment (GEF 7). The process of developing the ProDoc will be consultative, and require careful consideration of existing, planned or missing capacity within the Department of Environmental Affairs to realize the effective implementation of the Nagoya Protocol. The project framework has already been developed through a participatory process involving key stakeholders in government and UNDP – the consultant will be required to use this, and other contextual information supplied to

them, to complete all relevant sections of the GEF-7 ProDoc template for a medium-sized project.

2. **DETAILED TERMS OF REFERENCE** and instructions to bidders should be obtained from: <http://procurement-notice.undp.org>

### 3. SUBMISSION REQUIREMENTS

Proposals should be submitted in a sealed envelope clearly labelled: "**Individual Consultant (IC) - International Project Development Specialist (GEF PPG Team Leader) to develop a Project Document ProDoc for an Access and Benefit-sharing (ABS) Project**"

and be submitted to:

The Resident Representative  
United Nations Development Programme  
P.O. Box 54  
Gaborone, Botswana

OR by email to [procurement.bw@undp.org](mailto:procurement.bw@undp.org)

4. **SUBMISSION DATE:** Proposals should be submitted to the address above no later than **12.00 Noon Botswana Time** on the **03<sup>rd</sup> February 2020**
5. **REQUEST FOR CLARIFICATION:** Any request for clarification must be sent in writing, or by standard electronic communication to [enquiries.bw@undp.org](mailto:enquiries.bw@undp.org) UNDP Botswana will respond in writing or by standard electronic mail and will send written copies of the response, including an explanation of the query without identifying the source of the inquiry to all prospective candidates.

**NOTE:** Consultancy firms/companies interested in applying for this assignment are free to do so provided they submit a CV of only one qualified consultant and present its bid in a manner that would allow for evaluation of the bid in accordance with the evaluation criteria specified in these solicitation documents. That is, the experience required is that of the individual whose CV would have been submitted by the company rather than that of the company. In this regard, the company by submitting a CV is bidding as an individual bidder rather than a company/firm. Further, if the submitted bid wins, the ensuing contract will be between the UNDP and the company/firm, not the individual.