



Request for Clarifications No. 1

Request for Proposal: UNDP-CB-RFP-2020-001

Last paragraph of page 12, annex 1 (attached for easy reference) was referring to “lessons that can be learned and recommendations that can be made on integrated including integrated assessments and planning from a behavioral insights perspective”. The sentence “integrated including integrated assessments and planning” was not clear and it would be appreciated to have more clarification on that.

- Should say “integration including integrated assessments and planning”.

The RFP talks about a survey and that "Scoping workshop with IWG –review of survey results and initial findings based on survey". But it is not clear what the contractor's role in the survey is; whether the contractor is expected to design and/or deliver the survey or what exactly.

- The survey will be developed jointly by the lead consultant (contracted separately by EOSG – not part of this RFP) and the contractor for this RFP. The contractor will input BI elements into the survey.

What assistance UNDP can provide to facilitate getting a VISA to visit the countries that are targeted under this RFP.

- The UN will help facilitate visas. The travel will be with the lead consultant (contracted separately by EOSG – not part of this RFP)

It was mentioned in the RFP that interviews in country are to be with other interested parties. Will translation service be needed? If so, does the UN provide that or this should be costed by the contractor?

- The UN will provide translation services if needed.

Regarding the accommodation and transportation in country:

A) Is the contractor expected to pay for the accommodation? Or he/she will be accommodated in UN facilities, such as sleeping and eating quarters?

B) If no accommodation is provided by the UN, is there a recommended accommodation in the countries to be visited from security perspective?

- A-B: Given security concerns it is likely that the contractor will be accommodated in UN facilities at least for part of the field visits. The accommodation is, however, not free. The contractors will be advised what accommodation is safe from a UN security perspective.

Is the contractor expected to pay for transportation to/from airport, for transportation to/from accommodation and UN offices? Or the UN will be providing transportation services, including both airport pick-up and drop-off and transportation to meetings with UN staff and non-UN staff?



- The UN will be arranging and paying for official transport which includes transfers.

Nothing was mentioned in the RFP regarding the security measures or arrangements. Is the contractor expected to cost for that or the UN is providing the security arrangements for the contract?

- The contractor's assignment is focused on UN internal activities so meetings etc. will be at UN premises. It should, however, be noted that the contractor is not covered by the UN safety and security arrangements per se.